

DMA Board Meeting Minutes

Date: October 24, 2016

Start Time: 18:02 Hours

Adjournment: 18:51 Hours

Meeting Duration: 49 minutes

Present: Victoria Alexitch, Tony Bariglio, Kimberly Bryson, Christy Bugher, David Call, Ed Capodanno, Al Di Emedio, Kenneth Gatson, Dave Geiger, Doug Hershman, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Joseph Yacyshyn

Excused: Bob Hill, John Di Eleuterio, Dennis Rochford

Guests: Eric Willey; Timothy Sawyer, representatives for Barbacane, Thornton & Company LLP; representatives for Wohlsen

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none">• Call to Order	<ul style="list-style-type: none">• Meeting was called to order by Chairman Capodanno at 18:02 hours.	
<ul style="list-style-type: none">• Secretary's Report	<ul style="list-style-type: none">• Minutes reviewed; Secretary Di Emedio requested a motion to approve the minutes of the September Board Meeting:	<ul style="list-style-type: none">• Motion to approve: T. Bariglio• Second: J. Yacyshyn• Additional discussion: None• Vote: Unanimous approval
<ul style="list-style-type: none">• Chairman's Report	<ul style="list-style-type: none">• Chairman Capodanno commended K. Bryson for the new design / format of the DMA Board of Directors Agenda.• Chairman Capodanno shared information relative to an anticipated meeting with WFSF – November 17, 2016 - to discuss the involvement of corporations and banks in the fundraising process.• Chairman Capodanno introduced representatives from Barbacane, Thornton & Company LLP and Wohlsen, each of which shared information with the DMA Board.	
<ul style="list-style-type: none">• Auditors' Report	<ul style="list-style-type: none">• K. Gatson introduced representatives of Barbacane, Thornton & Company LLP who presented the official DMA	<ul style="list-style-type: none">• Motion to approve: D. Hershman

	<p>Fiscal Year 2016 Audit Summary with appropriate documentation distributed to all in attendance. The six (6) page document was detailed to the Board and questions were taken. Final results in the document included: 1) no material correcting entries detected; 2) internal control systems confirmed to be appropriate and operating effectively; and, 3) audited financial statements timely submitted to the State of Delaware prior to the September 30, 2016 deadline.</p>	<ul style="list-style-type: none"> • Second: T. Bariglio • Additional discussion: None • Vote: Unanimous approval
<ul style="list-style-type: none"> • Wohlsen Construction Update 	<ul style="list-style-type: none"> • Mike Beranti (presenter), Carl Manenko, Tom Perry, Bruce, represented Wohlsen and presented a current Cost Report, Progress Update Report listing items that had been completed and those still to be completed, and a Projected schedule. Beranti offered to return monthly and present an update of activities. Chairman Capodanno commended the Wohlsen representative and thanked them for attending. 	
<ul style="list-style-type: none"> • Departmental Report - 	<ul style="list-style-type: none"> • N/A 	
<ul style="list-style-type: none"> • Commandant's Report 	<ul style="list-style-type: none"> • Commandant Pullella reviewed the previously submitted Commandant's Written Report highlighting the following items from among many: <ul style="list-style-type: none"> ○ the Fusco paperwork has been completed and signed and finalizes the 2.5M donation; ○ over 900 campaign requests where sent to the DMA families; ○ Capital Campaign advertisement will occur in Delaware Online; ○ a meeting with Mr. Murray Sawyer has occurred; and, a meeting with the Rosa Ellice McDonald Foundation has been scheduled. • Pullella shared several community activity and outreach dates. 	
<ul style="list-style-type: none"> • Treasurer's Report 	<ul style="list-style-type: none"> • Treasurer Alexitch provided the monthly report including the following highlights: 	<ul style="list-style-type: none"> • Motion to approve: S. Kurfuerst

	<ul style="list-style-type: none"> ○ Current financials were at 28.5% which was a little over budget; ○ Local funds were reduced by - 92k represented the local funding cuts – and as a result, expense lines were modified to offset the reduction; ○ There are no concerns relative to the current state of the budget. 	<ul style="list-style-type: none"> ● Second: D. Hershman ● Additional discussion: None ● Vote: Unanimous approval
<ul style="list-style-type: none"> ● Governance Committee 	<ul style="list-style-type: none"> ● None 	
<ul style="list-style-type: none"> ● Finance Committee 	<ul style="list-style-type: none"> ● None 	
<ul style="list-style-type: none"> ● Academic Excellence Committee 	<ul style="list-style-type: none"> ● None 	
<ul style="list-style-type: none"> ● Citizen Budget Oversight Committee 		
<ul style="list-style-type: none"> ● Fundraising Committee 	<ul style="list-style-type: none"> ● K. Bryson shared that the Fundraising Committee was cultivating ideas relative to involvement of the community into the DMA. Additionally, she indicated that the Alumni Committee was discussing ideas to involve DMA graduates. 	
<ul style="list-style-type: none"> ● New Business 	<ul style="list-style-type: none"> ● A. Pulella reminded all of the following events: <ul style="list-style-type: none"> ○ DMA Open House on Saturday, October 29, 2016 from 0900 – 1200 hours; ○ Veterans Breakfast on November 10, 2016. 	
<ul style="list-style-type: none"> ● Old Business 	<ul style="list-style-type: none"> ● None 	
<ul style="list-style-type: none"> ● Additional Items from the Floor 	<ul style="list-style-type: none"> ● None 	
<ul style="list-style-type: none"> ● Next Board Meeting 	<ul style="list-style-type: none"> ● November 28, 2016 	
<ul style="list-style-type: none"> ● Adjournment 		<ul style="list-style-type: none"> ● Motion to adjourn made by: T. Bariglio ● Second by: J. Yacyshyn ● Unanimous approval ● Adjournment at: 18:51 hours

Respectfully Submitted,

Alfred D. Di Emedio

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