

DMA Board Meeting Minutes
Date: 12/21/2015
Start Time: 1730 Eastern
Meeting Duration: 0 hours 45 minutes
Adjourn Time: 1815 Eastern

Present: Victoria Alexitch, Kimberly Bryson, Ed Capodanno, Al DiEmedio, Don Fulton, Sharon Kurfuerst, Dennis Rochford, Dave Geiger, David Call, Anthony Pullella

Excused: John DiEleuterio, Ken Gatson, Bob Hill, Brad Bugher, Tony Bariglio, Doug Hershman, Joseph Yacyshyn

Guests: Paul Long

| TOPIC | DISCUSSION | ACTION |
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| <ul style="list-style-type: none"> • Call to Order | <ul style="list-style-type: none"> • Meeting was called to order by Chairman Capodanno at 1745 (delay awaiting quorum) • Pledge of Allegiance/Moment of Silence observed | <ul style="list-style-type: none"> • None required |
| <ul style="list-style-type: none"> • Secretary's Report | <ul style="list-style-type: none"> • Minutes reviewed; Secretary Kurfuerst indicated that the November minutes would be approved at the January Board Meeting due to a lack of quorum at this meeting | <ul style="list-style-type: none"> • Secretary Kurfuerst to re-present November Board Meeting minutes at January meeting for approval vote |
| <ul style="list-style-type: none"> • Departmental Report - Science | <ul style="list-style-type: none"> • Written report reviewed by Mr. Long, Science Department Chair; highlights included: <ul style="list-style-type: none"> ○ Department has an emphasis on students and their readiness for the workplace or next higher level of education ○ Department would like to have new space and equipment available to enhance lab opportunities for student learning ○ Would like to offer additional AP courses in future years if space and staffing would allow ○ An immediate need is to have the smart technology in the classrooms work consistently and to have laptop access | <ul style="list-style-type: none"> • None required |

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| | for students for research purposes given that the school doesn't have a library | |
| <ul style="list-style-type: none"> Chairman's Report | <ul style="list-style-type: none"> Landmark Engineering submitted all appropriate documents to the County; awaiting their formal approval Board pledges are completed; forms due to Mr. Gatson by 12/31/15; Board participation is at 100% with a total give of 88K (12K short of goal) Chairman Capodanno is meeting with the DMA staff to solicit pledges; some staff have already pledged; goal is to have 100% staff participation by 1/31/16 with a giving goal of 50K | <ul style="list-style-type: none"> Board members to ensure that completed pledge forms are to Mr. Gatson by 12/31/15 |
| <ul style="list-style-type: none"> Commandant's Report | <ul style="list-style-type: none"> Commandant Pullella provided his monthly report noting highlights from the written report: <ul style="list-style-type: none"> DMA was selected for a visit by the Office of Civil Rights; visit completed on 12/16/15; only two minor concerns identified regarding diversity on the interview panel and ensuring all parts of building are ADA accessible Joint meeting held on 12/16/15 with Wohlsen, Landmark, and McCoy Pearl Harbor Ceremony occurred on 12/7/15 There are 300+ applicants for the incoming Freshman class; deadline for application is 1/13/16; interviews start on 1/8/16 New wrestling room is completed Looking at possible change of transportation vendors for next school year On 12/9/15 DMA had an intruder drill with a subsequent debrief on 12/22/15; discussion held regarding the prudence | <ul style="list-style-type: none"> Commandant Pullella to follow-up with the Board regarding recommendations around the carrying of weapons by select faculty members |

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| | <p>of having select faculty carry concealed weapons; Commandant Pullella reaching out to Chief Setting of the NCC Police for guidance</p> <ul style="list-style-type: none"> ○ DMA's Charter was renewed on 12/16/15 with support for increasing the student body to 750 students over 5 years contingent upon the completion of the new building | |
| <ul style="list-style-type: none"> • Treasurer's Report | <ul style="list-style-type: none"> • Treasurer Alexitch provided the monthly report. Financials remain on budget YTD. • Fund Development Committee decided to cancel the contract with Growth Consultants; will look at other capital campaign managers within our budgetary guidelines • 100K has been received from the Delaware Welfare Foundation • DMA current pays \$4500/year membership to the DE Charter School Network; discussion held regarding whether there is any benefit to this members; decision made to remain a member for one additional year and ask the DCSN for accountability regarding pertinent issues and activities that are being requested and/or supported | <ul style="list-style-type: none"> • None required |
| <ul style="list-style-type: none"> • Governance Committee | <ul style="list-style-type: none"> • No update | <ul style="list-style-type: none"> • None required |
| <ul style="list-style-type: none"> • Finance Committee | <ul style="list-style-type: none"> • Combined as above with Treasurer's Report | <ul style="list-style-type: none"> • None required |
| <ul style="list-style-type: none"> • Academic Excellence Committee | <ul style="list-style-type: none"> • Secretary Kurfuerst working to schedule Committee meeting in late January/early February | <ul style="list-style-type: none"> • None required |
| <ul style="list-style-type: none"> • Citizen Budget Oversight Committee | <ul style="list-style-type: none"> • Report combined with Treasurer's report | <ul style="list-style-type: none"> • None required |
| <ul style="list-style-type: none"> • Fundraising Development Committee | <ul style="list-style-type: none"> • Ongoing work on the capital campaign continues; focus is on grants and major donors • Need to have 2/3 of the goal dollars raised before going to the public for money • Ms. Bryson will continue to work with Board | <ul style="list-style-type: none"> • None required |

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| | <ul style="list-style-type: none"> members regarding cultivating donor contacts Discussion held regarding the development of a monthly Fund Development Committee dashboard to track progress | |
| <ul style="list-style-type: none"> New Business | <ul style="list-style-type: none"> None | <ul style="list-style-type: none"> None required |
| <ul style="list-style-type: none"> Old Business | <ul style="list-style-type: none"> Possible donor to capital campaign for 2 million dollars upon death with agreement for naming building after him/her; Chairman Capodanno is working on an upfront arrangement with interest to be able to possibly access the funds sooner | <ul style="list-style-type: none"> None required |
| <ul style="list-style-type: none"> Additional Items from the Floor | <ul style="list-style-type: none"> None | <ul style="list-style-type: none"> None required |
| <ul style="list-style-type: none"> Next Board Meeting | <ul style="list-style-type: none"> The next Board meeting is scheduled for Monday, January 25th at 5:30 pm at DMA | <ul style="list-style-type: none"> None required |
| <ul style="list-style-type: none"> Adjournment | <ul style="list-style-type: none"> Hearing no additional business, Chairman Capodanno adjourned the meeting | <ul style="list-style-type: none"> None required |

Respectfully Submitted,



Sharon Kurfuerst