

**DMA Board Meeting Minutes**

**Date:** 4/29/2019

**Start Time:** 18:05 hours

**Adjourn Time:** 18:35 hours DST

**Meeting Duration:** 30 minutes

**Present:** Victoria Alexitch, Tony Bariglio, David Call, Ed Capodanno, A. Di Emedio, Kenneth Gatson, Mike Hoffman, Sharon Kurfuerst, Anthony Pullella

**Absent:** Christy Bugher, Bob Hill, Heath Kahrs, Ashley Urqhardt, Joseph Yacyshyn

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ The April DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:05 hours. ○ The Pledge of Allegiance and Moment of Silence were observed. ○ Kurfuerst proceeded to ask that the Secretary's Report be presented.	○ None required
○ Secretary's Report	○ The April Minutes were distributed for review prior to the meeting. No corrections were noted from the Board. ○ A call for a motion to approve the Minutes was made by Chairperson Kurfuerst: <ul style="list-style-type: none"><li>○ Motion to approve the April Minutes:</li><li>○ E. Capodanno</li><li>○ T. Bariglio</li><li>○ Vote: Unanimous approval</li></ul>	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst reflected on an email that she had received from a parent who had withdrawn her son from DMA as a result of several personal issues he was experiencing. Kurfuerst indicated that she had contacted the parent and had a 45 minute conversation with her, the reasons and rationale as to why the son had been placed at Conrad. The conversation ended on a positive note with Kurfuerst acknowledging the mother's stress. The	

TOPIC	DISCUSSION	ACTION
	<p>parent shared her appreciation for Kurfuerst’s attention and concern.</p>	
<ul style="list-style-type: none"> <li>○ Commandant’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella proceeded to highlight several items in the Commandant’s Written Report for 4.29.19 that report having been distributed prior to the DMA Board Meeting. Topics included: 1) a meeting and tour with Pat Anderson of the Crystal Trust to whom a grant will be submitted this month; 2) Blue Ribbon application having been submitted; 3) re-enrollment letters having been distributed; 4) no movement on the St. Matthews property; 5) a detailed explanation of the “light pole variance”; 6) stadium construction update and a potential “very long turn-around relative to a Board of Health permit request; 7) New Cadet Orientation; and, 8) DMA “rebranding”.</li> <li>○ Pullella highlighted several Academic and Programmatic items, including; 1) information on the ASVAB; 2) the NHS Induction; and, 3) the annual NJROTC Awards Ceremony.</li> <li>○ Finally, Pullella shared the projected date of September 20, 2019, as the opening game in the new stadium.</li> <li>○ Later in the meeting, Pullella shared information about the emerging “vaping” issue and the direction which DMA will take: a strict rules approach; firsthand education of the 9<sup>th</sup> grade parents, and, newsletter information for all parents. Pullella indicated that he and the DMA Faculty would continue to explore additional avenues to approach this issue.</li> </ul>	<ul style="list-style-type: none"> <li>○</li> </ul>
<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ In the absence of H. Kahrs, K. Gatson provided the following Treasurer’s Report:</li> <li>○ Currently at 66.67% of the Budget Year, having received 93.9% of the anticipated total revenue for the year – 6.683M.</li> <li>○ Expenditures and disbursements are currently at 70% of the annual budget compared to the same point in the past year. If the debt service were pro-rated evenly in the budget, expenditures and disbursements would be at 64.9% of budget.</li> <li>○ All variances noted in the financial report appear reasonable and do not cause any concern.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Shared information on the status of the USDA Grant and the Crystal Trust Grant.</li> <li>○ Noted the increase in revenue in Fundraising as an increase of 47.5%</li> <li>○ Announced the Barbacane audit date of October 6, 2020.</li> <li>○ Announced the beginning of the FY20 budget process and shared information relative to the “demands” of HR with retirement salaries.</li> <li>○ Motion to approve the Financial Report: <ul style="list-style-type: none"> <li>○ E. Capodanno</li> <li>○ V. Alexitch</li> <li>○ Vote: Affirmative w/M. Hoffman abstaining</li> </ul> </li> </ul>	
○ Finance Committee	○ N/A	○ None required
○ Governance Committee	<ul style="list-style-type: none"> <li>○ E. Capodanno informed all of the current status of the Governance Committee and their efforts at filling positions on the DMA Board of Directors. He indicated that a Nominating Committee meeting would occur within the next two to three weeks. Additionally, Capodanno has contacted members to determine their desire for a second term; and, confirmed that S. Kurfuerst, V. Alexitch, Joe Yacyshyn, and himself, would be exiting the Board.</li> <li>○ Capodanno encouraged members to contact him to discuss possible candidates for possible DMA Board Membership keeping in mind that a balance must be maintained between independent board members and parent board members.</li> <li>○ A slate of candidates will be presented at the May DMA Board meeting for consideration, discussion and approval at the June Board meeting.</li> </ul>	○ None required
○ Academic Excellence Committee	○ N/A	○ None required
○ Fund Development Committee	○ N/A	○ None required

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○ Alumni Committee	○ N/A	○ None required
○ New Business	○ N/A	○ None required
○ Old Business	○ N/A	○ None required
○ Additional Items from the Floor	○ N/A	○ None required
○ Next Board Meeting	○ The next Board meeting will be Monday, May 20, 2019 at 18:00 hours	○ None required
○ Adjournment	○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the DMA Board meeting at 18:35 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: E. Capodanno</li> <li>○ Second: T. Bariglio</li> <li>○ Vote: Unanimous approval</li> </ul>	○ None required

Respectfully Submitted:

*Alfred D. Di Fmedio*