

## Internet Safety Policy

### For the Delaware Military Academy

1. **Purpose:**

The purpose of this policy is to promote the use of technology to improve productivity, expand resources, and enhance communication at all levels of the Delaware Military Academy. This policy is needed to guide the use of technology to fulfill the educational needs of DMA cadets and the professional needs of DMA staff.

2. **Issue:**

The expectation set in place by this policy is that technologies will be safely and appropriately used to meet the needs of students and staff.

This policy must be applied in all instances of DMA operation. All DMA employees and cadets are expected to comply with this policy.

If this policy is not implemented, structured guidelines for the use of DMA technology will not exist. Failure to comply with this policy and administrative regulations governing use of the DMA's computing technologies system may result in the suspension and/or revocation of system access.

3. **Definitions:**

(None)

4. **Policy:**

The Delaware Military Academy Board ("Board"), recognizing the evolving impact of technology on education for DMA cadets and personnel, supports the safe and appropriate use of the DMA Network, Intranet, and Internet as tools for instruction, research, communication, and data collection.

DMA will comply with the Children's Internet Protection Act and other applicable laws by filtering, or relying on the State Department of Technology and Information to filter, Internet access.

To the extent practical, technology protection measures will:

- 1) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- 2) prevent unauthorized access and other unlawful online activity;
- 3) prevent unauthorized online disclosure, use or dissemination of personal identification information of minors; and
- 4) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)] and other applicable laws.

Staff will choose resources on the Internet that are appropriate for classroom instruction and/or research for the needs, maturity and ability of their students. However, parents, students, and staff will understand that on a public network it is not possible to control all materials and will accept responsibility for complying with DMA procedures and standards of safe and acceptable use.

### Education, Supervision, and Monitoring

It shall be the responsibility of all staff members to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century act. Procedures for the disabling or otherwise modifying of any technology protection measures shall be the responsibility of the Office of Technology.

The Office of Technology will provide age-appropriate training for cadets and staff who use DMA's Internet facilities. The training provided will be designed to promote DMA's commitment to:

- 1) the standards and acceptable use of Internet services as set forth in this policy; and
- 2) cadet safety with regard to:
  - a. safety on the Internet such as unauthorized disclosure, use and dissemination of personal identification information regarding minors;
  - b. appropriate behavior while online, on social networking Web sites, and other forms of direct electronic communications such as chat rooms and electronic mail; and
  - c. cyberbullying awareness and response.

Instructional technology will be used primarily as a source intended to provide students and teachers with an opportunity to explore issues of importance. Technologies shall fulfill students' and staff's need for visual, auditory, tactile, and kinesthetic input and output of information. Students and staff will be trained to use technology by way of adequate resources and instructional sites. Opportunities will be explored for students and staff to view practical uses of current technologies.

Computing technologies alter the way information may be accessed, communicated, and transferred. Students and staff are allowed access to rich information resources through computing technology. The primary purpose of their use shall be for the advancement and promotion of learning, teaching, and DMA operations.

Staff members are expected to blend the use of curriculum specific information with guidance and instruction on the appropriate use of technological resources. Administrative regulations will be consistent with guidelines set by the State Department of Education, the State Department of Technology and Information, and/or the Government Standards and Practices Commission.

## Acceptable Use

Acceptable use of District telecommunications systems is covered in the Student Code of Conduct. Disciplinary action up to and including student expulsion may be the result of any violations.

Staff violations will be addressed by administrative rule, and discipline shall be administered on a case-by-case basis.

Users of technology owned or operated by the District shall not have an expectation of privacy in their use of such technology.

Establishment and maintenance of the District's technology infrastructure is authorized by the Board. It is required that provisions for the safeguarding and security of appropriate data on the network shall be incorporated in the system. No District employee is permitted to use District equipment, supplies, and services for personal gain.

### **E. Review and Reporting:**

This policy shall be reviewed according to policy review guidelines established by the Board.

This policy shall be monitored by the Board and the Superintendent, with support from the Office of Technology.

### **F. History:**

(Not applicable)

### **G. References:**

Related policies: 5005 Data Management, 8023 Bullying Prevention

Related documents: Acceptable Use Policy for All Red Clay Consolidated School District Students; Delaware Department of Technology and Information Acceptable Use Policy; Student Code of Conduct; Red Clay Consolidated School District Administrative Memorandum "Safe and Appropriate Use of Technology"

### **H. Laws/Relevant Agencies:**

Delaware Department of Education

Delaware Department of Technology and Information

U.S. Children's Internet Protection Act of 1999

Neighborhood Children's Internet Protection Act

Protecting Children in the 21<sup>st</sup> Century Act, 2008

