

**DMA Board Meeting Minutes**

**Date:** March 29, 2022

**Start Time:** 18:00 hours

**Adjourn Time:** 19:11 hours

**Meeting Duration:** 71 minutes

**Present:** Tony Bariglio, Mike Berardi, Al Di Emedio, Kristen Doughty, Ken Gatson, Zane Gordy, Heath Kahrs, Dominick Papa, Anthony Pullella

**Absent:** B Hill, Jennifer McCloskey, Glenn Outten, General Frank Vavala

**Guest:** K. Williams, PTA Vice-President

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
○ Call to Order	○ At 18:00 hours, Chairperson Bariglio called the March DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence, Chairperson Bariglio asked A. Di Emedio to share the February Minutes with the Board.	○ None required
○ Secretary's Report	○ The February Minutes had been distributed for review prior to the meeting. A. Di Emedio inquired about additions or deletions, there being none, Chairperson Bariglio called for a motion to approve the February Minutes: <ul style="list-style-type: none"><li>○ Motion to approve the Minutes:</li><li>○ M. Berardi</li><li>○ D. Papa</li></ul> Vote: Affirmative	○ None required
○ Chairperson's Report	○ Chairperson Bariglio began with a discussion of Board succession / transition as three (3) Board Members were completing their term of office and "cycling off" in June, with two other Board Members possibly resigning as a result of changing job expectations. Chairperson Bariglio indicated that the Governance Committee would be making recommendations and would invite	

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	<p>others to suggest possible Board Members. Additionally, M. Berardi is under consideration for the position of Vice-President for next year.</p> <ul style="list-style-type: none"> <li>○ Chairperson Bariglio called upon K. Gatson who provided general information relative to the Finance Committee and the Citizens’ Budget Oversight Committee (CBOC).</li> <li>○ Following, Chairperson Bariglio advised Members to review the extensive legislative information that he had provided prior to the meeting, especially as some of the proposals had very negative consequences for Charter schools. Examples of these bills include HB352 <a href="https://legis.delaware.gov/BillDetail?LegislationId=79239">https://legis.delaware.gov/BillDetail?LegislationId=79239</a>, and HB353, <a href="https://legis.delaware.gov/BillDetail/79252">https://legis.delaware.gov/BillDetail/79252</a>. Bariglio also shared information relative to HB227, Child Abuse in the 3<sup>rd</sup> Degree, <a href="https://legiscan.com/DE/bill/HB227/2021">https://legiscan.com/DE/bill/HB227/2021</a>. Any questions relative to these and other Charter School-related Bills can be directed to Chairperson Bariglio.</li> <li>○ Finally, Chairperson Bariglio, Commandant Pullella, and K. Gatson shared information about the Freedom of Information Act (FOIA) as it relates to DMA. Generally, FOIA information has not been requested of DMA but as a result of this discussion, a “DMA FOIA” document will be developed and will have Commandant Pullella as the Point of Contact (POC). Additionally, M. Berardi suggested the inclusion of a “statute of limitations date”</li> </ul> <p>Chairperson Bariglio called for a motion to approve:</p> <ul style="list-style-type: none"> <li>○ Motion to approve a DMA FOIA document:</li> <li>○ M. Berardi</li> <li>○ H. Kahrs</li> </ul> <p>Vote: Affirmative</p>	

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	<ul style="list-style-type: none"> <li>○ Finally, Chairperson Bariglio called upon Commandant Pullella to highlight information from the Commandant's Report.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella shared the following information:               <ul style="list-style-type: none"> <li>○ successful completion of the DMA Ring Ceremony in the Dome, as well as other ceremonies including National Honor Society (NHS), ROTC Awards, and Academic Awards;</li> <li>○ anticipation and preparation for the impending military inspection;</li> <li>○ activities involving the 2022 – 2023 scheduling process; and,</li> <li>○ parent conferences, grade level assemblies . . . , and testing.</li> </ul> </li> <li>○ Commandant Pullella took the opportunity to commend K. Williams, and the PTA Leadership as the strongest PTA ever!</li> <li>○ Finally, Commandant Pullella confirmed that the DMA Commencement is scheduled for 6:00 pm, Thursday, June 9, 2022 at the Chase Center.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Treasurer's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ In G. Outten's absence, H. Kahrs presented the following Treasurer's Report:               <ul style="list-style-type: none"> <li>○ Relative to February 28, 2022, Final Budget vs Actual results:                   <ul style="list-style-type: none"> <li>○ currently at 66.7% of the budget year having received \$7.1M (91.2%) of anticipated revenue for the year compared to 121.5% (due to the one time grant in the previous fiscal year) for the same period in the prior year, in line historically when comparing budgeted revenue items and with the majority of state and local funds having been received with the rest expected by fiscal year-end;</li> <li>○ expenditures are at 65.1% for the eight months ended versus 65.2% for the same period in the prior year; and, as mentioned previously, capital expenditure projects caused Building &amp; Land</li> </ul> </li> </ul> </li> </ul>	

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	<p>Improvements to be over budget; however, expenses overall are in line with budget expectations.</p> <ul style="list-style-type: none"> <li>○ Discussion related to unforeseeable expenses-nothing material noted.</li> <li>○ Motion to approve the Treasurer’s Report:</li> <li>○ D. Papa</li> <li>○ Z. Gordy</li> <li>○ Vote: Affirmative</li> </ul>	
<ul style="list-style-type: none"> <li>○ Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ In G. Outten’s absence, H. Kahrs shared the following related to the March 7<sup>th</sup> Finance Committee meeting: <ul style="list-style-type: none"> <li>○ discussed the organization’s financials with no concerns noted;</li> <li>○ discussed the process to address remaining Board Members and CBOC members to complete the financial responsibility training via Class Link;</li> <li>○ the RFP for the upcoming audit has been sent to five firms with a deadline for April 30, and with one response having been received (declined);</li> <li>○ confirmed that the first CBOC meeting had occurred on March on March 22, 2022, with meetings now scheduled on a quarterly basis. Additionally, a sample of transaction data, to be reviewed quarterly, was discussed, as well as the procedure to request items prior to the meetings.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>○ Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ M. Berardi indicated that the Committee had met and was seeking Board Member nominations, all nominations to be communicated to him. Additionally, it was indicated that among other professions, an attorney was a significant priority.</li> <li>○ Also shared, the desire to have H. Kahrs consider the DMA Presidency!</li> </ul>	

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○ Academic Excellence Committee	○ As last month's Academic Committee report was provided by K. Doughty, in absentia, Chairperson Bariglio took the opportunity to commend her and her committee for an excellent report!	○ None required
○ Fund Development Committee	○ N/A	○ None required
○ Alumni Committee	<ul style="list-style-type: none"> <li>○ In J. McCloskey's absence, Z. Gordy reviewed documents that had been previously shared with Board Members relative to the creation of a DMA database for multiple purposes, chief of which is to store alumni contact information allowing DMA to easily research and contact alumni for various alumni functions.</li> <li>○ Gordy presented two software options for Board consideration – for simplicity, a relatively simple program, and one that was more complex and capable of more options. After discussion, the latter software program – Vaave - was recommended by the committee of DMA Board Members and students from the University of Delaware.</li> <li>○ Commandant Pullella commended the DMA Board Members and UD students and supported their recommendation.</li> <li>○ Actions are currently being completed that would result in an agreement with Vaave and with students from the UD.</li> </ul>	○ None required
○ New Business	○ N/A	○ None required
○ Old Business	○ Chairperson Bariglio again reinforced the need for replacement of several current DMA Board Members as they would be rotating off the Board; and, D. Papa may also need to resign given his current state of business affairs. The specific Board Members retiring would necessitate the selection of a Vice President and a Secretary. More discussion around this item will occur.	○ None required
○ Additional Items from the Floor	○ K. Williams, DMA PTA Vice-President, was recognized and commended by Commandant Pullella.	○ None required

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<ul style="list-style-type: none"> <li>○ Next Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>○ The next Board meeting will be <b>Monday, April 25, 2022</b>, 18:00 hours.</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Adjournment</li> </ul>	<ul style="list-style-type: none"> <li>○ Chairperson Bariglio asked that the Board to go into Executive Session at 19:00 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: H. Kahrs</li> <li>○ Second: K. Doughty</li> <li>Vote: Affirmative</li> </ul> </li> <li>○ Chairperson Bariglio asked that the Board go out of Executive Session at 19:10 hours: <ul style="list-style-type: none"> <li>○ Motion to approve: H. Kahrs</li> <li>○ Second: M. Berardi</li> <li>Vote: Affirmative</li> </ul> </li> <li>○ Hearing no additional business, Chairperson Bariglio called for a motion to adjourn the March DMA Board meeting at 19:11 hours. <ul style="list-style-type: none"> <li>○ Motion to approve: M. Berardi</li> <li>○ Second: D. Papa</li> <li>Vote: Affirmative</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

Respectfully Submitted:  
**Alfred D. Di Emedio**