

DMA Board Meeting Minutes

Date: 3/25/2019

Start Time: 18:00 hours

Adjourn Time: 19:18 hours DST

Meeting Duration: 78 minutes

Present: Victoria Alexitch, Tony Bariglio, David Call, Ed Capodanno, A. Di Emedio, Kenneth Gatson, Bob Hill, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Ashley Urqhardt, Joseph Yacyshyn

Absent: Christy Bugher, Mike Hoffman

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ The March DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:00 hours. ○ The Pledge of Allegiance and Moment of Silence were observed. ○ Chairperson Kurfuerst informed all that the Board would meet in Executive Session, she then proceeded to ask that the Secretary's Report be presented.	○ None required
○ Secretary's Report	○ The January Minutes, as amended, and the February Minutes were distributed for review prior to the meeting. No corrections were noted from the Board. ○ A call for a motion to approve the Minutes was made by Chairperson Kurfuerst: <ul style="list-style-type: none">○ Motion to approve the January Minutes, as amended, and the February Minutes:○ J. Yacyshyn○ E. Capodanno○ Vote: Unanimous approval	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst shared information relative to the grant-writing process in the non-profit area as it related to the need for 100% DMA Board support. Both Chairperson Kurfuerst and H. Kahrs stressed the need for 100% Board support in this area.	

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> ○ Commandant's Report 	<ul style="list-style-type: none"> ○ Commandant Pullella proceeded to highlight several items in the Commandant's Written Report for 3.25.19 that report having been distributed prior to the DMA Board Meeting. Topics included: 1) current enrollment in the Class of 2023 and a Waitlist which could reach 22 or 23; the March meeting with Pat Anderson, Crystal Trust; the completion of the Blue Ribbon application; issuance of re-enrollment letters; the meeting with Callow Hill relative to the callable bond; an update of the St. Matthews property; an update of the stadium construction; the interview with CDR Easley relative to the SNSI position; and, the rebranding of DMA. ○ More specifically, a discussion occurred relative to the St. Matthew's property which focused on various cost estimates. It was decided that this was not a good opportunity for DMA although Commandant Pullella indicated that the process had been a good exercise for DMA. ○ Additionally, information was shared regarding stadium construction and included a discussion about lighting and the addition of a fourth light and the assurances Commandant Pullella made to members of the immediate community. Also, Commandant Pullella detailed the easement issue and the pump up station for waste removal. ○ Commandant Pullella provided an update on Academic and Programmatic items, as well as information on Faculty items including employment of a permanent substitute for the Spanish position. 	<ul style="list-style-type: none"> ○
<ul style="list-style-type: none"> ○ Treasurer's Report 	<ul style="list-style-type: none"> ○ H. Kahrs provided the following Treasurer's Report: ○ Currently at 66.67% of the Budget Year, having received 93.9% of the anticipated total revenue for the year – 6.683M. ○ Expenditures and disbursements are currently at 70% of the annual budget compared to the same point in the past year. If the debt service were pro-rated evenly in the budget, expenditures and disbursements would be at 64.9% of budget. ○ All variances noted in the financial report appear reasonable and do not cause any concern. 	<ul style="list-style-type: none"> ○ None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ Motion to approve the Financial Report: <ul style="list-style-type: none"> ○ B. Hill ○ J. Yacyshyn ○ Vote: Unanimous approval 	
○ Finance Committee	○ N/A	○ None required
○ Governance Committee	<ul style="list-style-type: none"> ○ E. Capodanno informed all of the status of the Governance Committee and their efforts at filling positions on the DMA Board of Directors. He indicated that of the current eleven Board Members, five would be completing their term in two years. Currently, ten applications have been received from which replacements would be selected. Capodanno indicated that the applicant pool was very diverse and very impressive. He further shared that the deadline for nominations was April 15 as the slate of nominees would be presented at the May Board meeting. ○ Chairperson Kurfuerst thanked Capodanno for his commitment to this process. 	○ None required
○ Academic Excellence Committee	○ N/A	○ None required
○ Fund Development Committee	○ N/A	○ None required
○ Alumni Committee	○ N/A	○ None required
○ New Business	○ K. Gatson directed Board Members to the Paid Parental Leave Policy document they had received as part of the Board packet and shared relevant information.	○ None required
○ Old Business	○ There was no Old Business for discussion.	○ None required
○ Additional Items from the Floor	○ N/A	○ None required
○ Next Board Meeting	○ The next Board meeting will be Monday, April 29 th at 18:00 hours	○ None required

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> ○ Adjournment 	<ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 18:41 hours to convene an Executive Session: <ul style="list-style-type: none"> ○ Motion to approve: E. Capodanno ○ Second: T. Bariglio ○ Vote: Unanimous approval ○ At the conclusion of the Executive Session, Chairperson Kurfuerst called for a motion to adjourn the Executive Session at 19:17 hours and return to the regular Board meeting: <ul style="list-style-type: none"> ○ Motion to approve: T. Bariglio ○ Second: B. Hill ○ Vote: Unanimous approval ○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 19:18 hours: <ul style="list-style-type: none"> ○ Motion to approve: J. Yacyshyn ○ Second: B. Hill ○ Vote: Unanimous approval 	<ul style="list-style-type: none"> ○ None required

Respectfully Submitted:

Alfred D. Di Fmedio