

**DMA Board Meeting Minutes**  
**Date:** 05/23/2016  
**Start Time:** 1800 Eastern  
**Meeting Duration:** 1 hours 05 minutes  
**Adjourn Time:** 1905 Eastern

**Present:** Brad Bugher, Tony Bariglio, Ed Capodanno, Sharon Kurfuerst, Doug Hershman, Dave Geiger, David Call, Anthony Pullella, Al DiEmedio, Victoria Alexitch, Kenneth Gatson, Joseph Yacyshyn, Kimberly Bryson, Don Fulton

**Excused:** Bob Hill, Dennis Rochford, John DiEleuterio

**Guests:** Deb Certesio, Bethany Melo

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> <li>• Call to Order</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting was called to order by Chairman Capodanno at 1800</li> <li>• Pledge of Allegiance/Moment of Silence observed</li> <li>• Commandant Pullella introduced guest Bethany Melo who is a DMA alum and is exploring the possibility of joining the DMA Board</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• Secretary's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Minutes reviewed; Secretary Kurfuerst requested a motion to approve the minutes of the April Board Meeting:               <ul style="list-style-type: none"> <li>○ Motion to approve: Bugher</li> <li>○ Second: Alexitch</li> <li>○ Additional discussion: None</li> <li>○ Vote: Unanimous approval</li> </ul> </li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• Departmental Report – Middle States Accreditation Update/Administration</li> </ul>	<ul style="list-style-type: none"> <li>• Written report reviewed by Mrs. Certesio. Highlights included:               <ul style="list-style-type: none"> <li>○ Currently offering 8 AP courses</li> <li>○ This year's class had 2 Academy appointments and 5 ROTC scholarships</li> <li>○ 86% of students go on to a 2 or 4 year college program after graduation</li> <li>○ Middle States goals were to increase</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>

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	<p>DCAS scores (now obsolete); increase SAT average best superscore with a goal of an average score of 1100 (this year's average was 1000)</p> <ul style="list-style-type: none"> <li>○ Additional discussion was held regarding current academic programming, ideas for future programming, and the need for ongoing monitoring of academic outcomes; the Academic Excellence and Leadership Achievement Committee will have ownership over this monitoring for the Board</li> </ul>	
<ul style="list-style-type: none"> <li>● Chairman's Report</li> </ul>	<ul style="list-style-type: none"> <li>● Chairman Capodanno reviewed the timeline for construction on the new building and factors affecting solidifying the loan with Beneficial National Bank</li> <li>● The June Board Meeting will be the last meeting until September; the focus of the June Board Meeting will be on fund development/capital campaign</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
<ul style="list-style-type: none"> <li>● Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>● Commandant Pullella reviewed his report including the following highlights: <ul style="list-style-type: none"> <li>○ This year's graduation will be the first time a Valedictorian is named; this was a suggestion by the PTA</li> <li>○ Beneficial Bank will conduct a site visit on 5/18/16</li> <li>○ The capital campaign brochure is ready and will go to print on 5/23/16</li> <li>○ New cadet orientation was held on 5/9/16; there are 156 new Freshman cadets; space for incoming sophomores is being explored</li> <li>○ Work is being done to consolidate minor cap repairs to be completed in the summer</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>

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	<ul style="list-style-type: none"> <li>○ A sponsor for hats for the golf tournament is needed</li> <li>○ Two new staff have been hired – one is a replacement for Mrs. Jardine – her replacement is coming from Appoquinimink; the second is a replacement for Mrs. Brizindine – her replacement is coming from Dickinson</li> <li>○ Justice Ridgely toured DMA and made a \$500 donation to the capital campaign</li> </ul>	
<ul style="list-style-type: none"> <li>● Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>● Treasurer Alexitch provided the monthly report. Highlights include: <ul style="list-style-type: none"> <li>○ Budget is on target for this point in the fiscal year; at 78.8% of budget target which is 83.33% so well under budget for the year</li> <li>○ Several audits have occurred within the last several months including by the Division of Accounting and the Auditor’s Office; no issues have been noted on any of the audits</li> </ul> </li> <li>● Treasurer Alexitch requested a motion to approve the April budget and financials: <ul style="list-style-type: none"> <li>○ Motion to approve: Fulton</li> <li>○ Second: Bariglio</li> <li>○ Additional discussion: None</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
<ul style="list-style-type: none"> <li>● Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>● Proposed slate of candidates for new Board positions as well as Board officers is in final development in anticipation of June Board meeting vote</li> <li>● Bylaws were discussed regarding Board members who miss meetings with unexcused absences</li> </ul>	<ul style="list-style-type: none"> <li>● New Board member slate and slate of Board officers to be presented for vote at the June Board meeting.</li> </ul>
<ul style="list-style-type: none"> <li>● Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>● Combined as above with Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
<ul style="list-style-type: none"> <li>● Academic Excellence Committee</li> </ul>	<ul style="list-style-type: none"> <li>● No updates.</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
<ul style="list-style-type: none"> <li>● Citizen Budget Oversight Committee</li> </ul>	<ul style="list-style-type: none"> <li>● Report combined with Treasurer’s report</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>

<ul style="list-style-type: none"> <li>• Fundraising Development Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Report deferred for this month.</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• New Business</li> </ul>	<ul style="list-style-type: none"> <li>• Mr. Fulton inquired about the former career speaker program and discussion was held regarding possibly re-instating the program in a modified version; Board members with ideas regarding how to improve this program should reach out to Master Chief Call</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• Old Business</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• Additional Items from the Floor</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• Next Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• The next Board meeting is scheduled for Monday, June 27th at 6:00 pm at DMA</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>
<ul style="list-style-type: none"> <li>• Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>• Hearing no additional business, Chairman Capodanno adjourned the meeting and moved the Board into Executive Session.</li> </ul>	<ul style="list-style-type: none"> <li>• None required</li> </ul>

Respectfully Submitted,



Sharon Kurfuerst