

DMA Board Meeting Minutes
Date: 02/22/2016
Start Time: 1800 Eastern
Meeting Duration: 1 hours 35 minutes
Adjourn Time: 1935 Eastern

Present: Brad Bugher, Tony Bariglio, Kimberly Bryson, Ed Capodanno, Sharon Kurfuerst, Doug Hershman, Dave Geiger, Joseph Yacyshyn, David Call, Anthony Pullella, Ken Gatson, Dennis Rochford

Excused: Bob Hill, Al DiEmedio, John DiEleuterio, Victoria Alexitch, Don Fulton

Guests: Scott Green, Bill Riley

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> • Call to Order 	<ul style="list-style-type: none"> • Meeting was called to order by Chairman Capodanno at 1800 • Pledge of Allegiance/Moment of Silence observed 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Secretary's Report 	<ul style="list-style-type: none"> • Minutes reviewed; Secretary Kurfuerst requested a motion to approve the minutes of the February 1st Board Meeting: <ul style="list-style-type: none"> ○ Motion to approve: Bugher ○ Second: Bariglio ○ Additional discussion: None ○ Vote: Unanimous approval • 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Departmental Report – Business Technology 	<ul style="list-style-type: none"> • Written report reviewed by Mr. Green, Business Technology Department Chair; highlights included: <ul style="list-style-type: none"> ○ Department has 2 members total ○ Goals focusing on instructing students in the fundamentals of business management, personal finance, and financial literacy ○ Overview of grade-by-grade curriculum provided ○ Many special programs underway such 	<ul style="list-style-type: none"> • None required

TOPIC	DISCUSSION	ACTION
	<p>as Business Professionals of American and Green Ribbon Schools Project</p> <ul style="list-style-type: none"> ○ Number one priority is that the department needs consistent Internet connectivity and hardware upgrades; bandwidth is a consistent problem related to access ○ Would like in the future to consider adding a 3rd faculty member to the department ○ Question was raised regarding whether the program lets in guest lecturers from business to speak to the students; Mr. Green indicated that there is a breadth of this type of activity that already occurs 	
<ul style="list-style-type: none"> ● Chairman's Report 	<ul style="list-style-type: none"> ● Chairman Capodanno discussed retaining Yorkston Consulting as Fundraising counsel and consulting and has secured a preliminary contract. Fee is \$1750 per 8 hour day; firm is familiar with non-profit fundraising and will focus on major donors and foundations. Chairman Capodanno requested a motion to approve hiring Yorkston: <ul style="list-style-type: none"> ○ Motion to approve: Bariglio ○ Second: Hershman ○ Additional discussion: None ○ Vote: Unanimous approval ● Discussion was held regarding gaining Board assistance for additional fundraising efforts with a focus on soliciting names, writing letters, and making calls to potential donors; it was noted that without significant donations and fundraising, the project may need to go on hold 	<ul style="list-style-type: none"> ● None required
<ul style="list-style-type: none"> ● Commandant's Report 	<ul style="list-style-type: none"> ● Commandant Pullella reviewed his report including the following highlights: <ul style="list-style-type: none"> ○ There is a land permit meeting 	<ul style="list-style-type: none"> ● None required

TOPIC	DISCUSSION	ACTION
	<p>scheduled for 2/25</p> <ul style="list-style-type: none"> ○ The Crystal Trust site visit is scheduled for 2/25 ○ The President of Wesley College, Mr. Clark, will visit DMA on 3/1; in addition, he will serve as this year's commencement speaker ○ SAT strategy meetings have begun ○ Meetings have been held with all cadets who have failed a course ○ 5 cadets have earned full ROTC scholarships for college ○ The winter sports teams had great seasons 	
<ul style="list-style-type: none"> ● Treasurer's Report 	<ul style="list-style-type: none"> ● Mr. Gatson provided the monthly report. Highlights include: <ul style="list-style-type: none"> ○ Budget is on target for this point in the fiscal year ○ Several audits have occurred within the last month including by the Division of Accounting and the Auditor's Office; no issues were noted by either ○ S&P call was completed; BBB- rating was affirmed ○ There is an annual investor call scheduled for 2/23 ● Mr. Gatson requested a motion to approve the January budget and financials: <ul style="list-style-type: none"> ○ Motion to approve: Geiger ○ Second: Hershman ○ Additional discussion: None ○ Vote: Unanimous approval ○ 	<ul style="list-style-type: none"> ● None required
<ul style="list-style-type: none"> ● Governance Committee 	<ul style="list-style-type: none"> ● Redlined by-laws reviewed with the group in detail and will be circulated for March meeting for a vote 	<ul style="list-style-type: none"> ● None required

<ul style="list-style-type: none"> • Finance Committee 	<ul style="list-style-type: none"> • Combined as above with Treasurer's Report 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Academic Excellence Committee 	<ul style="list-style-type: none"> • Meeting scheduled for March 7th 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Citizen Budget Oversight Committee 	<ul style="list-style-type: none"> • Report combined with Treasurer's report 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Fundraising Development Committee 	<ul style="list-style-type: none"> • Focus is on campaign leadership • A list of potential donors was distributed and the Board each volunteered regarding who they would be willing to solicit for donations 	<ul style="list-style-type: none"> • None required

<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • The conceptual estimate from Wohlsen was reviewed in detail; current estimated cost is at 6,197 million; there are opportunities for cost control as the goal is to get the construction cost to not exceed 5.5 million • A discussion was held regarding financing of the building; Fairmount Capital will be at the March Board meeting to discuss loan options; there are 3 scenarios for financing the new building – raise 6 million, take out a loan, or shelve the project – goal is to develop a solid financing plan for Board evaluation and vote 	<ul style="list-style-type: none"> • None required
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<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Additional Items from the Floor 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Next Board Meeting 	<ul style="list-style-type: none"> • The next Board meeting is scheduled for Monday, March 21st at 6:00 pm at DMA 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Adjournment 	<ul style="list-style-type: none"> • Hearing no additional business, Chairman Capodanno adjourned the meeting 	<ul style="list-style-type: none"> • None required

Respectfully Submitted,



Sharon Kurfuerst