

**DMA Board Meeting Minutes**  
**Date:** 5/21/2018  
**Start Time:** 18:00 hours  
**Adjourn Time:** 19:16 hours Eastern  
**Meeting Duration:** 76 minutes

**Present:** Victoria Alexitch, Tony Bariglio, Kimberly Bryson, Christy Bugher, Ed Capodanno, Al Di Emedio, Bob Hill, Kenneth Gatson, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Ashley Urquhart, Joseph Yacyshyn, Dave Geiger

**Excused:** David Call

**Guests:** Deb Certesio

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none"> <li>○ The May DMA Board meeting was called to order by Chairman Ed Capodanno at 18:00 hours.</li> <li>○ The Pledge of Allegiance and a Moment of Silence were observed.</li> </ul>	○ None required
○ Secretary's Report	<ul style="list-style-type: none"> <li>○ The April Minutes were distributed for review prior to the meeting and no corrections, additions or deletions were presented. A call for a motion to approve was made by Chairman Capodanno:               <ul style="list-style-type: none"> <li>○ Motion to approve the April Minutes:</li> <li>○ T. Bariglio</li> <li>○ J. Yacyshyn</li> </ul> </li> <li>Vote: Unanimous approval</li> </ul>	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairman's Report	<ul style="list-style-type: none"> <li>○ Chairman Capodanno began his report by alerting members that an Executive Session would be necessary to conduct additional business.</li> <li>○ Chairman Capodanno conducted a discussion on finalizing expectations related to the St. Matthew's property and approval for Delaware Engineering and "due diligence" on the property. It was agreed that the Board would meet on June 18, 2018 for an</li> </ul>	

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	<p>anticipated extended discussion of Strategic Planning as it relates to the potential use of the property and with additional information provided by various Board Committees.</p> <ul style="list-style-type: none"> <li>○ Chairman Capodanno reminded all of the June 8, 2018 DMA Graduation Ceremony at the Chase Center and encouraged Board attendance.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella reviewed his written report which was distributed to Board Members for information and review. Pullella shared the following information about the stadium which was not included in the written report: <ul style="list-style-type: none"> <li>○ As a result of storm water management issues brought to DMA's attention by New Castle County, and the need to address these issues, the projected August / September opening of the stadium will be delayed pending submission of a viable water management plan. Additionally, facilities and parking management concerns need to be resolved.</li> <li>○ Related to the above, a Neighborhood Outreach event is being planned;</li> <li>○ A meeting with the Red Clay Consolidated School District was held in which a discussion about a modification for the enrollment process occurred; and, based upon the discussion, a modification to put specific interest above Red Clay will be sought;</li> <li>○ Finally, a Strategic Planning meeting has been schedule for May 16, 2018.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Treasurer's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ V. Alexitch provided the following report:</li> <li>○ Projected budget at 83.33% of the budget year with 79.1% actually spent and no expense issues or concerns; <ul style="list-style-type: none"> <li>○ Motion to approve the May Treasurer's Report:</li> <li>○ B. Hill</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Second: T. Bariglio</li> <li>○ Vote: Unanimous approval</li> <li>○ K. Gatson informed the Board of the following: <ul style="list-style-type: none"> <li>○ all state and federal monies, as well as all Minor Cap monies will be expended in a timely manner;</li> <li>○ the second of a three year audit commitment will be submitted by September 2018, with one more year remaining;</li> <li>○ Barbacane Thornton has been approached to complete a feasibility study requested by USDA as part of the requirements of the loan. The study must be done by a CPA firm and, therefore, Pam Baker of Barbacane Thornton has been asked to satisfy this request.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>○ Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ Gatson sought Board approval for the Salary Budget Proposal at 2% below the RCCSD and approved by the Finance Committee to be presented to the Board. <ul style="list-style-type: none"> <li>○ Motion to approve the Salary Budget presented: <ul style="list-style-type: none"> <li>○ H. Kahrs</li> <li>○ J. Yacyshyn</li> </ul> </li> </ul> </li> <li>○ V. Alexitch presented the 2018 Loyalty and Longevity Plan in which \$59,000 – 20% of the reserves would be distributed to faculty on June 8, 2018. <ul style="list-style-type: none"> <li>○ Motion to approve the Loyalty and Longevity Plan as presented: <ul style="list-style-type: none"> <li>○ H. Kahrs</li> <li>○ J. Yacyshyn</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○</li> </ul>
<ul style="list-style-type: none"> <li>○ Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Academic Excellence Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

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○ Fund Development Committee	○ N/A	○ None required
○ Alumni Committee	○ C. Bugher informed Members of an Alumni Event on July 21, 2018 involving the Dome and the Wilmington Brewers. More information to come.	○ None required
○ New Business	○ N/A	○ None required
○ Old Business	○ N/A	○ None required
○ Additional Items from the Floor	○ None	○ None required
○ Next Board Meeting	○ The next Board meeting is scheduled for <b>Monday, June 18, 2018.</b>	○ None required
○ Adjournment	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chairman Capodanno called for a motion to adjourn the regular DMA Board meeting at 18:24 hours to convene an Executive Session: <ul style="list-style-type: none"> <li>○ Motion to approve: J. Yacyshyn</li> <li>○ Second: Tony Bariglio</li> <li>○ Vote: Unanimous approval</li> </ul> </li> <li>○ At the conclusion of the Executive Session, Chairman Capodanno called for a motion to adjourn the Executive Session at 19:15 hours and return to the regular Board meeting: <ul style="list-style-type: none"> <li>○ Motion to approve: T. Bariglio</li> <li>○ Second: H. Kahrs</li> <li>○ Vote: Unanimous approval</li> </ul> </li> <li>○ Hearing no additional business, Chairman Capodanno called for a motion to adjourn the regular DMA Board meeting at 19:16 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: T. Bariglio</li> <li>○ Second: J. Yacyshyn</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	○ None required

Respectfully Submitted:

*Alfred D. Di Fmedio*