

DMA Board Meeting Minutes
Date: 10/23/2017
Start Time: 18:00 hours
Adjourn Time: 18:39 hours Eastern
Meeting Duration: 39 minutes

Present: Victoria Alexitch, Tony Bariglio, Kimberly Bryson, Ed Capodanno, Gerard Clodomir, Al Di Emedio, Kenneth Gatson, Bob Hill, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Ashley Urquhart, Joseph Yacyshyn

Excused: Christy Bugher, David Call, Dave Geiger

Guests: None

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none"> ○ The October DMA Board meeting was called to order by Chair E. Capodanno at 18:00 hours. ○ The Pledge of Allegiance and a Moment of Silence were observed. 	○ None required
○ Secretary's Report	<ul style="list-style-type: none"> ○ The September Minutes were distributed for review prior to the meeting and no corrections, additions or deletions were presented. A call for a motion to approve was made by Chairman Capodanno: <ul style="list-style-type: none"> ○ Motion to approve the September Minutes: ○ Bob Hill ○ Second: Tony Bariglio ○ Vote: Unanimous approval 	○ None required
○ Chairman's Report	<ul style="list-style-type: none"> ○ Chairman E. Capodanno informed all present that the monthly department reports would begin in November. ○ Capodanno shared that Mr. Anthony Fusco was gifting DMA \$2M for the construction of an athletic stadium; and, as <i>Emory Hill</i> had submitted a bid in this area, Capodanno asked Bob Hill of <i>Emory</i> 	○ None required

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	<p><i>Hill</i> to excuse himself at this point in the meeting inasmuch as a discussion of the bids for construction of the stadium would occur. At this point, Commandant Pullella indicated that he had received four (4) bids in response to the solicitation and ranging from \$2.25M - \$4.1M with <i>Emory Hill</i> being the low bidder. At this point, Capodanno asked the Board for approval to move forward with <i>Emory Hill</i> and to allow architectural and engineering work to begin.</p> <ul style="list-style-type: none"> ○ Motion to approve the <i>Emory Hill</i> bid: <ul style="list-style-type: none"> ○ J. Yacyshyn ○ Second: H. Kahrs ○ Vote: Unanimous approval ○ Additional discussion included: anticipated NCC approval in the January – February timeframe; .25M shortfall is “reachable”; difference in the bids was attributable to lights, turf, and a general lack of attention to detail in the bidding proposal; anticipated completion of the stadium is April – August 2018; lights would be considered at a later date; no Conflict of Interest issue with R. Hill, <i>Emory Hill</i>, and his association with DMA as a board member. 	
<ul style="list-style-type: none"> ○ Commandant’s Report 	<ul style="list-style-type: none"> ○ Commandant Pullella shared the challenges associated with the most recent death of a DMA student indicating that DMA did all that was possible to address this tragedy. Additionally, Pullella shared the following items: <ul style="list-style-type: none"> ○ DMA was complimented for an Active Shooter text alert that was sent to parents as a result of an incident in the area; ○ Reminded members of the DMA Ribbon-Cutting Ceremony to be held at noon on October 26th, and of the 	<ul style="list-style-type: none"> ○ None required

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	<p>DMA Open House to be held on October 28th from 9:00-12:00 noon.</p> <ul style="list-style-type: none"> ○ Confirmed receipt of the Dome TCO recently received; ○ Complimented cadets for a very successful Spirit Week and Homecoming; ○ Shared information relative to a News Journal electronic marketing campaign – ad and video – which would run through January 2018; ○ Confirmed that college applications were due during the current week; ○ Shared that several cadets completed a USNA tour; ○ Shared that the DMA fundraising effort was struggling in its goal of obtaining \$150/family; ○ Informed that Board of a faculty maternity leave; and, ○ Indicated that six (6) resumes` were received for the Naval Science position. <ul style="list-style-type: none"> ○ Finally, Pullella confirmed that current enrollment at DMA was 582 cadets. 	
<ul style="list-style-type: none"> ○ Treasurer’s Report 	<ul style="list-style-type: none"> ○ Treasurer V. Alexitch provided the following report: <ul style="list-style-type: none"> ○ Projected budget is 25%, and 27.5% actually resulting in a 2.5% over budget at this point. The overage is a result of debt service, and therefore, there are no expenditure concerns at this time. ○ Eighty-five percent of state funds have currently been received, and, whereas local funds have not been received at this time, they are expected over the next few months. ○ All 2017 federal funds have been expended; all 2018 federal funds have been received. 	<ul style="list-style-type: none"> ○ None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ▪ Motion to approve the October's Treasurer's Report: J. Yacyshyn ▪ Second: A. Bariglio ▪ Vote: Unanimous approval 	
○ Governance Committee	○ None	○ None required
○ Finance Committee	<ul style="list-style-type: none"> ○ K. Gatson shared the following: <ul style="list-style-type: none"> ○ Interested members can receive a final copy of the Audit Results from him upon request. ○ Samples of responses have been received from Barbacane, Thornton, & Company and designed to address the management letter recommendations shared at a previous meeting. Gatson and Alexitch will share this information at the December meeting. 	○ None required
○ Academic Excellence Committee	<ul style="list-style-type: none"> ○ Chairman Capodanno stated the need for a Chair of this committee. If interested, you are asked to contact him directly. ○ NOTE: Shortly after the October meeting, and as announced by an email from Chairman Capodanno, Ashley Urquhart volunteered to chair the Academic Excellence Committee. <i>Thank you, Ashley!</i> 	○ None required
○ Citizen Budget Oversight Committee	○ None	○ None required
○ Fundraising Development Committee	<ul style="list-style-type: none"> ○ K. Bryson indicated that they were patiently awaiting a response from Commander Hogan and the USS Delaware "event". ○ Commandant Pullella emphasized the need for support in fundraising as DMA continues to struggle in this area. It was suggested that cadet and alumni calls / contacts might increase the response rate from DMA parents. 	○ None required

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<ul style="list-style-type: none"> ○ Alumni Committee 	<ul style="list-style-type: none"> ○ In C. Bugher’s absence, it was shared that the committee would be meeting and touring the Dome, and that this activity would include a social event, still to be determined. ○ It was also stated, that the Alumni Committee was “building momentum!” 	<ul style="list-style-type: none"> ○
<ul style="list-style-type: none"> ○ New Business 	<ul style="list-style-type: none"> ○ Refer to the Important Dates information on the October Agenda side panel. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Old Business 	<ul style="list-style-type: none"> ○ None 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Additional Items from the Floor 	<ul style="list-style-type: none"> ○ None 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Next Board Meeting 	<ul style="list-style-type: none"> ○ The next Board meeting is scheduled for Monday, November 27, 2017 at 18:00 hours unless otherwise notified. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Adjournment 	<ul style="list-style-type: none"> ○ Prior to adjournment, Chairman Capodanno informed all that the December Board Meeting would be virtual as a conference call. ○ Hearing no additional business, Chairman Capodanno adjourned the regular DMA Board meeting at 18:39 hours: <ul style="list-style-type: none"> ○ Motion to approve: S. Kurfuerst ○ Second: T. Bariglio ○ Vote: Unanimous approval 	<ul style="list-style-type: none"> ○ None required

Respectfully Submitted,

Alfred Di Fmedio