

City of Wilmington



MICHAEL S. PURZYCKI
Mayor

February 28, 2017

Dear Fellow Citizen:

The Office of the Mayor is seeking applicants for the 2017-2018 Scholarship Program. The scholarship program is designed to assist graduating high school seniors who have demonstrated an ability to succeed and meet the following criteria:

- Student must reside in the City of Wilmington;
- Student must have a cumulative 2.5 or greater GPA;
- Student must have a demonstrated commitment to their community;
- Student must possess leadership qualities; and
- Student must be enrolled into an accredited college or university full-time or part-time for the 2017-2018 school years.

Students interested in applying for a scholarship must complete the enclosed application and submit it to the Office of the Mayor, 800 N. French Street, Wilmington, Delaware 19801, by **April 28, 2017**. The application is also available on the City's website at www.wilmingtonde.gov.

The City of Wilmington is committed to ensuring that our youth have every opportunity to become productive and responsible members of society who shape their own lives, and, make the future better for themselves and others.

If you have questions, please contact me at, (302) 576-2115.

Sincerely,

Cheryl R. Mitchell
Scholarship Program Coordinator

Enclosure

OFFICE OF THE MAYOR

LOUIS L. REDDING CITY/COUNTY BUILDING • 800 FRENCH STREET • WILMINGTON, DELAWARE • 19801-3537
WWW.WILMINGTONDE.GOV • PHONE: (302) 576-2100 • FAX: (302) 571-4102

CITY OF WILMINGTON, OFFICE OF THE MAYOR



2017-2018 SCHOLARSHIP APPLICATION

Scholarship awards must be used for higher education expenses such as tuition, fees, books, supplies, room and board, and special needs services for special needs students. Each award disbursement will be paid directly to the educational institution that the student has been accepted in order to ensure proper use of funds. In the event that a student who is awarded a City scholarship also receives a full scholarship from another source, the City scholarship funds must be returned to the City. The application and all required documents must be received by the Office of the Mayor by April 28, 2017. Applications will not be accepted after the established deadline. Any incomplete applications will not be considered.



OFFICE OF THE MAYOR, CITY OF WILMINGTON

2017-2018 SCHOLARSHIP APPLICATION INSTRUCTIONS

I. Eligibility Requirements

To be considered, applicants must:

1. Be a resident of the City of Wilmington (proof of residency required).
2. Be a graduating high school senior and has been accepted into an accredited college or university.
3. Have graduated from high school with a cumulative 2.5 or greater GPA.
4. Have a demonstrated commitment to their community.
5. Possess leadership qualities.

II. Application Procedure

All components of the scholarship application packet must be submitted together; otherwise, it will be regarded as an incomplete application and will not be considered. The components include:

1. Completed scholarship application;
2. Proof of City of Wilmington residency (copy of Driver's License or State Issued Identification);
3. Sealed high school transcript (including overall GPA);
4. Completed essay;
5. Completed FAFSA form;
6. Copy of college or university acceptance letter;
7. Three (3) letters of reference. On business letterhead (if applicable) and written by individuals who are not relatives. References should be closely involved with your education or employment. Letters should be sealed in an envelope, addressed to the Office of the Mayor, and should not be opened by the applicant. All reference letters are to remain confidential.

Return your completed application packet to:

Office of the Mayor
800 North French Street, 9th Floor
Wilmington, DE 19801
Attn: Cheryl Mitchell

III. Selection Procedure

Your completed application packet must be received by the Office of the Mayor on or before **April 28, 2017**. Applications will not be accepted after the established deadline. The City of Wilmington will review all applications and may choose to interview the finalists.

Incomplete applications, those who do not meet minimum qualifications, or those who do not follow the formatting guidelines will not be considered. The decision of the selection committee is final and not subject to appeal. Scholarship winners will be notified by phone, email, or mail after the selection committee has made its decisions. Scholarship winners give the City of Wilmington the right to publish their essay, in whole or in part, on the City website and in press-related materials.

IV. Awards

Scholarship awards range from \$500 - \$2,000.

15. Extracurricular Activities

16. Leadership Positions Held

17. What are your ambitions and future goals?

18. Personal Statement

Please attach an autobiographical essay in which you discuss how your education will impact your community in the future. (Your essay must be typed, double-spaced, 12 pt. font, and not more than 500 words.)

Declaration

I hereby declare that to the best of my knowledge all documentation and information submitted or made available by me to the City of Wilmington, whether in relation to any course of study or otherwise, is true, accurate, and complete. Should any information be considered to be untrue or misleading in any respect, I consent to the possible disqualification of my application. I understand that the City of Wilmington reserves the right at any juncture to withdraw a potential award on the basis of incomplete or incorrect information. I acknowledge the decision of the City of Wilmington is final, and not subject to appeal.

Signature of Applicant

Date