

DMA Board Meeting Minutes

Date: 10/28/2019

Start Time: 18:01 hours

Adjourn Time: 18:39 hours

Meeting Duration: 38 minutes

Present: Victoria Alexitch (remote), Tony Bariglio, Mike Berardi, David Call, Ed Capodanno, Al Di Emedio, Kristen Doughty, Ken Gatson, Heath Kahrs, Sharon Kurfuerst, Anthony Manerchia, Dominic Papa, Anthony Pullella, Jessica Wolfe

Absent: Bob Hill, General Frank Vavala

Guest: Tim Sawyer, Barbacane, Thornton & Co.

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none">○ The October DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:01 hours.○ The Pledge of Allegiance and Moment of Silence were observed, after which Chairperson Kurfuerst indicated that the Board would go into Executive Session at the end of the meeting. Chairperson Kurfuerst then proceeded to ask that the Secretary's Report be presented.	○ None required
○ Secretary's Report	<ul style="list-style-type: none">○ The September Minutes were distributed for review prior to the meeting. Corrections were noted from the Board.○ A call for a motion to approve the Minutes was made by Chairperson Kurfuerst:○ Motion to approve the September Minutes:<ul style="list-style-type: none">○ E. Capodanno○ T. Bariglio○ Vote: Affirmative	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst shared that the FMLA and Faculty and Staff Leave Policy information were recently reviewed to ensure	

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	<p>that all relevant guidelines had been addressed. Upon approval from the DMA Labor Attorney, Board approval would be sought at the November meeting. K. Gatson indicated that he would check to see if Board approval had already been given at the September meeting. Chairperson Kurfuerst then deferred to H. Kahrs who introduced Mr. Tim Sawyer, BT&C, for presentation of the DMA audit.</p>	
<ul style="list-style-type: none"> ○ Commandant's Report 	<ul style="list-style-type: none"> ○ Commandant Pullella proceeded to highlight several items in the Commandant's Written Report for October 28, 2019 and distributed prior to the meeting. Items included: 1) the status of the Red Clay Charter renewal process; 2) the tremendous response to the DMA Open House; 3) anticipation of expected responses to various grant submissions; 4) DMA Stadium revenue processes; 5) Spirit Week and the Homecoming Dance; 6) College application Week; and, 7) the continuing progress of the safety and security enhancements. Additionally, Pullella provided general comments on the administration of the PSAT, interim distribution and mid-terms at the end of October. ○ Finally, Pullella shared general information relative to faculty and staff including; a new custodian, D. Keiser's receipt of the OA Newton Maintenance Award of Excellence, and the many compliments received relative to athletics and items related to the stadium. 	<ul style="list-style-type: none"> ○
<ul style="list-style-type: none"> ○ Treasurer's Report 	<ul style="list-style-type: none"> ○ H. Kahrs, presented the Treasurer's Report indicating that DMA was currently at 25% of the budget year and having received 58.5% of the total anticipated revenue of \$4,168K for the year versus 59.1% - \$4,200K - for the same period last year. ○ Expenditures are currently at 31.4% through three months, versus 32.3% for the same period last year. If the upfront debt service of \$769K were prorated evenly throughout the year, DMA would be at 23.3% of the expense budget. ○ There were no concerns relating to variances and explanations contained in the September financial packet. 	

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	<ul style="list-style-type: none"> ○ Motion to approve the September Financial Report: <ul style="list-style-type: none"> ○ T. Bariglio ○ A. Manerchia ○ Vote: Affirmative ○ Additionally, Kahrs presented the financial accounting analysis related to the stadium project. The total stadium project is projected to be \$2,563K with all funding except \$215K coming from donor contributions and awaiting the final \$175K donation from McDonald Foundation. ○ As the Year-end June financial reports had not been presented previously as a result of the Finance Committee working through various questions, and having done this: ○ Motion to approve the June Financial Report: <ul style="list-style-type: none"> ○ T. Bariglio ○ E. Capodanno ○ Vote: Affirmative ○ Abstentions: M. Berardi, K. Doughty. A. Manerchia, and D. Papa. 	
○ Finance Committee	○ N/A	○ None required
○ Governance Committee	○ N/A	○ None required
○ Academic Excellence Committee	○ Thank you, Kristen Doughty for accepting Chair responsibilities for the Academic Excellence Committee; and, to Jessica Wolfe for her willingness to assist.	○ None required
○ Fund Development Committee	○ N/A	○ None required
○ Alumni Committee	○ N/A	○ None required
○ New Business	○ N/A	○ None required
○ Old Business	○ N/A	○ None required
○ Additional Items from the Floor	○ None	○ None required

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> ○ Next Board Meeting 	<ul style="list-style-type: none"> ○ The next Board meeting will be Monday, November 18, 2019 at 18:00 hours 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> ○ Adjournment 	<ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 18:39 hours: ○ Motion to approve: <ul style="list-style-type: none"> ○ H. Kahrs ○ Second: T. Bariglio ○ Vote: Unanimous approval 	<ul style="list-style-type: none"> ○ None required

Respectfully Submitted:

Alfred D. Di Fmedio