

**DMA Board Meeting Minutes**

**Date:** 04/24/2017

**Start Time:** 1803 hours

**Meeting Duration:** 50 minutes

**Adjourn Time:** 1854 Eastern

**Present:** Victoria Alexitch, Tony Bariglio, Kimberly Bryson, Christy Bugher, David Call, Ed Capodanno, Al Di Emedio, Kenneth Gatson, Dave Geiger, Heath Kahrs, Anthony Pullella

**Excused:** John DiEleuterio, Doug Hershman, Bob Hill, Sharon Kurfuerst, Dennis Rochford, Joseph Yacyshyn

**Guests:** Cadets Pampuch, Ritter, Sidowski

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
○ Call to Order	<ul style="list-style-type: none"><li>○ The April DMA Board meeting was called to order by Chair E. Capodanno at 1803 hours.</li><li>○ The Pledge of Allegiance and a Moment of Silence were observed.</li></ul>	○ None required
○ Secretary's Report	<ul style="list-style-type: none"><li>○ The March Minutes were reviewed by A. Di Emedio and a motion to approve was made:<ul style="list-style-type: none"><li>○ Motion to approve the March Minutes:</li><li>○ T. Bariglio</li><li>○ Second: K. Bryson</li><li>○ Vote: Unanimous approval</li></ul></li></ul>	○ None required
○ Chairman's Report	<ul style="list-style-type: none"><li>○ Capodanno recognized K. Bryson who shared an emerging fundraising philosophy of reaching out to the community for fundraising efforts, in addition to the Capital Campaign, and involving the student body in this endeavor. (See Fundraising Development Committee Report below).</li></ul>	○ None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>○ Capodanno provided a brief update of progress on the Dome indicating that the floor was being poured and classroom areas were being constructed. He indicated that a June “walk-through” would be scheduled.</li> <li>○ Capodanno shared that a DMA building and systems inspection would be conducted in preparation for development of capital projects considerations.</li> <li>○ DMA Board members were reminded of the need to email the DMA to confirm their attendance at the June 2<sup>nd</sup> commencement ceremonies.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Commandant’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella reviewed his written report which was distributed to Board members for information and review. The following items are of note: <ul style="list-style-type: none"> <li>○ An incident of vandalism which may have been performed by AIduPont students as there was a reference to such in the graffiti . . . which was removed by a DMA alum.</li> <li>○ AIduPont has been removed from any and all events with DMA as a result of a recent negative incident occurring at a basketball game.</li> <li>○ Capital Campaign continues, but is not generating expected results.</li> <li>○ The NJROTC Awards Program would occur in late April at which time the new Regimental CO and XO would be announced.</li> <li>○ New cadet orientation is scheduled for May 2<sup>nd</sup>.</li> <li>○ New staff members – teachers and custodial – would be hired for the next school year.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Treasurer V. Alexitch provided the following Treasurer’s Report: <ul style="list-style-type: none"> <li>○ Budget is currently better than the target – 75% - at this point in the fiscal year, at 72.9%, 2.1% under budget and presenting no financial issues.</li> <li>○ Revenue from Minor Cap has all been received with 48k of the 55k allotted having been spent.</li> <li>○ Federal revenue of 15k still remains and must be expended by November 2017 or the funds will be returned.</li> <li>○ Currently, 25k/year has been allotted to Major Cap projects, but a recommendation was made to increase this to 50k/year which is more realistic. (See Finance Committee). <ul style="list-style-type: none"> <li>▪ Motion to approve the April Treasurer’s Report: T. Bariglio</li> <li>▪ Second: D. Geiger</li> <li>▪ Vote: Unanimous approval</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ Capodanno reminded members that as the terms of three (3) board members were expiring, an “attorney” board member would be a priority. Additionally, although three board members were retiring, only one (1) would be replaced. Suggestions are welcomed.</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ As indicated above, a recommendation was made to increase the current Major Cap funding from</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>

	<p>25k/year to 50k/year which is a more realistic allotment given anticipated Major Cap needs.</p> <ul style="list-style-type: none"> <li>▪ Motion to approve the recommendation: H. Kahrs</li> <li>▪ Second: D. Geiger</li> <li>▪ Vote: Unanimous approval</li> </ul> <ul style="list-style-type: none"> <li>○ K. Gatson indicated that he would be registering for an EIN prior to receipt of USDA funds.</li> <li>○ Capodanno praised the work that Gatson has been doing.</li> </ul>	
○ Academic Excellence Committee	<ul style="list-style-type: none"> <li>● None</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
○ Citizen Budget Oversight Committee	<ul style="list-style-type: none"> <li>● None</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>
○ Fundraising Development Committee	<ul style="list-style-type: none"> <li>○ K. Bryson introduced Cadets Pampuch, Ritter, and Sidowski who shared information relative to the Three Ships Education Series: <ul style="list-style-type: none"> <li>○ Speaker Commander Brian Hogan and crew would present information about the U.S.S. Delaware, a 377-foot submarine to enter service in 2018.</li> <li>○ An October Homecoming Game and Alum Reception Event in October 2017.</li> <li>○ Speaker Jill Biden, or General Frank Vavala, or Senator Tom Carper, or former Governor Markel as possible speaker(s) in winter 2018 (flyer attached).</li> </ul> </li> <li>○ The cadets answered questions posed including a general statement as to purpose, i.e., to involve the</li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>

	<p>community in fundraising efforts and as a cadet resume` - builder. Cadet Ritter summarized the design of the Three Ships as seeking sponsorship / donations from the various levels of local businesses.</p> <ul style="list-style-type: none"> <li>○ K. Bryson indicated that she would provide periodic updates of events, fundraising efforts, goals and timelines, and would be sharing information at a later date, relative to an alumni event in the summer.</li> <li>○ In recognition of the Three Ships Education cadets, a DMA Board Member provided a sizeable contribution at the end of the presentation!</li> <li>○ Capodanno thanked Bryson and the cadets for their report and commitment to their cause.</li> </ul>	
○ New Business	○ Refer to the Important Dates information on the March Agenda side panel.	● None required
○ Old Business	○ None	● None required
○ Additional Items from the Floor	○ None	● None required
○ Next Board Meeting	○ The next Board meeting is scheduled for Monday, May 22 <sup>nd</sup> at 1800 hours.	● None required
○ Executive Session	<p>○ Hearing no additional business, Chair E. Capodanno adjourned the regular DMA Board meeting at 1840 hours and convened an Executive Session.</p> <ul style="list-style-type: none"> <li>○ Motion to approve: H. Kahrs</li> <li>○ Second: T. Bariglio</li> <li>○ Vote: Unanimous approval</li> </ul>	●

	<ul style="list-style-type: none"> <li>○ A brief discussion of plans for a review of the DMA Student Handbook was presented. The review will be conducted by DMA staff and administration for implementation in fall 2017.</li> <li>○ At the conclusion of the Executive Session, a motion was made at 1853 hours to return to the regular meeting: <ul style="list-style-type: none"> <li>○ Motion to approve: T. Bariglio</li> <li>○ Second: H. Kahrs</li> </ul> </li> <li>○ Vote: Unanimous approval</li> </ul>	
<ul style="list-style-type: none"> <li>○ Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chair E. Capodanno adjourned the regular DMA Board meeting at 1854 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: T. Bariglio</li> <li>○ Second: D. Geiger</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● None required</li> </ul>

Respectfully Submitted,

*Alfred Di Fmedio*