

## DMA Board Meeting Minutes

**Date:** 1/27/2020

**Start Time:** 18:00 hours

**Adjourn Time:** 18:57 hours

**Meeting Duration:** 57 minutes

**Present:** Victoria Alexitch, Tony Bariglio, Mike Berardi, David Call, Ed Capodanno, Al Di Emedio, Kristen Doughty, Ken Gatson, Bob Hill, Mike Hoffman, Heath Kahrs, Sharon Kurfuerst, Anthony Manerchia, Dominick Papa, Anthony Pullella, General Frank Vavala

**Absent:** None

**Guest:** Cindy Ferry, PTA President

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ The January DMA Board meeting was called to order by Chairperson Sharon Kurfuerst at 18:00 hours. ○ The Pledge of Allegiance and Moment of Silence were observed, after which Chairperson Kurfuerst proceeded to ask that the Secretary's Report be presented.	○ None required
○ Secretary's Report	○ The December Minutes were distributed for review prior to the meeting, with one correction noted, the misspelling of Board Member, Kristen Doughty's first name. Hearing no further corrections, Chairperson Kurfuerst called for a motion to approve the Minutes as amended: <ul style="list-style-type: none"><li>○ Motion to approve the January Minutes:</li><li>○ E. Capodanno</li><li>○ General Frank Vavala</li><li>○ Vote: Affirmative</li></ul>	○ None required
○ Departmental Report	○ N/A	○ None
○ Chairperson's Report	○ Chairperson Kurfuerst deferred the Chairperson's Report.	
○ Commandant's Report	○ Commandant Pullella proceeded to highlight several items in the Commandant's Written Report for January 27, 2020, and	○

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	<p>distributed prior to the meeting. Items included: 1) news of the unanimous Red Clay Consolidated School District approval of the DMA Charter; 2) DMA Open Enrollment realizing 415 applicants for admission; 3) confirmation of December 20, 2019 Sexual Harassment Training; 5) preparations for the Annual Inspection to be conducted by Captain (ret) Ben Feril; 6) an update on Grant submissions; and, 7) continuing discussions of “land use opportunities” with a local owner.</p> <ul style="list-style-type: none"> <li>○ Additionally, Pullella shared several academic and programmatic updates, including; 1) the status of Middle States Association of Colleges and Schools’ surveys; 2) grade level assemblies; and, 3) dual enrollment placement examinations.</li> <li>○ Finally, Pullella shared general information relative to posting for a maintenance supervisor; information on the Community Service Day; and cadet completion of Thank You letters to the Troops. In addition, Pullella indicated that the DMA PTA was providing a Staff Appreciation Luncheon in February.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Heath Kahrs presented the Treasurer’s Report and indicated that we are currently at 50.0% of the budget year, having received 93.1% of the total anticipated revenue for the current year which compares to 83.2% for the same period last year.</li> <li>○ Expenditures are at 52.1% for the six months ending December 31, 2019 versus 53.4% for the same period last year. If debt service were prorated evenly throughout the year, DMA would be at 49.0%.</li> <li>○ There are no concerns relating to variances and explanations contained in the December reports.</li> <li>○ Chairperson Kurfuerst called for a motion to approve: <ul style="list-style-type: none"> <li>○ Motion to approve:</li> <li>○ E. Capodanno</li> <li>○ B. Hill</li> </ul> </li> </ul> <p>Vote: Affirmative</p>	

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> <li>○ Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ H. Kahrs presented information from the DMA Finance Committee for Board consideration including relative to Board Member financial support and the goal of having 100% Board contributors either directly or through personal and / or outside sources / resources encumbered by individual Board members. E. Capodanno suggested that a plan be developed to suggest an amount and timeline for a decision to be made on this item. Chairperson Kurfuerst indicated that Governance should consider a plan and make it known to the Board.</li> <li>○ Information was shared pertaining to the S&amp;P Global Ratings RatingsDirect, DMA Delaware Economic Development Authority; Charter Schools Report that referenced \$2.5M in unrestricted funds and the comment that “the Report is better than it reads.”</li> <li>○ Comment was made to a commitment of refinancing the debt as soon as the rates go up since we have ceiling rate.</li> <li>○ Chairperson Kurfuerst called for a motion to adopt: <ul style="list-style-type: none"> <li>○ E. Capodanno</li> <li>○ T. Bariglio</li> <li>○ Vote: Affirmative</li> </ul> </li> <li>○ Two additional items were shared: <ul style="list-style-type: none"> <li>○ The Longevity and Loyalty Program recommendations would be forthcoming with suggestions for amount and timing; and,</li> <li>○ a building systems evaluation would also be done.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ E. Capodanno highlighted the DMA By-Laws recommendations from the Governance Committee and referred to the “red-lined” document received prior to the meeting. Capodanno highlighted the following recommendations: 1) minimum and maximum number of board members (10-15 as the “ideal”) 2) clarification of voting members (all as voting members except the Commandant); 3) removal of the 1-year probationary period for board members</li> </ul>	

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	<p>(appointed to a three (3) year term; 4) reduction of the term of office for the Chair and other officers (three years down to two years); 5) a change in the term for the teacher representative and military science instructor (from one year to two years); and, 6) removal of committees that have never met (Fund-raising Committee subsumed into the Finance Committee).</p> <ul style="list-style-type: none"> <li>○ Capodanno also indicated that the Finance committee will revise the wording for the role of the Treasurer, and for the audit required in the bylaws.</li> <li>○ A discussion evolved concerning Board Member reimbursement and was resolved with additional wording, “at the discretion of the Board.” Additionally, and after discussion, it was agreed to increase “fiduciary responsibility” to designated individuals from 15k to 25k.</li> <li>○ Finally, it was agreed that a vote on the DMA By-Laws would occur in February.</li> <li>○ Chairperson Kurfuerst thanked E. Capodanno and other members of the committee including M. Berardi, D. Papa, M. Hoffman, and T. Bariglio. Kurfuerst is also to be acknowledged, as she was part of the committee. She also acknowledged the recommendation for maintaining the current number of Board Members for 2020 – 2021.</li> </ul>	
○ Academic Excellence Committee	○ N/A	○ None required
○ Fund Development Committee	○ N/A	○ None required
○ Alumni Committee	○ N/A	○ None required
○ New Business	○ N/A	○ None required
○ Old Business	○ N/A	○ None required

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> <li>○ Additional Items from the Floor</li> </ul>		<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Next Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>○ The next Board meeting will be Monday, February 24, 2020 at 18:00 hours.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chairperson Kurfuerst called for a motion to adjourn the regular DMA Board meeting at 18:51 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: E. Capodanno</li> <li>○ Second: T. Bariglio</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

Respectfully Submitted:

*Alfred D. Di Fmedio*