

**DMA Board Meeting Minutes**

**Date:** 2/22/2021

**Start Time:** 18:03 hours

**Adjourn Time:** 18:54 hours

**Meeting Duration:** 51 minutes

**Present:** Tony Bariglio, Mike Berardi, David Call, Al Di Emedio, Kristen Doughty, Ken Gatson, Michael Hoffman, Heath Kahrs, Dominick Papa, Anthony Pullella, General Frank Vavala

**Absent:** Bob Hill, Anthony Manerchia (work-related resignation)

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
○ Call to Order	○ At 18:03 hours, Chairperson Bariglio called the February DMA Board meeting to order and thanked all in attendance. He called upon A. Di Emedio to present the Secretary's Report.	○ None required
○ Secretary's Report	○ The January Minutes had been distributed for review prior to the meeting. M. Hoffman presented a correction to the January Minutes which will be added to the Minutes. There being no more additions or deletions, Chairperson Bariglio called for a motion to approve the Minutes as amended: <ul style="list-style-type: none"><li>○ Motion to approve the January Minutes as amended:</li><li>○ H. Kahrs</li><li>○ M. Hoffman</li><li>○ Vote: Affirmative</li></ul>	○ None required
○ Chairperson's Report	○ Chairperson Bariglio shared that he continues to participate in the Weekly Charter School Leadership meetings and shared the following: <ul style="list-style-type: none"><li>○ still lots of uncertainty relative to returning to school as the COVID pandemic has been a moving target;</li><li>○ COVID testing and vaccination is still not very efficient;</li><li>○ shared, in general terms, information relative to confidentiality issues experienced on the Charter</li></ul>	

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	<p>School Social Media site, i.e., people “talking out of line” about school-related issues and a discussion of the possibility of Charter Schools changing their by-laws about the use of social media; and,</p> <ul style="list-style-type: none"> <li>○ the submission of plans to the DE Secretary of Education relative to school functions outside the normal school day.</li> <li>○ <b>Reminder:</b> Chairperson Bariglio reminded Board Members to sign and return Conflict of Interest Forms to A. Di Emedio ASAP.</li> <li>○ Additionally, Chairperson Bariglio reminded all that Criminal Background checks were required of all and asked that K. Gatson investigate the status of the \$69 fee being paid by DMA.</li> <li>○ Chairperson Bariglio called upon Commandant Pullella to present the Commandant’s Report.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Commandant’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella shared the following information related to his recent Leaders Call which concentrated on COVID-related challenges: <ul style="list-style-type: none"> <li>○ seeking warmer weather which would allow other options for return; and,</li> <li>○ returning the various cohorts to full day schedule and allowing those who selected remote learning to opt to return to face-to-face instruction;</li> </ul> </li> <li>○ Commandant Pullella continued: in order to accomplish the above, issues need solutions – room size and social distancing; the requirement for full day masked cadets; lunch accommodations; school-sponsored activities; athletic offerings, etc. Question and challenge: How does DMA return to “as normal as possible?” Commandant Pullella indicated that whatever accommodations would be made, they might be in effect for the remainder of 2021.</li> <li>○ Commandant Pullella advised on the status of the admissions process, having received confirmation of acceptance from</li> </ul>	

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	<p>approximately 95 cadets of an anticipated Class of 2025 between 145 – 150.</p> <ul style="list-style-type: none"> <li>○ Finally, Commandant Pullella shared “happy” news in that spring sports would be convening the beginning of March; parents were appreciative of DMA’s attention to the issues; and faculty and staff continued to be positive.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ H. Kahrs presented the following report: <ul style="list-style-type: none"> <li>○ DMA is currently at 58.33% of the budget year having received 120.1% of the anticipated revenue for the year versus 93.0% for the same period in the prior year. Two major factors are causing the revenue to exceed budget at this point; one being a legacy gift of \$1.6 million that materialized earlier than expected, and the second factor being \$500k of revenue being picked up in the local account related to a favorable debt refinancing. If these two events did not occur – DMA would be at 92% of their anticipated revenue for the year.</li> <li>○ Expenditures for the 7-month period are at 58.1% versus 60.8% for the same period in the prior year.</li> <li>○ There are no concerns noted related to the variances and explanations contained in the January financial reports.</li> </ul> </li> <li>○ Chairperson Bariglio called for a motion to approve the January Budget Report: <ul style="list-style-type: none"> <li>○ Motion to approve:</li> <li>○ M. Berardi</li> <li>○ General Vavala</li> </ul> <p>Vote: Affirmative</p> </li> </ul>	
<ul style="list-style-type: none"> <li>○ Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ Finance Report <ul style="list-style-type: none"> <li>○ The Finance Committee met on 2/16/21 and discussed the organizations financials with no concerns noted.</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>○ The Finance Committee also discussed the annual capital reserve funding and indicated that they will review management’s internal assessments of the organization’s major systems before deriving recommendations relating to adequacy.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ M. Hoffman, Chair of the Governance Committee, referred to the current DMA Board Membership document which indicated names and terms of DMA Board members, and asked that any corrections be sent to him. Additionally, there was a discussion of, and a call for recommendations for additional DMA Board Members to which he replied that potential candidates’ resumes were being considered and recommendations would be presented at the March meeting. Also, there was a call for a parent recommendation to the DMA Board.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Academic Excellence Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Fund Development Committee</li> </ul>	<ul style="list-style-type: none"> <li>○</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Alumni Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ New Business</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella asked the Board to think about a “vision” for DMA if DMA were to acquire property currently under discussion. T. Bariglio, M. Hoffman and D. Papa agreed to work with Commandant Pullella to “brainstorm” ideas and share them at a future Board meeting.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Old Business</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Additional Items from the Floor</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Next Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>○ The next Board meeting will be <b>Monday, April 26, 2021</b> at 18:00 hours.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

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<ul style="list-style-type: none"> <li>○ Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>○ Hearing no additional business, Chairperson Bariglio informed Board Members that the next DMA Board Meeting's modality would be confirmed prior to the meeting. Following this, Chairperson Bariglio called for a motion to adjourn the February DMA Board meeting at 18:54.               <ul style="list-style-type: none"> <li>○ Motion to approve: H. Kahrs</li> <li>○ Second: M. Hoffman</li> <li>○ Vote: Unanimous approval</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

Respectfully Submitted:

*Alfred D. Di Fmedio*