

DMA Board Meeting Minutes

Date: 12/16/2019

Start Time: 18:02 hours

Adjourn Time: 18:37 hours

Meeting Duration: 35 minutes

Present: Tony Bariglio, Mike Berardi, David Call, Ed Capodanno, Al Di Emedio, Kristy Doughty, Ken Gatson, Bob Hill, Mike Hoffman, Heath Kahrs, Sharon Kurfuerst, Dominick Papa, Anthony Pullella, General Frank Vavala

Absent: Victoria Alexitch, Anthony Manerchia,

Guest: Cindy Ferry, PTA President

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none">○ The December DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:02 hours.○ The Pledge of Allegiance and Moment of Silence were observed, after which Chairperson Kurfuerst proceeded to ask that the Secretary's Report be presented.	○ None required
○ Secretary's Report	<ul style="list-style-type: none">○ The November Minutes were distributed for review prior to the meeting, and no corrections were noted from the Board. Secretary Di Emedio thanked T. Bariglio for assuming responsibility for the November Board Minutes as A. Di Emedio was out of town.○ A call for a motion to approve the Minutes was made by Chairperson Kurfuerst:<ul style="list-style-type: none">○ Motion to approve the November Minutes:○ E. Capodanno○ General F. Vavala○ Vote: Affirmative	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst shared brief comments about the proposed DMA Paid Personal Leave Policy specifically citing relevance to both mother and father, and Birth and Adoption. She then	

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	<p>deferred to K. Gatson for additional comments and details relative to this document.</p> <ul style="list-style-type: none"> ○ Gatson addressed changes in the latest draft document and confirmed that the document was more in line with the intent of FMLA and with minor changes consistent with other like organizations. Additionally, it was noted that the document would be reviewed by Mollie Di Bianco, Esq., to ensure alignment with the expectations of FMLA. ○ Chairperson Kurfuerst called for a motion to move forward: <ul style="list-style-type: none"> ○ Motion to approve: ○ E. Capodanno ○ T. Bariglio ○ Vote: Affirmative 	
<ul style="list-style-type: none"> ○ Commandant's Report 	<ul style="list-style-type: none"> ○ Commandant Pullella proceeded to highlight several items in the Commandant's Written Report for December 16, 2019 and distributed prior to the meeting. Items included: 1) the Red Clay DMA Charter Renewal Public Hearing held on December 3, 2019; 2) DMA Open Enrollment realizing 250+ applicants at this point in time; 3) Pullella's, Cdr. Easley and K. Gatson's attendance at Sexual Harassment Training which would then be conducted as mandatory training for all DMA staff; 5) status of various grant proposals; 6) receipt of the Certificate of Occupancy for the Stadium; and, 7) recent discussions of "land use opportunities" with a local owner and with possibilities related to Banning Park. ○ Additionally, Pullella shared that Deb Certesio was forming various school committees in anticipation of the Middle States Association of Colleges and Schools' accreditation visit. ○ Finally, Pullella shared general information relative to meetings being held by Academic Departments related to course offerings and student registrations for the 2020-2021 Academic Year. Also, Pullella indicated that the DMA PTA was providing a Holiday Luncheon for DMA Faculty and Staff. 	<ul style="list-style-type: none"> ○

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<ul style="list-style-type: none"> ○ Treasurer's Report 	<ul style="list-style-type: none"> ○ Heath Kahrs presented the Treasurer's Report and indicated that we are currently at 41.67% of the budget year, having received 62.8% of the total anticipated revenue for the current year which compares to 64.4% for the same period last year. ○ Expenditures are at 45.8% for the five months ending November 30, 2019 versus 47.4% for the same period last year. If debt service were prorated evenly throughout the year, DMA would be at 39.8%. ○ There are no concerns relating to variances and explanations contained in the November reports. ○ Chairperson Kurfuerst called for a motion to approve: <ul style="list-style-type: none"> ○ Motion to approve: ○ B. Hill ○ E. Capodanno 	<ul style="list-style-type: none"> ○ The majority of revenue
<ul style="list-style-type: none"> ○ Finance Committee 	<ul style="list-style-type: none"> ○ H. Kahrs presented information from the DMA Finance Committee for Board consideration. E. Capodanno recommended that a major building systems study be conducted by an outside firm for the two (2) buildings under discussion to determine future capital needs. ○ A discussion occurred related to Callow Hill with advisement to wait on refinancing the 2014 Bonds as interest rates were decreasing and to re-visit this discussion in March 2020. ○ Finally, K. Gatson confirmed that Form 990 had been filed. ○ Chairperson Kurfuerst called for a motion to approve: <ul style="list-style-type: none"> ○ E. Capodanno ○ T. Bariglio ○ Vote: Affirmative 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Governance Committee 	<ul style="list-style-type: none"> ○ E. Capodanno shared that the Governance Committee will review and revise the DMA Bylaws, with that information forthcoming for approval in January 2020. Capodanno indicated that the 	<ul style="list-style-type: none"> ○ None required

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	<p>Committee is seeking a DMA teacher representative to assist in this review, as well as one or two additional Board members.</p> <ul style="list-style-type: none"> ○ E. Capodanno, looking to the future, indicated that three (3) DMA Board members would be completing their terms in 2020 and that the Board must decide how they would like to proceed as a “full” Board compliment of 18 or a lesser number. 	
<ul style="list-style-type: none"> ○ Academic Excellence Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Fund Development Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Alumni Committee 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ New Business 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Old Business 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Additional Items from the Floor 		<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Next Board Meeting 	<ul style="list-style-type: none"> ○ The next Board meeting will be Monday, January 27, 2020 at 18:00 hours. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Adjournment 	<ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 18:37 hours: <ul style="list-style-type: none"> ○ Motion to approve: E. Capodanno ○ Second: T. Bariglio ○ Vote: Unanimous approval 	<ul style="list-style-type: none"> ○ None required

Respectfully Submitted:

Alfred D. Di Fmedio