

**DMA Board Meeting Minutes**

**Date: November 28, 2016**

**Start Time: 18:00 Hours**

**Adjournment: 18:34 Hours**

**Meeting Duration: 34 minutes**

**Present:** Victoria Alexitch, Tony Bariglio, Kimberly Bryson, Christy Bugher, David Call, Ed Capodanno, John Di Eleuterio, Al Di Emedio, Dave Geiger, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Dennis Rochford.

**Excused:** Kenneth Gatson, Doug Hershman, Bob Hill, Joseph Yacyshyn

**Guests:** N/A

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<ul style="list-style-type: none"><li>• Call to Order</li></ul>	<ul style="list-style-type: none"><li>• Meeting was called to order by Chairman Capodanno at 18:00 hours.</li><li>• Pledge of Allegiance recited and a Moment of Silence observed.</li></ul>	
<ul style="list-style-type: none"><li>• Secretary's Report</li></ul>	<ul style="list-style-type: none"><li>• Minutes reviewed; Capodanno requested a motion to approve the minutes of the October Board Meeting.</li></ul>	<ul style="list-style-type: none"><li>• Motion to approve: J. Di Eleuterio</li><li>• Second: K. Bryson</li><li>• Additional discussion: None</li><li>• Vote: Unanimous approval</li></ul>
<ul style="list-style-type: none"><li>• Chairman's Report</li></ul>	<ul style="list-style-type: none"><li>• Chairman Capodanno indicated that he would be meeting with Vernita Dorsey of WSFS in January to discuss the funding application and possible grant.</li><li>• Capodanno referred members to the Wohlsen handout included in the Board packet and highlighted the following:<ul style="list-style-type: none"><li>○ 90+% of the contracts are committed, on budget, and a "little" behind schedule;</li><li>○ Confirmed South Industries projection that the Dome will be completed by the end of December</li></ul></li></ul>	

	<p>(reference was made to the pictures in the handout).</p> <ul style="list-style-type: none"> <li>• At the request of an anonymous potential donor, a \$4M estimate has been received for a 2,000 seat athletic stadium with turf field, locker rooms, concession stands, restroom facilities, etc.</li> <li>• Board members were reminded of their pledges and the need to keep them updated and timely.</li> </ul>	
<ul style="list-style-type: none"> <li>• Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Commandant Pullella reviewed the previously submitted Commandant's Written Report highlighting the following items: <ul style="list-style-type: none"> <li>○ a brief of discussions occurring with faculty relative to Dual Enrollment, AP courses and other curricular options as they relate to the increase in classroom availability;</li> <li>○ briefly explained the Academic Review Board process relative to the first marking period report cards, and including the multiple meetings with approximately 24 cadets having a failing grade;</li> <li>○ confirmed receipt of \$250K of the \$500K from the Rose Ellice McDonald Foundation and the commitment to name the Naval Science Building after the Foundation;</li> <li>○ indicated that internal and external cameras would be added to the buildings to increase the safety and security of all, thus satisfying a major need;</li> <li>○ highlighted the DMA PTA Turkey Drive which netted \$7,500 for Veteran families.</li> </ul> </li> <li>• Pullella shared several community activity and outreach dates.</li> </ul>	
<ul style="list-style-type: none"> <li>• Treasurer's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Treasurer Alexitch provided the monthly report including the following highlights:</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve: J. Di Eleuterio</li> <li>• Second: T. Bariglio</li> </ul>

	<ul style="list-style-type: none"> <li>○ current financials were approximately 35.4% which was slightly over budget of 33.3%;</li> <li>○ no financial issues are apparent although it was noted that the annual fundraising revenue was waived this year in order to solicit all families for the Capital Campaign Fund;</li> <li>○ local funds were reduced by 92k which represented local funding cuts; and, as a result, expense lines were modified to offset the reduction;</li> <li>○ no concerns relative to the current state of the budget.</li> <li>● A discussion occurred relative to the WSFS loan and payment to Wohlsen and encompassed the following: <ul style="list-style-type: none"> <li>○ the WSFS loan process has been closed and funds are currently available yet have not been drawn upon;</li> <li>○ the first Wohlsen invoice payment has been processed, and two or more payments are anticipated to be processed before having to draw upon the WSFS loan;</li> <li>○ the payment process consists of Wohlsen submitting a monthly bill to Commandant Pullella who approves the bill for payment and forwards his approval to WSFS who distributes the monies.</li> </ul> </li> <li>● Finally, it was noted that there have been no new updates on the USDA, and we do not anticipate any adverse action, but expect this to be fully approved.</li> </ul>	<ul style="list-style-type: none"> <li>● Additional discussion: None</li> <li>● Vote: Unanimous approval</li> </ul>
<ul style="list-style-type: none"> <li>● Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>● None</li> </ul>	
<ul style="list-style-type: none"> <li>● Finance Committee and Citizen Budget Oversight Committee</li> </ul>	<ul style="list-style-type: none"> <li>● It was noted in a separate communication to the Secretary, that the Finance Committee and the Citizen Budget Oversight Committee meet concurrently, and that the Finance Committee notes are disclosed under the Treasurer’s Report.</li> </ul>	

<ul style="list-style-type: none"> <li>Academic Excellence Committee</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	
<ul style="list-style-type: none"> <li>Fundraising Committee</li> </ul>	<ul style="list-style-type: none"> <li>K. Bryson inquired about the status of the Capital Campaign to which Pullella responded that, at the current time, approximately \$10K has been received. Pullella shared that he anticipated continued receipt of funds as time passes, and reminded members that this was a different approach to fundraising than the Annual Fundraiser of past years.</li> <li>Capodanno suggested that reminders be sent early in 2017.</li> <li>A question was posed, but not answered, about the possibility of doing both a Capital Campaign and an Annual Fundraiser.</li> </ul>	
<ul style="list-style-type: none"> <li>New Business</li> </ul>	<ul style="list-style-type: none"> <li>A. Pullella reminded all of the following event: <ul style="list-style-type: none"> <li>Winter Concert at William F. Cooke Elementary School.</li> </ul> </li> <li>J. Di Eleuterio spoke highly of the DMA cadets who had been invited to meet with Governor-Elect John Carney relative to Service Academy appointments.</li> <li>Chairman Capodanno shared information relative to the November 21, 2016, Executive Committee meeting (Notes appended)</li> </ul>	
<ul style="list-style-type: none"> <li>Old Business</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	
<ul style="list-style-type: none"> <li>Additional Items from the Floor</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	
<ul style="list-style-type: none"> <li>Next Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>December 19, 2016 <ul style="list-style-type: none"> <li>It was suggested that this meeting be conducted as a virtual meeting, to which Capodanno indicated that he would give that idea consideration.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>Adjournment</li> </ul>		<ul style="list-style-type: none"> <li>Motion to adjourn made by: D. Rochford</li> <li>Second by: J. Di Eleuterio</li> </ul>

		Unanimous approval • Adjournment at: 18:34 hours
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Respectfully Submitted,

*Alfred D. Di Emedio*

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