

**DMA Board Meeting Minutes**  
**Date:** 11/27/2017  
**Start Time:** 18:00 hours  
**Adjourn Time:** 18:55 hours Eastern  
**Meeting Duration:** 55 minutes

**Present:** Tony Bariglio, Ed Capodanno, Kenneth Gatson, Sharon Kurfuerst, Anthony Pullella, Ashley Urquhart, Joseph Yacyshyn, Christy Bugher, David Call, Dave Geiger

**Excused:** Victoria Alexitch, Kimberly Bryson, Gerard Clodomir, Al Di Emedio, Bob Hill, Heath Kahrs

**Guests:** Tammy Averell, Tatiana Rice, Christina Welch

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none"> <li>○ The October DMA Board meeting was called to order by Chair E. Capodanno at 18:00 hours.</li> <li>○ The Pledge of Allegiance and a Moment of Silence were observed.</li> </ul>	○ None required
○ Secretary's Report	<ul style="list-style-type: none"> <li>○ The October Minutes were distributed for review prior to the meeting and no corrections, additions or deletions were presented. A call for a motion to approve was made by Chairman Capodanno: <ul style="list-style-type: none"> <li>○ Motion to approve the October Minutes:</li> <li>○ Sharon Kurfuerst</li> <li>○ Second: Joseph Yacyshyn</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	○ None required
○ Departmental Report (Science Department)	<ul style="list-style-type: none"> <li>○ Tammy Averell, DMA Science Department Chair, provided an annual departmental update with highlights including: <ul style="list-style-type: none"> <li>○ Department now has 5 members</li> <li>○ Focusing on providing a curriculum that supports what will be presented in post-secondary curricula</li> </ul> </li> </ul>	○ None required

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	<ul style="list-style-type: none"> <li>○ New courses include Anatomy and Physiology, Environmental Science, Forensics, Food Science, and Intro to Engineering</li> <li>○ DMA has 3<sup>rd</sup> best Science Olympiad in the State behind Wilmington Charter and Cab Calloway</li> <li>○ Opportunities identified: more field experience opportunities for students, development of a consistent robotics team, tapping into 2 staff members whose degrees are in agriculture, additional computer and large lab equipment</li> <li>○ Board/Admin requests: none; noted appreciation for additional classroom space and staff members</li> </ul>	
<ul style="list-style-type: none"> <li>○ Chairman's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Mr. Capodanno discussed the new regulations from the Department of Education regarding discrimination; final opportunity to comment is 12/4/17; will wait for RCCSD to respond before deciding whether or not to respond; robust discussion occurred regarding concerns with implementation of regs and areas with lack of clarity.</li> <li>○ Reminder given that the December Board Meeting will be held on 12/18/17 via conference call</li> </ul>	<ul style="list-style-type: none"> <li>○ Sharon Kurfuerst to provide toll-free number for 12/18 call.</li> </ul>
<ul style="list-style-type: none"> <li>○ Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella reviewed selected highlights from his written report.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Treasurer's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Mr. Gatson provided the following report: <ul style="list-style-type: none"> <li>○ The Finance and CBOC Committees meeting jointly on 11/13/17 via conference call</li> <li>○ Projected budget is 33%, and 34.2% actually spent; no expense concerns; slight overage due to timing issues.</li> <li>○ Audit recommendations are forthcoming with a draft to be available for Board approval at the December meeting.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

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	<ul style="list-style-type: none"> <li>○ 990 tax filing underway with Barbacane-Thornton               <ul style="list-style-type: none"> <li>▪ Motion to approve the November's Treasurer's Report: A. Bariglio</li> <li>▪ Second: D. Geiger</li> <li>▪ Vote: Unanimous approval</li> </ul> </li> </ul>	
○ Governance Committee	○ None	○ None required
○ Academic Excellence Committee	Will meet in January 2018.	○ None required
○ Fund Development Committee	○ Further opportunities to involve students in fund development to be discussed at January meeting.	○ None required
○ Alumni Committee	<ul style="list-style-type: none"> <li>○ Spring event being planned.</li> <li>○ Alumni volunteer found to initiate alumni newsletter.</li> </ul>	○
○ New Business	○ None	○ None required
○ Old Business	○ None	○ None required
○ Additional Items from the Floor	○ None	○ None required
○ Next Board Meeting	○ The next Board meeting is scheduled for Monday, December 18, 2017 at 18:00 hours via conference call.	○ None required
○ Adjournment	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chairman Capodanno adjourned the regular DMA Board meeting at 18:39 hours:               <ul style="list-style-type: none"> <li>○ Motion to approve: S. Kurfuerst</li> <li>○ Second: D. Geiger</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	○ None required

Respectfully Submitted,

