

**DMA Board Meeting Minutes**

**Date:** 5/20/2019

**Start Time:** 18:02 hours

**Adjourn Time:** 19:07 hours DST

**Meeting Duration:** 65 minutes

**Present:** Victoria Alexitch, Tony Bariglio, Christy Bugher, David Call, Ed Capodanno, A. Di Emedio, Bob Hill, Mike Hoffman, Heath Kahrs, Sharon Kurfuerst, Anthony Pullella, Ashley Urqhardt, Joseph Yacyshyn

**Absent:** Kenneth Gatson

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ The May DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:02 hours. ○ The Pledge of Allegiance and Moment of Silence were observed. ○ Kurfuerst then proceeded to ask that the Secretary's Report be presented.	○ None required
○ Secretary's Report	○ The April Minutes were distributed for review prior to the meeting. No corrections were noted from the Board. ○ A call for a motion to approve the Minutes was made by Chairperson Kurfuerst: <ul style="list-style-type: none"><li>○ Motion to approve the April Minutes:</li><li>○ E. Capodanno</li><li>○ T. Bariglio</li><li>○ Vote: Affirmative</li></ul> ○ Inasmuch as a quorum was not in evidence at the March DMA Board meeting, a call for a motion to approve the March Minutes was made by Chairperson Kurfuerst: <ul style="list-style-type: none"><li>○ Motion to approve the March Minutes:</li><li>○ A. Urqhardt</li><li>○ B. Hill</li><li>○ Vote: Affirmative w / 1 abstention: M Hoffman (absent)</li></ul>	○ None required

TOPIC	DISCUSSION	ACTION
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst indicated that at the end of the regular Board meeting, the Board would go into Executive Session.	
○ Commandant's Report	<ul style="list-style-type: none"> <li>○ Commandant Pullella proceeded to highlight several items in the Commandant's Written Report for 5.20.19. Items included: 1) a request for financial support for computers and submitted to the Crystal Trust; 2) staff contract considerations and offers; 3) information on upcoming events, including graduation; 4) DMA re-branding initiatives; 5) a review of "uniformity of uniform" expectations; and, 6) staff in-service possibilities for August 2019.</li> <li>○ Pullella highlighted several Academic and Programmatic items including; 1) new cadet orientation; 2) advanced placement examinations and the Academic Awards Ceremony; 3) the Mental Health Awareness and Suicide Prevention, and Highway Safety Assemblies; and, 4) the Senior Breakfast. Pullella also indicated that they will be re-evaluating all of the awards venues and making changes where appropriate.</li> <li>○ Additionally, Pullella informed all of interviews for the English teacher position; the ribbon-cutting date for the stadium (September 20, 2019); and minor caps projects including fencing for the DMA campus.</li> </ul>	○
○ Treasurer's Report	<ul style="list-style-type: none"> <li>○ Heath Kahrs provided the following Treasurer's Report: currently at 83.33% of the Budget Year, having received 98.2% of the anticipated total revenue for the year. The majority of revenue received related to the fourth and final navy aid payment, administrative fees, graduation fees, and fund-raising receipts.</li> <li>○ Expenditures and disbursements are currently at 85% of the annual budget – \$6,044k. If the debt service were pro-rated evenly in the budget, expenditures and disbursements would be in-line at 82.4% of budget.</li> <li>○ During the current month, DMA charged \$18,950 against the \$143,865 in the contingency reserve related to a federal grant for the year 2017 and an excess cost requirement that was not met.</li> </ul>	○ None required

TOPIC	DISCUSSION	ACTION
	<p>DMA received \$70k and had to return \$18,950 based upon an audit.</p> <ul style="list-style-type: none"> <li>○ All variances noted in the financial report appear reasonable.</li> <li>○ Motion to approve the April Financial Report: <ul style="list-style-type: none"> <li>○ J. Yacyshyn</li> <li>○ T. Bariglio</li> <li>○ Vote: Affirmative</li> </ul> </li> <li>○ Inasmuch as a quorum was not in evidence at the last DMA Board meeting, a call for a motion to approve the March Financial Report was made by Chairperson Kurfuerst: <ul style="list-style-type: none"> <li>○ Motion to approve the March Minutes:</li> <li>○ T. Bariglio</li> <li>○ B. Hill</li> <li>○ Vote: Affirmative w / 1 abstention: M Hoffman (absent)</li> </ul> </li> </ul>	
○ Finance Committee	○ N/A	○ None required
○ Governance Committee	<ul style="list-style-type: none"> <li>○ E. Capodanno informed all of the current status of the Governance Committee and their efforts at filling positions on the DMA Board of Directors. He re-iterated the desire to maintain an “independent” Board free of significant parent involvement, but desirous of measured parent involvement. Capodanno stated that applications, which had been shared with the Board, had been reviewed by the Committee and that selections would be brought to the Board at the June Board meeting. He further indicated that those not recommended had expressed an interest in further and future consideration. Additionally, Capodanno shared that “thank you” letters would be sent to these candidates.</li> <li>○ Capodanno also shared those individuals that would comprise the officers for the 2019 – 2020 School Year: S. Kurfuerst, Chairperson; T. Bariglio, Vice-Chairperson; H. Kahrs, Treasurer; A. Di Emedio, Secretary.</li> </ul>	○ None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>○ Chairperson Kurfuerst recommended an orientation for the new DMA Board Members.</li> <li>○ Chairperson Kurfuerst extended gratitude and appreciation for the work that E. Capodanno had done on behalf of the Board, and suggested that any questions be directed to him.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Academic Excellence Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Fund Development Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Alumni Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ New Business</li> </ul>	<ul style="list-style-type: none"> <li>○ T. Rice shared that Cindy Fair would be the new DMA Board contact, and that committee PTA Committee vacancies were currently being determined and filled.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Old Business</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Additional Items from the Floor</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Next Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>○ The next Board meeting will be Monday, June 24, 2019 at 18:00 hours</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 18:24 hours to convene an Executive Session: <ul style="list-style-type: none"> <li>○ Motion to approve: J. Yacyshyn</li> <li>○ Second: B. Hill</li> <li>○ Vote: Unanimous approval</li> </ul> </li> <li>○ At the conclusion of the Executive Session, Chairperson Kurfuerst called for a motion to adjourn the Executive Session at 19:06 hours and return to the regular Board meeting: <ul style="list-style-type: none"> <li>○ Motion to approve: J. Yacyshyn</li> <li>○ Second: T. Bariglio</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"><li>○ Vote: Unanimous approval</li><li>○ Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 19:07<ul style="list-style-type: none"><li>○ Motion to approve: J. Yacyshyn</li><li>○ Second: B. Hill</li></ul></li><li>○ Vote: Unanimous approval</li></ul>	

Respectfully Submitted:

*Alfred D. Di Fmedio*