

DMA Board Meeting Minutes
Date: 11/16/2015
Start Time: 1730 Eastern
Meeting Duration: 0 hours 45 minutes
Adjourn Time: 1815 Eastern

Present: Victoria Alexitch, Brad Bugher, Tony Bariglio, Kimberly Bryson, Ed Capodanno, Al DiEmedio, Don Fulton, Sharon Kurfuerst, Dennis Rochford, Doug Hershman, Dave Geiger, Joseph Yacyshyn

Excused: John DiEleuterio, David Call, Ken Gatson, Bob Hill, Anthony Pullella

Guests: Colleen Bradley, Representatives from Growth Consulting


TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> • Call to Order 	<ul style="list-style-type: none"> • Meeting was called to order by Chairman Capodanno at 1740 • Pledge of Allegiance/Moment of Silence observed 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Secretary's Report 	<ul style="list-style-type: none"> • Minutes reviewed; Secretary Kurfuerst requested a motion to approve the minutes of the October Board Meeting: <ul style="list-style-type: none"> ○ Motion to approve: Fulton ○ Second: Rochford ○ Additional discussion: None ○ Vote: Unanimous approval 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Departmental Report - English 	<ul style="list-style-type: none"> • Written report reviewed by Ms. Bradley, English Department Chair; highlights included: <ul style="list-style-type: none"> ○ Department has an emphasis on students and their readiness for the workplace or next higher level of education ○ Strong focus on common core standards ○ Department would like to have new textbooks available and is the processing of researching options; current textbooks are the same ones as when the school first opened ○ Currently there are low numbers of 	<ul style="list-style-type: none"> • None required

TOPIC	DISCUSSION	ACTION
	<p>students interested in AP courses so department is only offering one a year plus an elective (Studies in Drama)</p> <ul style="list-style-type: none"> ○ Would like to offer two AP courses simultaneously in future years if space and staffing would allow ○ An immediate need is to have the smart technology in the classrooms work consistently and to have laptop access for students for research purposes given that the school doesn't have a library ○ Currently the 12th grade English teacher floats as there are not enough classrooms for her to have her own ○ Question from Secretary Kurfuerst: what are the barriers to students taking AP classes Response: currently more students are math/science oriented and take those AP courses as opposed to the English-focused AP courses ○ Question from Mr. Rochford: what are the specific technology needs of the department? Response: first for the current technology to actually work consistently; secondly to have greater access – currently doing an audit/survey to assess options and needs ○ Question from Treasurer Alexitch: does the school need a dedicated IT person as a resource? Response: Would love to have one but the first priority is the hardware/resources for the students 	
<ul style="list-style-type: none"> • Feasibility Study 	<ul style="list-style-type: none"> • Representatives from Growth Consulting presented the results of the feasibility study and discussion was held regarding the findings 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Chairman's Report 	<ul style="list-style-type: none"> • Ongoing meetings being held to secure Board member pledges for the capital campaign; goal 	<ul style="list-style-type: none"> •

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	<p>is 100K from Board</p> <ul style="list-style-type: none"> • Staff pledges will begin in December; anticipating 100% giving rate • State of DMA meeting scheduled for 2/16/16 at 5:00 pm for the community and at 6:30 pm for parents; will repeat meeting with updates in June timeframe; Treasurer Alexitch is spearheading the efforts to coordinate 	
<ul style="list-style-type: none"> • Commandant's Report 	<ul style="list-style-type: none"> • Chairman Capodanno provided the monthly report in Commandant Pullella's absence noting highlights from the written report: <ul style="list-style-type: none"> ○ Longwood decision due on 11/18/15 ○ Education plan for the new building was developed ○ Excellent response to the prospective new student open house that was held ○ 12/3/15 is the first Coffee with the Commandant 	<ul style="list-style-type: none"> • Chairman Capodanno to send the education plan for the new building to all Board members
<ul style="list-style-type: none"> • Treasurer's Report 	<ul style="list-style-type: none"> • Treasurer Alexitch provided the monthly report. Highlights include: <ul style="list-style-type: none"> ○ Budget is 33.1% for this point in the fiscal year versus planned costs of 33.3% ○ No significant additional financial highlights noted at this time ○ Treasurer Alexitch requested a motion to approve the October Budget Report: <ul style="list-style-type: none"> ▪ Motion to approve: Fulton ▪ Second: Hershman ▪ Additional discussion: None ▪ Vote: Unanimous approval ○ 990 tax return has been received and reviewed; filed on 11/16/15 ○ A reminder was given that all Board members need to attend the State finance training; the next session is 	<ul style="list-style-type: none"> • None required

	<ul style="list-style-type: none"> being held on 11/30 in Claymont ○ A WSFS fund has been set up for the capital campaign; as donations come in Mr. Gatson is tracking and will provide the Board Finance Committee with a monthly report 	
<ul style="list-style-type: none"> • Governance Committee 	<ul style="list-style-type: none"> • No update 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Finance Committee 	<ul style="list-style-type: none"> • Combined as above with Treasurer's Report 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Academic Excellence Committee 	<ul style="list-style-type: none"> • No update 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Citizen Budget Oversight Committee 	<ul style="list-style-type: none"> • Report combined with Treasurer's report 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Fundraising Development Committee 	<ul style="list-style-type: none"> • Ongoing work on the capital campaign continues 	<ul style="list-style-type: none"> • Any ideas for campaign leadership persons should be sent to Ms. Bryson
<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • Red Clay Board requested that DMA withdraw its request in the charter renewal documents to increase enrollment to 750; DMA declined to do so but agreed to make the enrollment increase dependent upon the completion of the new building 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Additional Items from the Floor 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Next Board Meeting 	<ul style="list-style-type: none"> • The next Board meeting is scheduled for Monday, December 21st at 5:30 pm at DMA 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Adjournment 	<ul style="list-style-type: none"> • Hearing no additional business, Chairman Capodanno adjourned the meeting 	<ul style="list-style-type: none"> • None required

Respectfully Submitted,



Sharon Kurfuerst