

DMA Board Meeting Minutes

Date: October 27, 2025

Start Time: 18:08th hours

Adjourn Time: 18:46 hours

Meeting Duration: 46 minutes

Present: Helen Barbato, Don McLamb, Dan Newcott, Ken Gatson, Jelena Batula, Scott Green, Cheryl Davis-Robinson, Jennifer McCloskey, CAPT Dan Bates

Zoom: Chris Kenny

Absent: Nicole Krajewski, Brian Rostocki

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none">• Call to Order	<ul style="list-style-type: none">• At 18:06 hours, Chariperson McCloskey called the October DMA Board meeting to order, following the Pledge of Allegiance and a Moment of Silence.	<ul style="list-style-type: none">○ None required
<ul style="list-style-type: none">• Public Comments	<ul style="list-style-type: none">• N/A	
<ul style="list-style-type: none">• Auditor's Report	<ul style="list-style-type: none">• Joe Manfree from the accounting firm Barabacane Thorton & Company CPA provided a summary for the audit results from the period of July 1, 2024, through June 30, 2025.• Delaware Charter schools are all audited by this company for their financial position report each year.• Financial Statements<ul style="list-style-type: none">○ Unmodified opinions which mean the auditing firm believes the financial statements are fairly presented in accordance with US GAAP.• Standards Followed:<ul style="list-style-type: none">○ Auditing Standards generally accepted in the US○ Government (Yellow Book) Auditing Standards	

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	<ul style="list-style-type: none"> There are no current year findings to report. Emphasis of matter: Adoption of GASB 101 (compensated absences); prior-year beginning net position restated by \$173,771 	
<ul style="list-style-type: none"> Secretary's Report 	<ul style="list-style-type: none"> The secretary's report for September 2025 meeting distributed for approval. <p>First: Batula Second: McLamb Vote: unanimous – approved</p>	None Required
<ul style="list-style-type: none"> Commandant's Report 	<p>ACADEMIC AND PROGRAMMATIC UPDATES:</p> <ul style="list-style-type: none"> Homecoming was a success (week of 10/20) and well organized End of Marking Period One – Thursday, 10/30 Final adjustments to Fed grants have been completed and submitted successfully September 30 count is complete SAT/PSAT test completed on 10/27/25 Open house was a success with 154 entries. Entries were encouraged with receiving swag for using the QRC code Redding Consortium, which was established by Governor Carney, is recommending redistricting most of the current district in New Castle County to be the New Castle County School District, which would include most of the Colonial School District and all of the following school districts: Brandywine, Red Clay and Christiana. Charter schools will need to understand how this will affect the charters that are sponsored by the respective school districts. Sports Update 	<ul style="list-style-type: none"> None Required

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	<ul style="list-style-type: none"> ○ Volleyball made the playoffs and will play against Cape Henlopen ○ Football lost the Homecoming game ○ Field Hockey just missed the playoffs ○ Boys Soccer has ended with a very improved record from last year ○ Boys and Girls Cross Country had an away meet at Leigh. Boys came in 2nd out of 37. <p>ADMINISTRATIVE UPDATES:</p> <ul style="list-style-type: none"> ● Crystal Trust for \$250,000 was accepted and will be reviewed <p>JROTC Updates</p> <ul style="list-style-type: none"> ● Had visits to Philly and the Naval Academy ● There is a marksmanship event this weekend at Annapolis High School, hoping to get a Naval Academy visit while in Annapolis ● Volunteering is up and running <ul style="list-style-type: none"> ○ Veterans breakfast is in 3 weeks ○ Cadets put up 350 in record time at the Newark Reservoir ● Drill teams has meets scheduled for November and December ● Admiral's visit will be rescheduled due to government shutdown ● Working on uniform inventory, more organized than in past years ● CAPT Bates is working on the Navy funding 	
<ul style="list-style-type: none"> ● Treasurer's Report 	<p>Treasurer's Report: Report Provided by Don McLamb</p> <p>Financials of 9/30/2025</p> <ul style="list-style-type: none"> ● A thank you to Ken who worked with the auditors, who provided a clean opinion (see above) 	None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • 25% through our Fiscal Year (3 of 12 months) <p>Revenue</p> <ul style="list-style-type: none"> • \$5.0 million of the budget has been collected, which is 53.2% of budgeted revenue. <ul style="list-style-type: none"> ○ Total budget is \$9.48 million ○ Collections are coming in from cadet families for admin fees and fundraising • Local funding should be noted. <ul style="list-style-type: none"> ○ Local funding are amounts that DMA collects from different school districts (Red Clay is the biggest) when their students attend DMA. ○ This amount collected from local funding is currently under the YTD budget amount by approximately \$640K ○ Typically, DMA receives 35% of the funds from the preliminary cadet count and then 65% of the funds once the final count is approved. The New Castle County reassessment has caused some mortgage companies not to release funds to the districts because of legal issues and, therefore, the districts are not releasing the funds to DMA. There is no official deadline to make the payment to the schools, we will continue to monitor. <p>Expenses</p> <ul style="list-style-type: none"> • \$2.26 million YTD expenses have been incurred, which is 23.8% of budgeted expenses. <ul style="list-style-type: none"> ○ All expenses appear to be hitting as expected 	

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	<ul style="list-style-type: none"> ○ Certain items are incurred in the beginning of the year and other expenses occur more evenly throughout the year. • Items to note: <ul style="list-style-type: none"> ○ Capital Reserve expenses: \$87,550 was the final payment on the sewer project. As of 9/30/25, there is \$472,125 in the Capital Reserve account. ○ Health insurance expense: Currently under TYD budget amount by \$29K, watching for delayed staff enrollment • Currently, there are no items of revenue or expenses that have an unexplained material variance from budgeted amounts • Discussion was had regarding getting real estate valuation of assets, Jelena has recommendations of companies that could complete this valuation. <p>First: Barbato Second: Batula</p> <ul style="list-style-type: none"> • Vote: unanimous – approved 	
<ul style="list-style-type: none"> • Finance Committee 	<p>Finance Committee</p> <ul style="list-style-type: none"> • Met in October, approved the calendar for the year. There are 7 planned meetings this year. • The committee reviewed the 9/30 and 6/30 numbers and had no issues. • Next meeting is 11/13/25 <p>Citizens Board Oversight Committee (CBOC)</p> <ul style="list-style-type: none"> • Plan to meet in November. 	None required.
<ul style="list-style-type: none"> • Governance Committee 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • None required.

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> Academic Excellence Committee 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Ad hoc Committee 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Old Business 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> New Business 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Next Board Meeting 	The next Board meeting will be Monday, November 24, 2025.	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Executive Session 	<p>Motion to go into executive session</p> <p>First: Barbato Second: Batula</p> <p>Start: 19:00 End: 19:10</p> <p>Motion to come out of executive session</p> <p>First: McCloskey Second: McLamb</p>	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Adjournment 	<ul style="list-style-type: none"> First: Barbato Second: Batula Vote: Affirmative – Unanimous <p>Adjourned 19:11 hours</p>	<ul style="list-style-type: none"> None required.

Respectfully Submitted /s/ *Helen Barbato*

DMA Annual Board Meeting Minutes

Date: October 27, 2025

Start Time: 17:48 hours

Adjourn Time: 17:53 hours

Meeting Duration: 5 minutes

Present: Helen Barbato, Don McLamb, Dan Newcott, Nicole Krajewski, Ken Gatson, Jelena Batula, Jennifer McCloskey, Cheryl Davis-Robinson

Zoom: Chris Kenny

Absent: Brian Rostocki, Nicole Krajewski, Scott Green

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none">• Call to Order	<ul style="list-style-type: none">• At 17:48 hours, Co-Chairperson McCloskey called the Annual DMA Board meeting to order.	<ul style="list-style-type: none">○ None required
<ul style="list-style-type: none">• Member Vote for Board Positions	<ul style="list-style-type: none">• Vote for new General Board Member position for 2025-2026 school year for Cheryl Davis-Robinson<ul style="list-style-type: none">○ Motion to accept<ol style="list-style-type: none">1. First: Jennifer McCloskey2. Second: Jelena Batula3. Vote: unanimous – approved• Vote for Vice-Chairperson position for 2025-2026 school year for Jelena Batula<ul style="list-style-type: none">○ Motion to accept<ol style="list-style-type: none">1. First: Jennifer McCloskey2. Second: Helen Barbato3. Vote: unanimous – approved• Vote for Chairperson position for 2025-2026 school year for Jennifer McCloskey<ul style="list-style-type: none">○ Motion to accept	

TOPIC	DISCUSSION	ACTION
	<ol style="list-style-type: none"> 1. First: Don McLamb 2. Second: Helen Barbato 3. Vote: unanimous – approved <ul style="list-style-type: none"> • Vote for Treasurer position for 2025-2026 school year for Don McLamb <ul style="list-style-type: none"> ○ Motion to accept <ol style="list-style-type: none"> 1. First: Helen Barbato 2. Second: Jelena Batula 3. Vote: unanimous – approved • Vote for Secretary position for 2025-2026 school year for Helen Barbato <ul style="list-style-type: none"> ○ Motion to accept <ol style="list-style-type: none"> 1. First: Don McLamb 2. Second: Jelena Batula 3. Vote: unanimous – approved • Ad hoc committees <ul style="list-style-type: none"> ○ TBD • Governance committee <ul style="list-style-type: none"> ○ TBD 	
<ul style="list-style-type: none"> • Adjournment 	<ul style="list-style-type: none"> • First: Batula • Second: McLamb • Vote: Affirmative – Unanimous <p>Adjourned 17:53 hours</p>	<ul style="list-style-type: none"> • None required.

Respectfully Submitted /s/ *Helen Barbato*

