

minutes

Finance Committee/ Citizen Board Oversight Committee		
7.18.2016	4:30pm	DMA Conference Room
Committee Chair	Victoria Alexitch	
Attendees	Victoria Alexitch, Brad Bugher, Ed Capodanno, Ken Gatson , Anthony Pullella, Joseph Yacyshyn	
Guests	Sandra Kurtz-Baxter, Dan Silva	

I. May Finance/CBOC Meeting

- a. Minutes were reviewed and approved by the committee

II. Budget 06/30/16

- a. Currently we are at 100% of our budget year with actual budget coming in at 104.6%
- b. The following items were addressed by the committee regarding the 06/30/16 budget:
 - i. Gas and electric is running ahead of budget and will end the year slightly over. This is mainly due to a 2015 leftover payable and also the addition of 118 property electric payments which were unforeseen when budgeting for this year
 - ii. AP Exams actual is at 180.6% to budget. This overage is due to timing. The 2015 expenditure was not paid until 2016.
 - iii. Under debt service the principal for the land acquisition has been adjusted for the payoff of the 118 property, as approved by the Board. We should expect to have a savings of approx. \$120K per year. The payment was made on 6/3/2016.
 - iv. Ken Gatson is currently working on preliminary budget for the 2016-17 Year.

III. State Audit Updates

- a. DOA Internal Controls Site Visit-Ken Gatson is currently updating our internal control procedures
- b. AOA Audit/Investigation-Audit focus was on Petty Cash Account. Account has been renamed to DMA Student Accounts, which is reflective of the actual use of the account

IV. Capital Campaign/Dome Project

- a. Currently the Finance committee is working with Dan Silva and Sandra Kurtz Baxter of Fairmount Capital in efforts to finance the funding of the Dome Project through a bank loan.

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- i. As of last week, Beneficial has withdrawn their proposal to DMA based on an unfavorable appraisal
- ii. Due to the circumstance highlighted above we had Fairmount reach out once more to interested parties for a proposal.
- iii. Due to the efforts of Fairmount, we currently have 4 financing options in hand, including a possible option from the USDA.
- iv. After thorough review by the committee, the committee has decided to apply with the USDA, but will reach out to the other lenders requesting a schedule of shorter terms with rates should we be approved by the USDA. This would allow us to bridge the loan