

DMA Board Meeting Minutes

Date: 09/28/2015

Start Time: 1745 Eastern (delayed start due to waiting for quorum)

Meeting Duration: 1 hour 20 minutes

Adjourn Time: 1905 Eastern

Present: Victoria Alexitch, Brad Bugher, Tony Bariglio, Kimberly Bryson, David Call, Ed Capodanno, Al DiEmedio, Don Fulton, Ken Gatson, Sharon Kurfuerst, Anthony Pullella, Dennis Rochford, Doug Hershman

Excused: John DiEleuterio, Dave Geiger, Bob Hill, Joseph Yacyshyn

Guests: Debra Certesio

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none">• Call to Order	<ul style="list-style-type: none">• Meeting was called to order by Chairman Capodanno at 1745• Pledge of Allegiance/Moment of Silence observed	<ul style="list-style-type: none">• None required
<ul style="list-style-type: none">• Secretary's Report	<ul style="list-style-type: none">• Minutes reviewed; Secretary Kurfuerst requested a motion to approve the minutes<ul style="list-style-type: none">○ Motion to approve: Rochford○ Second: Bariglio○ Additional discussion: None○ Vote: Unanimous approval	<ul style="list-style-type: none">• None required
<ul style="list-style-type: none">• Chairman's Report	<ul style="list-style-type: none">• The goals for Commandant Pullella for the new school year have been developed; progress on these goals will be overseen by the Executive Committee• The roster of Board committees was shared; all members should look to ensure that they are listed in the correct place on the roster; if changes are needed, let Chairman Capodanno or Secretary Kurfuerst know; Mr. Bariglio requested to participate on a Construction Planning Committee if one is formed in the future• A copy of the Strategic Plan was provided to	<ul style="list-style-type: none">• Please send any committee updates to Secretary Kurfuerst or Chairman Capodanno

TOPIC	DISCUSSION	ACTION
	<p>new Board members; many goals have already been accomplished; plan will be updated quarterly, as needed</p> <ul style="list-style-type: none"> • CM at Risk RFP/Timeline was discussed; RFP is out and is due back by 10/9/15; a committee has been formed to review the top 5 RFPs and to make a recommendation to the full Board at the 10/26/15 Board Meeting; committee consists of Chairman Capodanno, Commandant Pullella, Mr. Bugher, Master Chief Call, and Mr. Keiser (school rep) • Departmental reports will begin with the October Board Meeting; a written report will be provided for review in advance of the meeting; presentation will be at the start of the Board Meeting and will include time for Q&A; Math Department will be the October presentation 	
<ul style="list-style-type: none"> • Commandant's Report 	<ul style="list-style-type: none"> • Commandant Pullella provided his monthly report noting highlights from the written report: <ul style="list-style-type: none"> ○ 9/11 ceremony was a success ○ DMA was recognized as a top workplace for 2015; recognition plaque is in the lobby ○ Back to School nights were very well attended ○ The 4 new faculty members are acclimating well to their teaching roles ○ Joint PTA/Boosters meeting was held; Chairman Capodanno was in attendance ○ Meeting was held with Theire DuPont from the Longwood Foundation; requesting addendum to the grant application which will be completed and sent in by 10/2/15; 3 other high schools are also asking for funding for 1 million plus dollars ○ Charter renewal was submitted in 	<ul style="list-style-type: none"> • None required

TOPIC	DISCUSSION	ACTION
	<p>advance of the deadline</p> <ul style="list-style-type: none"> ○ Discussion was held regarding recent events with the PTA and its Board; emergency meeting was held with a new PTA Board election scheduled for 10/15/15; formal complaints from parents/members were addressed by Chairman Capodanno ○ An update was given regarding the feasibility study; 14 of 35 interviews have been completed; aiming for completion of interviews by 11/12/15 	
<ul style="list-style-type: none"> ● Treasurer's Report 	<ul style="list-style-type: none"> ● Treasurer Alexitch provided the monthly report. Highlights include: <ul style="list-style-type: none"> ○ Budget is 17.7% for this point in the fiscal year versus planned costs of 16.67%; overage primarily due to the bond payments; if bond payments were straight-lined would be running under budget at 12/1% ○ Mr. Hershman mentioned that DMA should be exempt from property taxes on new property; will consider filing for a refund ○ Treasurer Alexitch requested a motion to approve the August Budget Report: <ul style="list-style-type: none"> ▪ Motion to approve: Hershman ▪ Second: Bugher ▪ Additional discussion: None ▪ Vote: Unanimous approval ○ Barbacane Thornton will issue final audit report at the October Board meeting ○ Form 990 to be filed by 11/15/15; no anticipated issues with meeting this deadline 	<ul style="list-style-type: none"> ● None required

	<ul style="list-style-type: none"> ○ Bond proceeds were discussed; in the process of moving forward with 4 CDs of equal value at BNY Mellon Bank; rates are comparable or better than those from Fulton Bank. 	
<ul style="list-style-type: none"> ● Governance Committee 	<ul style="list-style-type: none"> ● Governance Committee to work on review and update of By-laws; will include consideration of inclusion/exclusion of PTA President on the Board; will look to incorporate a periodic review into the By-laws document itself ● Mr. Bugher inquired as to whether the alumni seat was still available on the Board – it is, however no suitable candidate has been found to date to fill this seat 	<ul style="list-style-type: none"> ● Mr. Hershman to convene meeting of Governance Committee with focus on By-laws review

<ul style="list-style-type: none"> ● Finance Committee 	<ul style="list-style-type: none"> ● Combined as above with Treasurer’s Report 	<ul style="list-style-type: none"> ● None required
<ul style="list-style-type: none"> ● Academic Excellence Committee 	<ul style="list-style-type: none"> ● Deferred 	<ul style="list-style-type: none"> ● None required
<ul style="list-style-type: none"> ● Citizen Budget Oversight Committee 	<ul style="list-style-type: none"> ● Report combined with Treasurer’s report 	<ul style="list-style-type: none"> ● None required
<ul style="list-style-type: none"> ● Fundraising Development Committee 	<ul style="list-style-type: none"> ● Longwood grant has been submitted ● Discussion held regarding re-starting cultivation breakfasts; any suggestions for attendees, let Commandant Pullella know ● Ms. Bryson working to develop a form email as an invitation to the cultivation breakfasts ● Commandant Pullella has updated the school’s marketing materials ● Mr. Hershman inquired regarding the status of hiring a Fund Development professional; Ms. Bryson indicated that FDC will not be moving forward with that immediately and will wait to make a final decision after the results of the feasibility study are finalized 	<ul style="list-style-type: none"> ● Board members to send names of potential donors/attendees for cultivation breakfasts to Commandant Pullella ● Ms. Bryson to send Board members the form email for cultivation breakfast invites
<ul style="list-style-type: none"> ● PTA Report 	<ul style="list-style-type: none"> ● Deferred 	<ul style="list-style-type: none"> ● None required

<ul style="list-style-type: none"> ● New Business 	<ul style="list-style-type: none"> ● None 	<ul style="list-style-type: none"> ● None required
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• Old Business	• None	• None required
• Additional Items from the Floor	• None	• None required
• Next Board Meeting	• The next Board meeting is scheduled for Monday, October 26 ^h at 5:30 pm at DMA	• None required
• Adjournment	• Hearing no additional business, Chairman Capodanno adjourned the meeting	• None required

Respectfully Submitted,



Sharon Kurfuerst