

DMA Board Meeting Minutes
Date: 2/25/2019
Start Time: 18:04 hours
Adjourn Time: 18:31 hours Eastern
Meeting Duration: 27 minutes

Present: Christy Bugher, David Call, Ed Capodanno, A. Di Emedio, Kenneth Gatson, Mike Hoffman, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Ashley Urqhardt

Absent: Victoria Alexitch, Tony Bariglio, Bob Hill, Joseph Yacyshyn

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none"> ○ The February DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:04 hours. ○ The Pledge of Allegiance and Moment of Silence were observed. ○ Inasmuch as a quorum was not present, Chairperson Kurfuerst noted that all voting items would be presented at the March meeting. Following, Chairperson Kurfuerst proceeded to ask that the Secretary's Report be presented. 	○ None required
○ Secretary's Report	<ul style="list-style-type: none"> ○ The January Minutes were distributed for review prior to the meeting, and Secretary A. Di Emedio took the opportunity to express gratitude to E. Capodanno for taking the January Minutes in Di Emedio's absence. ○ For lack of a quorum, motion to approve the January Minutes was delayed until the March meeting. 	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst referenced the Delaware Charter School's Network's email to Sam Golder from Kendall Massett, Executive Director, wherein Massett cited the error relative to the two (2) dissenting votes in the renewal decision for the Charter School of Wilmington, as these votes were not allowable in that they were not based upon any of the 16 criteria outlined in Title 14, Chapter 5, 512. Massett confirms agreement by Sam Golder, as dissenting outside the 16 criteria was not allowable.	

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ Chairperson Kurfuerst called for nominations to the DMA Board of Directors for the 2019 – 2020 School Year in that C. Bugher would be re-locating to Ohio and J. Yacyshyn will be retiring from MET and, also, the DMA Board. Furthermore, it was noted that there would be three (3) vacancies in 2020, a total of five (5) vacancies in two years, and Board recommendations were encouraged and welcomed. 	
<ul style="list-style-type: none"> ○ Commandant’s Report 	<ul style="list-style-type: none"> ○ Commandant Pullella proceeded to highlight several items in the Commandant’s Written Report for 2.25.19 that report having been distributed prior to the DMA Board Meeting. Topics included: 1) the Class of 2023 offers (90 of 197 offers currently accepted); the March meeting with Pat Anderson, Crystal Trust; the completion of the Blue Ribbon application; issuance of re-enrollment letters; the meeting with Jack Cawman relative to the Battle Bill emergency pal and ERIP tabletop; the meeting with Callow Hill relative to the callable bond; an update of the St. Matthews property; an update of the stadium construction; the interview with CDR Easley relative to the SNSI position; and, the outstanding results of the Annual Inspection conducted by CDR Miller. ○ In addition, Commandant Pullella provided an update on Academic and Programmatic items, as well as information on Faculty items including two maternity leaves, one Spanish, one in nursing services. 	<ul style="list-style-type: none"> ○
<ul style="list-style-type: none"> ○ Treasurer’s Report 	<p>H. Kahrs provided the following Treasurer’s Report:</p> <ul style="list-style-type: none"> ○ Currently at 58.33% of the Budget Year, having received 93.1% of the anticipated total revenue compared to 91.3% at the same point in the past year. It is anticipated that we will end the year at 97% or greater of anticipated revenue. ○ Expenditures and disbursements are currently at 64% of the annual compared to 58.8% for the same point in the past year. If the debt service were pro-rated evenly for both years, DMA would be at 57.7% and 53.9%, respectively. ○ All variances noted in the financial reports appear reasonable and do not cause any concern. 	<ul style="list-style-type: none"> ○ None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ For lack of a quorum, motion to approve the January Financial Report was delayed until March. 	
<ul style="list-style-type: none"> ○ Finance Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Governance Committee 	<ul style="list-style-type: none"> ○ E. Capodanno informed all that he will be holding a meeting on February 28th to discuss potential board members for the 2019 – 2020 school year. The committee, consisting of, S. Kurfuerst, T. Bariglio, M. Hoffman, Commandant Pullella and J. Yacyshyn, will be discussing nominees in the following areas: Banking, Finance, Construction, Health Care, Alumni, and Parent Representation. Suggestions are welcomed, with recommendations to be shared at the March Meeting. Capodanno also indicated the need to grow diversity on the Board. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Academic Excellence Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Fund Development Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Alumni Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ New Business 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Old Business 	<ul style="list-style-type: none"> ○ There was no Old Business for discussion. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Additional Items from the Floor 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Next Board Meeting 	<ul style="list-style-type: none"> ○ The next Board meeting will be Monday, March 25th at 18:00 hours 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Adjournment 	<ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Kurfuerst ended the regular DMA Board meeting at 18:31 hours. 	<ul style="list-style-type: none"> ○ None required

Respectfully Submitted:

Alfred D. Di Fmedio