

DMA Board Meeting Minutes

Date: 1/25/2021

Start Time: 18:03 hours

Adjourn Time: 18:57 hours

Meeting Duration: 54 minutes

Present: Tony Bariglio, Mike Berardi, David Call, Al Di Emedio, Kristen Doughty, Ken Gatson, Bob Hill, Michael Hoffman, Heath Kahrs, Dominick Papa, Anthony Pullella, General Frank Vavala

Absent: Anthony Manerchia (work-related resignation)

| TOPIC | DISCUSSION | ACTION |
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| ○ Call to Order | ○ At 18:03 hours, Chairperson Bariglio called the January DMA Board meeting to order at 18:03 hours and thanked all in attendance. He called upon A. Di Emedio to present the Secretary's Report. | ○ None required |
| ○ Secretary's Report | ○ The November Minutes had been distributed for review prior to the meeting. There being no additions nor corrections to the Minutes, Chairperson Bariglio called for a motion to approve the Minutes as presented: <ul style="list-style-type: none">○ Motion to approve the November Minutes:○ General Vavala○ M. Hoffman○ Vote: Affirmative | ○ None required |
| ○ Chairperson's Report | ○ Chairperson Bariglio reminded all that he continues to participate in the Charter School Weekly Updates meetings and shared the following: <ul style="list-style-type: none">○ things are changing daily,○ vaccine delivery has been and continues to be extremely variable,○ a new booster from Maderna - https://www.cdc.gov/coronavirus/2019- | |

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| | <p data-bbox="787 240 1491 313">ncov/vaccines/different-vaccines/Moderna.html - is on the way,</p> <ul style="list-style-type: none"> <li data-bbox="741 326 1497 440">○ receiving the vaccine, may become an annual requirement in the future, and may precipitate a lawsuit if this came to pass, <li data-bbox="741 451 1440 565">○ federal, state and county money is available for COVID-related issues and Commandant Pullella is exploring these opportunities, <li data-bbox="741 576 1451 690">○ related to the above, is financial support for a whole host of materials and supplies, including bathroom-related items, <ul style="list-style-type: none"> <li data-bbox="598 701 1486 904">○ Commandant Pullella indicated that he is investigation sources of funds and categories of these sources. At this point, M. Hoffman inquired as to the provision of a summary of DMA bills outstanding, to which, Commandant Pullella indicated that he would provide this information to him. <li data-bbox="598 915 1499 1029">○ Chairperson Bariglio directed Board Members to sign and return Conflict of Interest Forms ASAP. A. Di Emedio was charged with retaining these forms. <li data-bbox="598 1040 1446 1114">○ Board Members were reminded of their obligation of Financial Training and to confirm such when complete with K. Gatson. <li data-bbox="598 1125 1493 1446">○ Chairperson Bariglio indicated that he would be sharing an updated list of DMA Board Members, and, again inquired as to Members willingness to serve on the Finance and Governance Committees, indicating the urgency to fill these positions. Commandant Pullella indicated that he would explore possibilities for these committees by contacting various parents and knowing that there are available “slots” on the DMA Board. D. Papa confirmed that he has committed to the Governance Committee | |

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| | <ul style="list-style-type: none"> ○ Chairperson Bariglio called upon Commandant Pullella to present the Commandant's Report. | |
| <ul style="list-style-type: none"> ○ Commandant's Report | <ul style="list-style-type: none"> ○ Commandant Pullella referred to items previously included in the January Commandant's Report, but concentrated on the following: <ul style="list-style-type: none"> ○ A focus of returning for half-day instruction with plans on movement to full-day instruction. Impacting this discussion is a solution to the manner in which lunch is addressed. Commandant Pullella indicated that the ultimate goal is to have as many students return as possible despite the reality of knowing that not all cadets would return. ○ Commandant Pullella shared that the Class 2025 interviews are being held and that DMA has decided to interview all potential candidates, departure from the norm. This means that approximately 350 potential candidates would be interviewed with the goal of accepting 145. Using this approach, DMA can select its candidates and not need to go immediately to the lottery system. ○ Commandant Pullella informed all that General Vavala's granddaughter, should she be accepted, would be the second accepted relative from the family. ○ Finally, Commandant Pullella informed the Board that Major General Frank Vavala (Retired) had recently received the Marvel Cup for Outstanding Contributions to the State of Delaware! https://www.wdel.com/news/retired-delaware-national-guard-leader-vavala-honored-with-marvel-cup/article_eaf4fd72-548c-11eb-81a6-a73ba58b5914.html Congratulations, General Vavala!!!!!! | <ul style="list-style-type: none"> ○ |
| <ul style="list-style-type: none"> ○ Treasurer's Report | <ul style="list-style-type: none"> ○ H. Kahrs presented the following two reports: <ul style="list-style-type: none"> ○ <u>November</u> | |

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| | <ul style="list-style-type: none"> ○ DMA is currently at 41.67% of the budget year having received 4,697K (62.7%) of the anticipated revenue for the year versus 4,582k (62.8%) for the same period in the prior year. During the month, DMA received the second of four installments of the Navy Aid and sent out the final charter bills. ○ Expenditures are at 42.0% of the annual budget versus 39.8% for the same five months of the prior year. ○ No concerns noted related to variances and explanations contained in the November financial reports ○ <u>December</u> ○ DMA is currently at 50% of the budget year having received 6,092k (81.3%) of the anticipated revenue for the year versus 93.1% for the same period in the prior year. The contributing factor in the variance from current year to prior year is that the final state operating payment was received before December 31st in the prior year while that is still outstanding in the current year. ○ Expenditures are at 51.1% for the six months ended, versus 49.0% for the same six months in the current year. Personnel expenses are the major contributing factor as they are at 53.9% currently. Both of the annual three payroll period months have cycled through as of December 31st in the current year. ○ There were no concerns regarding variances contained in the December financial reports. Furthermore, there are no adverse financial concerns anticipated currently relating to the year-end as a result of COVID. ○ Chairperson Bariglio called for a motion to approve the November and December Budget Reports: ○ Motion to approve: | |

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| | <ul style="list-style-type: none"> ○ A. Di Emedio ○ General Vavala <p>Vote: Affirmative</p> | |
| <ul style="list-style-type: none"> ○ Finance Committee | <ul style="list-style-type: none"> ○ Finance Report <ul style="list-style-type: none"> ○ Motion was made to the Board based upon a Finance Committee Recommendation to extend the contract with current Auditors – Barbacain Thornton and Company for another year without doing a RFP. This recommendation was based upon the current COVID situation. ○ Motion to approve: ○ T. Bariglio ○ M. Berardi <p>Vote: Affirmative</p> | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Governance Committee | <ul style="list-style-type: none"> ○ Chairperson Bariglio and Commandant Pullella will be actively seeking a chair for this committee. | |
| <ul style="list-style-type: none"> ○ Academic Excellence Committee | <ul style="list-style-type: none"> ○ N/A | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Fund Development Committee | <ul style="list-style-type: none"> ○ Don't forget . . . if you have not made a donation to DMA, kindly contact Chairperson Bariglio ASAP. | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Alumni Committee | <ul style="list-style-type: none"> ○ N/A | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ New Business | <ul style="list-style-type: none"> ○ N/A | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Old Business | <ul style="list-style-type: none"> ○ N/A | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Additional Items from the Floor | <ul style="list-style-type: none"> ○ N/A | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Next Board Meeting | <ul style="list-style-type: none"> ○ The next Board meeting will be Monday, February 22, 2021 at 18:00 hours. | <ul style="list-style-type: none"> ○ None required |
| <ul style="list-style-type: none"> ○ Adjournment | <ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Bariglio informed Board Members that the next DMA Board Meeting's modality would be confirmed prior to the meeting. Following this, | <ul style="list-style-type: none"> ○ None required |

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| | <p>Chairperson Bariglio called for a motion to adjourn the January DMA Board meeting at 18:57.</p> <ul style="list-style-type: none">○ Motion to approve: H. Kahrs○ Second: General Vavala○ Vote: Unanimous approval | |

Respectfully Submitted:

Alfred D. Di Emedio