

DMA Board Meeting Minutes

Date: 02/01/2016 (rescheduled from 01/25/2016 due to inclement weather)

Start Time: 1800 Eastern

Meeting Duration: 1 hours 15 minutes

Adjourn Time: 1915 Eastern

Present: Victoria Alexitch, Brad Bugher, Tony Bariglio, Kimberly Bryson, Ed Capodanno, Don Fulton, Sharon Kurfuerst, Doug Hershman, Dave Geiger, Joseph Yacyshyn, David Call, Anthony Pullella, Ken Gatson

Excused: Bob Hill, Dennis Rochford, Al DiEmedio, John DiEleuterio

Guests: Michael Scarborough

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> Call to Order 	<ul style="list-style-type: none"> Meeting was called to order by Chairman Capodanno at 1800 Pledge of Allegiance/Moment of Silence observed 	<ul style="list-style-type: none"> None required
<ul style="list-style-type: none"> Secretary's Report 	<ul style="list-style-type: none"> Minutes reviewed; Secretary Kurfuerst requested a motion to approve the minutes of the November Board Meeting that were unable to be approved in December due to lack of a quorum: <ul style="list-style-type: none"> Motion to approve: Fulton Second: Yacyshyn Additional discussion: None Vote: Unanimous approval Minutes reviewed; Secretary Kurfuerst requested a motion to approve the minutes of the December Board Meeting: <ul style="list-style-type: none"> Motion to approve: Fulton Second: Bariglio Additional discussion: None Vote: Unanimous approval 	<ul style="list-style-type: none"> None required
<ul style="list-style-type: none"> Departmental Report – Social Studies 	<ul style="list-style-type: none"> Written report reviewed by Mr.Scarborough, Social Studies Department Chair; highlights 	<ul style="list-style-type: none"> None required

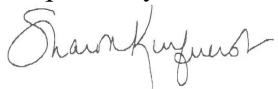
TOPIC	DISCUSSION	ACTION
	<p>included:</p> <ul style="list-style-type: none"> ○ Department has 4 members total; several seasoned faculty members ○ Goals focusing on instructing students in history skills such as critical thinking, primary source analysis, basic economics, writing, using historical evidence, and understanding current events ○ Overview of grade-by-grade curriculum provided ○ First Model UN competition being developed for DMA out of this department ○ Would like to consider eventually adding another AP class ○ Number one priority is that the department needs consistent Internet connectivity and hardware upgrades as well as IT support for technology issues; bandwidth is a consistent problem related to access and a frustration for teachers and students alike ○ Challenges: time, space, and technology with technology being the most challenging 	
<ul style="list-style-type: none"> ● Chairman's Report 	<ul style="list-style-type: none"> ● Chairman Capodanno solicited suggestions on how to improve consistent attendance at Board Meetings; Board agreed moving to a 6:00 pm start time would be valuable ● Discussion was held regarding using Chuck Baldwin as a military connection for the capital campaign; Baldwin would focus on the military and work with Ms. Bryson to raise funds from that area ● Suggestion was made by Mr. Yacyshyn for the Fund Development Committee to also reach out 	<ul style="list-style-type: none"> ● Secretary Kurfuerst to send reminder of new start time to all Board members and to update meeting planners ● Chairman Capodanno to reach out to Robert Clark

TOPIC	DISCUSSION	ACTION
	to Robert Clark, President of Wesley College, who is the past Superintendent of the Naval Academy as a potential donor or supporter of the capital campaign	
<ul style="list-style-type: none"> • Commandant's Report 	<ul style="list-style-type: none"> • Commandant Pullella reviewed his report including the following highlights: <ul style="list-style-type: none"> ○ Interviews are being conducted for incoming Freshman with an all-time high number of interviewees ○ There was a joint meeting on 1/22/16 with Wohlsen, McCoy, and Landmark regarding the building project ○ Select staff members received training from the NCCPD regarding school safety at DMA ○ Meeting with Bill Riley of Assurance Media to discuss an upgrade to the network and to possibly increase bandwidth to improve technology access ○ Several meetings planned to discuss a strategic plan to strengthen SAT scores with a goal of being 3rd in the State ○ Girls volleyball team was honored at Legislative Hall for their State Championship win ○ There is much work effort going into the capital campaign ○ Legal files have been moved from Bayard to Cooch and Taylor 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Treasurer's Report 	<ul style="list-style-type: none"> ○ Treasurer Alexitch provided the monthly report. Highlights include: <ul style="list-style-type: none"> ○ Budget is 47% for this point in the fiscal year versus planned costs of 47%; budget is clean; local funds are good 	<ul style="list-style-type: none"> • Mr. Gatson to reach out to Barbacane-Thornton for participation in State audit on 2/10/16

	<ul style="list-style-type: none"> ○ Property tax erroneously paid has been refunded - \$8,000 and will be reflected in the February financial statement ○ Annual call with S&P was on 1/27/16; current rating is BBB-; new rating due in about 2 weeks; not expected to change much ○ Site visit planned from Division of Accounting for an internal controls review on 2/4/16 ○ On 2/10/16 a State audit will be held for unit counts and general auditing purposes; suggestion made to include Barbacane-Thornton ○ Treasurer Alexitch requested a motion to approve the November budget and financials that could not be voted on in December due to lack of a quorum: <ul style="list-style-type: none"> ○ Motion to approve: Kurfuerst ○ Second: Fulton ○ Additional discussion: None ○ Vote: Unanimous approval ○ Treasurer Alexitch requested a motion to approve the December budget and financials: <ul style="list-style-type: none"> ○ Motion to approve: Hershman ○ Second: Fulton ○ Additional discussion: None ○ Vote: Unanimous approval 	
<ul style="list-style-type: none"> ● Governance Committee 	<ul style="list-style-type: none"> ● Redlined by-laws reviewed ● Mr. Hershman requested a motion to approve the by-laws changes as marked: <ul style="list-style-type: none"> ○ Motion to approve: Fulton ○ Second: Yacyshyn ○ Additional discussion: None ○ Vote: Unanimous approval ● The Governance Committee will begin a full 	<ul style="list-style-type: none"> ● None required

	review of the by-laws in late February	
<ul style="list-style-type: none"> • Finance Committee 	<ul style="list-style-type: none"> • Combined as above with Treasurer's Report 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Academic Excellence Committee 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Citizen Budget Oversight Committee 	<ul style="list-style-type: none"> • Report combined with Treasurer's report 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Fundraising Development Committee 	<ul style="list-style-type: none"> • Ongoing work on the capital campaign continues • Leadership wish list distributed and discussed • Suggestions for Honorary Chairs were discussed 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Additional Items from the Floor 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Next Board Meeting 	<ul style="list-style-type: none"> • The next Board meeting is scheduled for Monday, February 22nd at 6:00 pm at DMA 	<ul style="list-style-type: none"> • None required
<ul style="list-style-type: none"> • Adjournment 	<ul style="list-style-type: none"> • Hearing no additional business, Chairman Capodanno adjourned the meeting 	<ul style="list-style-type: none"> • None required

Respectfully Submitted,



Sharon Kurfuerst