

DMA Board Meeting Minutes

Date: April 26, 2021

Start Time: 18:04 hours

Adjourn Time: 18:44 hours

Meeting Duration: 40 minutes

Present: Tony Bariglio, Mike Berardi, David Call, Al Di Emedio, Kristen Doughty, Ken Gatson, Bob, Hill, Michael Hoffman, Heath Kahrs, Glenn Outten, Dominick Papa, Anthony Pullella, General Frank Vavala

Absent:

Guest: Cynthia Ferry, PTA President

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ At 18:01 hours, Chairperson Bariglio called the April DMA Board meeting to order and thanked all in attendance. He recognized Mr. Glenn Outten as a new member to the DMA Board, and welcomed him. Following, Chairperson Bariglio called upon A. Di Emedio to present the Secretary's Report.	○ None required
○ Secretary's Report	○ The March Minutes had been distributed for review prior to the meeting. A. Di Emedio inquired about additions or deletions, and noted that corrections had been made to the previous month's Minutes, for which it was duly noted. ○ Chairperson Bariglio called for a motion to approve the Minutes: <ul style="list-style-type: none">○ Motion to approve the Minutes:○ General Vavala○ B. Hill○ Vote: Affirmative	○ None required
○ Chairperson's Report	○ Chairperson Bariglio shared the following items from the weekly Charter School Leadership meetings: <ul style="list-style-type: none">○ again, indicated that the major focus of these meetings was covid-related issues which Chairperson Bariglio	

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	<p>indicted his willingness to actively participate in these discussions;</p> <ul style="list-style-type: none"> ○ shared that there has been some dialogue around the topic of requiring staff to receive the vaccine. ○ reminded all of his willingness to share information about the vaccine and to facilitate for those Board Members interested in receiving the vaccine information Bariglio; ○ again, Chairperson Bariglio indicated that athletics and special events were additional matters that were always discussed by the Charter School Leadership members. ○ Chairperson Bariglio called upon Commandant Pullella to present the Commandant’s Report. 	
<ul style="list-style-type: none"> ○ Commandant’s Report 	<ul style="list-style-type: none"> ○ Commandant Pullella shared the following information: <ul style="list-style-type: none"> ○ happy to report the DMA again received the NJROTC Distinguished Unit with Honors Award, the 16th year in a row to be so honored; ○ directed Board Members to visit the recently-updated DMA website for additional information - https://demilacad.org/ - and to submit any suggestions for additions to him; ○ shared general information related to various activities / events and related dates, to include the Ring Ceremony - recently held – NHS Induction; NJROTC Awards Ceremony, etc., and shared that DMA Board Members are always invited; ○ informed the Board of the schedule for new cadet mental and physical testing; ○ confirmed a projected enrollment of 620 cadets with approximately 175 cadets forming the Class of ’25, the largest class ever; 	

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	<ul style="list-style-type: none"> ○ shared the DMA commencement plans – June 4, 2021 - for the stadium and involving 138 cadets each with five guests and indicated that this plan required DEDOE approval ○ in a related matter, Commandant Pullella shared that DMA was applying for a construction grant, one of among many, which would expand the DMA Campus as the cadet population was growing. ○ Finally, Commandant Pullella shared that faculty were currently being solicited for their 2021–2022 budget requests. 	
<ul style="list-style-type: none"> ○ Treasurer’s Report 	<ul style="list-style-type: none"> ○ H. Kahrs presented the following report: <ul style="list-style-type: none"> ○ DMA is currently at 75.0% of the budget year having received 123.2% of the anticipated revenue for the year versus 96% for the same period in the prior year; ○ two major factors are causing the revenue to exceed budget at this point, one being a legacy gift of \$1.6 million that materialized earlier than expected; and, the second factor being \$500k of revenue being picked up in the local account related to a favorable debt refinancing. If these two events did not occur, DMA would be at 95% of their anticipated revenue for the year; ○ major revenue sources during the month were a result of \$70k in administration fees relating to enrollments for next year and \$42k in donations and fundraising; ○ expenditures for the 9 month period are at 72.7% versus 78.2% for the same period in the prior year. ○ There are no concerns noted related to the variances and explanations contained in the March financial reports. ○ Chairperson Bariglio called for a motion to approve the Budget Report: <ul style="list-style-type: none"> ○ Motion to approve: ○ B. Hill ○ General Vavala <p>Vote: Affirmative</p>	

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<ul style="list-style-type: none"> ○ Finance Committee 	<ul style="list-style-type: none"> ○ The Finance Committee met on April 12, 2021 and the following occurred: <ul style="list-style-type: none"> ○ discussed the organizations financials with no concerns noted; ○ confirmed that the committee is working on a policy document and written guidelines related to the CBOC so that CBOC can be fully staffed and represented by the start of the new fiscal year with the proposed document anticipated to be reviewed and submitted to the Board by the May meeting ○ Chairperson Bariglio called for a motion to approve the Finance Committee Report: <ul style="list-style-type: none"> ○ Motion to approve: ○ B. Hill ○ M. Berardi <p style="margin-left: 40px;">Vote: Affirmative</p> 	
<ul style="list-style-type: none"> ○ Governance Committee 	<ul style="list-style-type: none"> ○ M. Hoffman, Chair of the Governance Committee, shared the following: <ul style="list-style-type: none"> ○ the Committee is meeting to consider four (4) candidates for one (1) 3-year term on the DMA Board of Directors with a recommendation forthcoming at the June Board meeting; ○ the Committee will be discussing – and refreshing - the DMA By-Laws, as such, Board Members are asked to share their thoughts around this topic. ○ As a result of this information, a discussion ensued about the relevance / functionality of the various Committees; Academic, Alumni, Fund Development, etc., to which M. Hoffman indicated that recommendations would be brought forward for discussion. 	

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○ Academic Excellence Committee	○ N/A	○ None required
○ Fund Development Committee	○ N/A	○ None required
○ Alumni Committee	○ N/A	○ None required
○ New Business	<ul style="list-style-type: none"> ○ In a continuation of the Governance Committee report, one question to be answered is the number and functionality of current and future committees; and, should it be the expectation that new DMA Board Members must commit to a specific committee upon being approved for the Board? ○ M. Hoffman assured Board members that a discussion and recommendations would be forthcoming. ○ Commandant Pullella asked that Board Members consider ways in which the 20th Anniversary of the Delaware Military Academy could be recognized; and, Commandant Pullella indicated that he would share thoughts and ideas as to events might recognize this milestone, i.e., invite graduates to a Return Day, share various success stories of graduates, a Welcome Back Brunch, a PTA-sponsored Chat 'n Chew, etc. 	○ None required
○ Old Business	○ N/A	○ None required
○ Additional Items from the Floor	○ N/A	○ None required
○ Next Board Meeting	○ The next Board meeting will be In-Person, McDonald Hall, Monday, May 24, 2021 at 18:00 hours.	○ None required
○ Adjournment	<ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Bariglio called for a motion to adjourn the April DMA Board meeting at 18:44. <ul style="list-style-type: none"> ○ Motion to approve: M. Hoffman ○ Second: H. Kahrs Vote: Unanimous approval 	○ None required

Respectfully Submitted:

Alfred D. Di Emedio