

DMA Board Meeting Minutes

Date: 05/22/2017

Start Time: 1800 hours

Meeting Duration: 81 minutes

Adjourn Time: 1921 Eastern

Present: Victoria Alexitch, Tony Bariglio, Kimberly Bryson, Christy Bugher, David Call, Ed Capodanno, Al Di Emedio, Kenneth Gatson, Doug Hershman, Bob Hill, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Joseph Yacyshyn

Excused: John DiEleuterio, Dave Geiger, Dennis Rochford

Guests: Mike Ryan

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ The May DMA Board meeting was called to order by Chair E. Capodanno at 1800 hours. ○ The Pledge of Allegiance and a Moment of Silence were observed.	○ None required
○ Secretary's Report	○ The April Minutes were reviewed by A. Di Emedio and a motion to approve was made: <ul style="list-style-type: none">○ Motion to approve the April Minutes:○ B. Hill○ Second: T. Bariglio○ Vote: Unanimous approval	○ None required
○ Chairman's Report	○ As a first order of business, Capodanno recognized Mr. Mike Ryan, Delaware Military Academy Athletics Department, who shared highlights of the Athletics Department Report sent as part of the Board packet. Ryan explained the "fixed-cost" sport's fees process which generated an open discussion from a number of Board members and culminated in the expectation of a	○ None required

TOPIC	DISCUSSION	ACTION
	<p>comprehensive, one-page report for the September Board meeting, to which Mike agreed.</p> <ul style="list-style-type: none"> ○ A related discussion involved the use of software involving family identification and a paperless payment of associated sports fees. If successful, this process will be used schoolwide. ○ Mike indicated that a fundraising schedule has been designed and is now in use. ○ Commandant Pullella supported the “fee to play” approach and confirmed that this process has been used and has been successful for many years. Additionally, Pullella complemented the success of the recent Senior Athletic Banquet. ○ At the conclusion of the Athletics Department Report, Capodanno commented on progress on the Dome as he indicated that it “looks like the inside of a building.” He reminded DMA Board Members that a second tour would be conducted on June 25 at 1700 hours, and invited all board members to attend. ○ Capodanno shared information related to the recent Executive Board Meeting including plans for selected staff to review the DMA Code of Conduct and to present the results of that review for Board approval. 	
<ul style="list-style-type: none"> ○ Commandant’s Report 	<ul style="list-style-type: none"> ○ Commandant Pullella reviewed his written report which was distributed to Board members for information and review. Of the information shared, the most notable is Tony Fusco’s continuing interest in contributing to the construction of an athletic facility. Additionally, Pullella confirmed vacancies that will be addressed in the very near future and including a mathematics teacher, mathematics/science teacher, and a custodial staff person. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Treasurer’s Report 	<ul style="list-style-type: none"> ○ Treasurer V. Alexitch provided the following Treasurer’s Report: 	<ul style="list-style-type: none"> ○ None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ Budget is currently better than the target – 83.33% - at this point in the fiscal year, at 81.4%, and 1.19% under budget and presenting no financial issues. ○ Fundraising has been impacted by the Capital Campaign. ○ There is no need to use the 75k at this time. ○ The 34k contingency fund will disappear from the operations account and will be reimbursed as funds are received. ○ FY18 budgeting in process. <ul style="list-style-type: none"> ▪ Motion to approve the May Treasurer’s Report: J. Yacyshyn ▪ Second: D. Hershman ▪ Vote: Unanimous approval 	
<ul style="list-style-type: none"> ○ Governance Committee 	<ul style="list-style-type: none"> ○ The 2017 – 2018 slate would be presented at the June meeting with the current officers agreeing to continue in their current role. ○ Currently considering Gerard Clodomir, prominent attorney and Associate with Saul Ewing LLP, for one of the vacancies, with the two remaining vacancies to be left open. ○ A discussion occurred relative to the booster representative, one member from among the three (3) booster groups. Capodanno and Pullella indicated that they would bring this item to their attention, as well as the vacancy which exists for an Academic representative. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Finance Committee 	<ul style="list-style-type: none"> ○ K. Gatson indicated that relative to the USDA, there is a need to specify an actual dollar amount and to re-approve ○ Call for a bond rating, S&P rating went very well. Plans were to go to committee on Friday of this week for review with us. There was question as to why this was necessary as DMA does not intent to go out to the bond market. 	<ul style="list-style-type: none"> ○ None required

TOPIC	DISCUSSION	ACTION
○ Academic Excellence Committee	○ None	○ None required
○ Citizen Budget Oversight Committee	○ None	○ None required
○ Fundraising Development Committee	○ None	○ None required
○ New Business	○ Refer to the Important Dates information on the April Agenda side panel.	○ None required
○ Old Business	<ul style="list-style-type: none"> ○ C. Bugher indicated that a web site was being constructed but that challenges which exist with the alumni database are plentiful. The process has been very slow which would indicate that the alumni events being discussed would need to be scheduled later in the fall. ○ K. Bryson offered a “partnership” with the Three Ships and would be willing to discuss such with Bugher. ○ Suggestion was made to “start small” and add alumni classes piecemeal, and to consider attendance at a scheduled alumni dance combined with a tour of the Dome. ○ Bugher and Bryson will be working together to discuss movement forward. 	○ None required
○ Additional Items from the Floor	○ None	○ None required
○ Next Board Meeting	○ The next Board meeting is scheduled for Monday, June 26, 2017 at 1800 hours.	○ None required
○ Executive Session	<ul style="list-style-type: none"> ○ Hearing no additional business, Chair E. Capodanno adjourned the regular DMA Board meeting at 1910 hours and convened an Executive Session. <ul style="list-style-type: none"> ○ Motion to approve: T. Bariglio 	○

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ Second: D. Hershman ○ Vote: Unanimous approval ○ A discussion occurred relative to the proposed Loyalty and Longevity (L&L) Plan and whether to adopt the plan as presented, as it had the full support of the Finance Committee. The following items were included in the discussion: <ul style="list-style-type: none"> ○ Retention is a critical component of a successful school; ○ Substitutes are not required as staff members cooperate to “cover” the classes of the absent teacher; ○ The stipend would be contingent on the reserve balance and could include money from the EPER scale; ○ 40k is the current amount designated for this program in 2017 and is based upon a minimum balance of 250k; ○ The L&L plan would be reviewed every three (3) years to determine its efficacy ○ Motion to approve: T. Bariglio ○ Second: D. Hershman ○ Vote: Unanimous approval ○ Commandant Pullella announced the resignation of the music teacher. ○ At the conclusion of the Executive Session, a motion was made at 1920 hours to return to the regular meeting: <ul style="list-style-type: none"> ○ Motion to approve: J. Yacyshyn ○ Second: T. Bariglio ○ Vote: Unanimous approval 	

TOPIC	DISCUSSION	ACTION
○ Adjournment	○ Hearing no additional business, Chair E. Capodanno adjourned the regular DMA Board meeting at 1921 hours: <ul style="list-style-type: none">○ Motion to approve: J. Yacyshyn○ Second: T. Bariglio○ Vote: Unanimous approval	○ None required

Respectfully Submitted,

Alfred Di Fmedio