

**DMA Board Meeting Minutes**  
**Date:** 9/24/2018  
**Start Time:** 18:02 hours  
**Adjourn Time:** 19:25 hours Eastern  
**Meeting Duration:** 83 minutes

**Present:** Tony Bariglio, Christy Bugher, Ed Capodanno, Al Di Emedio, Kenneth Gatson, Bob Hill, Mike Hoffman, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Ashley Urqhardt, Joseph Yacyshyn

**Excused:** Victoria Alexitch, David Call

**Guests:** Tatiana Rice

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none"> <li>○ The September DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:02 hours.</li> <li>○ The Pledge of Allegiance and a Moment of Silence were observed.</li> <li>○ Chairperson Kurfuerst greeted Board Members and commended them for their continuing service to DMA. She indicated that the major focus of the meeting would be Commandant Pullella's remarks on a number of topics. Additionally, she shared a special welcome to Michael Hoffman, as a new Board Member.</li> </ul>	○ None required
○ Secretary's Report	<ul style="list-style-type: none"> <li>○ The June Minutes were distributed for review prior to the meeting and no corrections, additions or deletions were presented. A call for a motion to approve was made by Chairperson Kurfuerst: <ul style="list-style-type: none"> <li>○ Motion to approve the June Minutes:</li> <li>○ B. Hill</li> <li>○ E. Capodanno</li> <li>○ Motion passed with one (1) abstention (M. Hoffman)</li> </ul> </li> </ul>	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst alerted Members that an Executive Session would be necessary at the end of the regular meeting to conduct	

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	<p>additional business. She also encouraged Board Members' attendance at each meeting in the interest of establishing a quorum and conducting the business of the Board. She then acknowledged Commandant Pullella for the Commandant's Report.</p>	
<ul style="list-style-type: none"> <li>○ Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella's Report had been sent with other Board materials. The following information was highlighted: <ul style="list-style-type: none"> <li>○ praise for the recent ceremonies including the 9/11 Ceremony and the Service Flag Ceremony and the favorable impression acknowledged by Mr. Murray Sawyer, a VIP guest and possible donor relative the latter;</li> <li>○ information related to the annual meeting with the Red Clay Consolidated School District to discuss the DMA application / interview / selection process; and, confirmation that relationships with the RCCSD were positive and cordial;</li> <li>○ information related to the St. Matthew's purchase and acknowledging that more information would be shared in Executive Session;</li> <li>○ acknowledging that School Opening Staff Development was really good and included the introduction of seven (7) new staff members;</li> <li>○ confirmation that, for all concerned, the 2018 school opening proceeded smoothly and that related grade level assemblies were very positive;</li> <li>○ confirmation that the Back to School Night was widely attended; and,</li> <li>○ an update on the construction of the DMA Stadium and noting that a scheduled meeting on October 23 would provide another construction update.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Chairperson Kurfuerst requested a monthly “status call” in the interest of receiving timely information.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<p>Heath Kahrs provided the following Treasurer’s Report:</p> <ul style="list-style-type: none"> <li>○ Currently at 16.67% of Budget Year and operating off of a preliminary budget until the final unit counts are confirmed as of the September 30<sup>th</sup> Count;</li> <li>○ Received 51.6% of our anticipated revenues for the year (primarily attributable to preload of the State funding);</li> <li>○ Expenditures and disbursements are at 25.6% of our total anticipated budget which is skewed because of the upfront debt service payments for the year. If the debt service payments were prorated evenly – DMA would be in line at 16.40% of budget; and,</li> <li>○ All variances noted in the Year to Date August financial reports are reasonable and are not cause for any concern.</li> </ul> <p>Kahrs shared the following related to the Adoption of Policies and Procedures related to Federal Awards:</p> <ul style="list-style-type: none"> <li>○ DMA, at the recommendation of the independent auditors, adopted a formal written policy related to cash management, conflict of interest, and other matters related to the handling of federal awards. The recommendation was made not as an issue concerning compliance but rather as a matter of documentation of our processes and procedures. <ul style="list-style-type: none"> <li>○ Motion to adopt the recommendation of the independent auditors related to Federal Awards with the appropriate verification of birth date added:</li> <li>○ J. Yacyshyn</li> <li>○ Second: E. Capodanno</li> </ul> </li> </ul> <p>The following are notes of Finance Committee Matters discussed:</p>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

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	<ul style="list-style-type: none"> <li>○ An independent Audit by Barbacane and Thornton is in the process of being finalized. Audit and other reports should be issued in draft format to the Finance Committee shortly for review with no issues anticipated;</li> <li>○ Standard and Poor’s conducted their annual Bond ratings as part of a required process in conjunction with DMA’s outstanding bonds. The process is a formality and the ratings do not affect our current bonds. The current rating improved to BBB- with a stable outlook. <ul style="list-style-type: none"> <li>○ Motion to approve the June Treasurer’s Report: <ul style="list-style-type: none"> <li>○ T. Bariglio</li> <li>○ Second: J. Yacyshyn</li> <li>○ Abstention: Michael Kaufmann</li> </ul> </li> <li>○ Motion to approve the July / August Treasurer’s Report: <ul style="list-style-type: none"> <li>○ T. Bariglio</li> <li>○ Second: B. Hill</li> <li>○ Abstention: Michael Kaufmann</li> </ul> </li> </ul> </li> </ul>	
○ Finance Committee	○ See Notes above.	○
○ Governance Committee	○ At the suggestion of Chairperson Kurfuerst, E. Capodanno willingly and graciously accepted the Chair of the Governance Committee.	○ None required
○ Academic Excellence Committee	○ N/A	○ None required
○ Fund Development Committee	○ Chairperson Kurfuerst led a discussion related to Fund Development. It was acknowledged that in past years, the committee “struggled” in fulfilling its charge, and this acknowledgement led to the question of whether the committee was still needed. Upon discussion, it was agreed that fundraising was still necessary, especially for the stadium, among other	○ None required

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	ventures. Chairperson Kurfuerst asked that Board Members consider ways in which the Fund Development Committee could become more viable. T. Bariglio cited the model employed by the DSPCA.	
○ Alumni Committee	○ Christy Bugher informed all that conversation is occurring relative to planned Alumni events in the near future.	○ None required
○ New Business	○ N/A	○ None required
○ Old Business	○ N/A	○ None required
○ Additional Items from the Floor	○ T. Rice shared that the PTA had “great new chairs” and would consider Chairperson Kurfuerst’s offer of Board assistance.	○ None required
○ Next Board Meeting	○ The next Board meeting is scheduled for Monday, October 22, 2018 unless otherwise notified.	○ None required
○ Adjournment	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 18:47 hours to convene an Executive Session: <ul style="list-style-type: none"> <li>○ Motion to approve: E. Capodanno</li> <li>○ Second: J. Yacyshyn</li> <li>○ Vote: Unanimous approval</li> </ul> </li> <li>○ At the conclusion of the Executive Session, Chairperson Kurfuerst called for a motion to adjourn the Executive Session at 19:24 hours and return to the regular Board meeting: <ul style="list-style-type: none"> <li>○ Motion to approve: J. Yacyshyn</li> <li>○ Second: B. Hill</li> <li>○ Vote: Unanimous approval</li> </ul> </li> <li>○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 19:25 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: J. Yacyshyn</li> <li>○ Second: T. Bariglio</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	○ None required

Respectfully Submitted:

*Alfred D. Di Fmedio*