

**DMA Board Meeting Minutes**

**Date:** May 23, 2022

**Start Time:** 18:00 hours

**Adjourn Time:** 18:32 hours

**Meeting Duration:** 32 minutes

**Present:** Tony Bariglio, Mike Berardi, Al Di Emedio, Kristen Doughty, Ken Gatson, Zane Gordy, Heath Kahrs, Jennifer McCloskey, Glenn Outten, Anthony Pullella, General Frank Vavala

**Absent:** Bob Hill

**Guest:** J. Jeanne, Athletic Director, K. Williams, PTA Executive Vice President

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ At 18:00 hours, Chairperson Bariglio called the May DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence, Chairperson Bariglio asked A. Di Emedio to share the April Minutes with the Board.	○ None required
○ Secretary's Report	○ The April Minutes had been distributed for review prior to the meeting. A. Di Emedio inquired about additions or deletions, there being none, Chairperson Bariglio called for a motion to approve the April Minutes: <ul style="list-style-type: none"><li>○ Motion to approve the Minutes:</li><li>○ General F. Vavala</li><li>○ Z. Gordy</li></ul> Vote: Affirmative	○ None required
○ Chairperson's Report	○ Chairperson Bariglio began with a reminder of DMA coming events and encouraged Board Members to attend all possible. Additionally, Chairperson Bariglio shared information on the four (4) incoming Board Members – Helen Barbato, Glen DiEleuterio, Nicole Krajewski, and Brian Rostoscki - resumes` having been shared previously - and indicated that they would be invited to the	

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	<p>June DMA Board Meeting. He also shared that he had personally contacted all the remaining Board Member nominees, thanking them for their interest.</p> <ul style="list-style-type: none"> <li>○ Chairperson Bariglio called for a motion to approve the Board Member recommendations: <ul style="list-style-type: none"> <li>○ Motion to approve the Minutes:</li> <li>○ General F. Vavala</li> <li>○ K. Doughty</li> </ul> <p style="margin-left: 40px;">Vote: Affirmative</p> </li> <li>○ Additionally, Chairperson Bariglio indicated that each new Board member would be receiving a packet of information relative to DMA and would provide them background and information about DMA.</li> <li>○ Chairperson Bariglio confirmed that a meeting to discuss the 20-Year Alumni Gala would occur on June 1<sup>st</sup>, and that he and J. McCloskey would sharing information with the Board.</li> <li>○ Finally, Chairperson Bariglio referred Board Members to a document shared and which provided individual Board Member information on the proposed turf track field project currently under discussion. The information was provided by members of the sub-committee and included; T. Bariglio, H. Kahrs, and M. Berardi.</li> <li>○ Chairperson Bariglio called upon Commandant Pullella for the Commandant's Report.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella shared the following . . . <ul style="list-style-type: none"> <li>○ the presence of DMA representatives at the recent Charter School Rally in Dover, the purpose of which was to encourage continued legislative support for Charter Schools;</li> <li>○ referenced and elaborated on the extensive turf track field project information assembled by Chairperson</li> </ul> </li> </ul>	

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	<p>Bariglio, H. Kahrs and M. Berardi, and indicated that an estimate for the inclusion of lights would be sought;</p> <ul style="list-style-type: none"> <li>○ confirmed that Crystal Trust and other Foundations would be approached for grants for the turf track field project.</li> <li>○ Commandant Pullella indicated that current activities focused on “wrapping up” the school year, with Graduation scheduled for June 9<sup>th</sup>.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ G. Outten presented the following Treasurer’s Report as of April 30, 2022, Final Budget vs Actual results: <ul style="list-style-type: none"> <li>○ Currently at 83.3% of the budget year, having received \$7.5M (95.6%) of anticipated revenue for the year compared to 125.1% (due to a one-time grant in the previous fiscal year) for the same period in the prior year. The majority of State &amp; Local Funds have been received with the rest expected by fiscal year-end.</li> <li>○ Expenditures are at 78.7% for the ten months ended versus 79.6% for the same period in the prior year. As mentioned previously, capital expenditure projects caused Building &amp; Land Improvements to be over budget by \$133k. However, expenses overall are in line with budget expectations as most expense items are in line with projections. Contingency of \$231k is not expected to be used.</li> <li>○ Discussion related to unforeseeable expenses – nothing material noted. DMA maintains \$500k in capital repair / improvement fund <ul style="list-style-type: none"> <li>○ Motion to approve the Treasurer’s Report:</li> <li>○ Z. Gordy</li> <li>○ T. Bariglio</li> </ul> </li> </ul> </li> </ul> <p style="margin-left: 40px;">Vote: Affirmative</p>	

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> <li>○ Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ G. Outten shared that the Finance Committee will meet on May 10<sup>th</sup>. Additionally, G. Outten indicated that the next CBOC is scheduled for June 20<sup>th</sup>.</li> <li>○ Finally, Outten reminded those involved, of the need to complete the Financial Training process.</li> <li>○ H. Kahrs indicated that he would alert DMA’s current accounting firm – Barbacane, Thornton &amp; Company – of the Board’s approval to complete the DMA audit for next year.</li> </ul>	
<ul style="list-style-type: none"> <li>○ Governance Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	
<ul style="list-style-type: none"> <li>○ Academic Excellence Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Fund Development Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ N/A</li> </ul>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>
<ul style="list-style-type: none"> <li>○ Alumni Committee</li> </ul>	<ul style="list-style-type: none"> <li>○ J. McCloskey, proceeding from the agenda below, provided a detailed update of the Alumni Committee plans for the 20 Year Anniversary Ball.</li> </ul> <p style="text-align: center;"><b><u>AGENDA</u></b></p> <p><b>TO:</b> DMA 20 Year Anniversary Ball Planning Committee (“Planning Committee”)</p> <ul style="list-style-type: none"> <li>• Anthony Pullella</li> <li>• Tony Bariglio</li> <li>• Heath Kahrs</li> <li>• Ken Gatson</li> <li>• Zane Gordy</li> <li>• Michael Berardi</li> </ul> <p><b>FROM:</b> Jennifer Zelvin McCloskey, Planning Committee Chair</p> <p><b>DATE:</b> June 1, 2022, at 11:00am; Delaware Military Academy</p> <hr/>	<ul style="list-style-type: none"> <li>○ None required</li> </ul>

TOPIC	DISCUSSION	ACTION
	1) Budget 2) Date 3) Venue 4) Target Audience 5) Fundraising 6) Silent auction items 7) Theme 8) Ideas from the group	
○ New Business	○ N/A	○ None required
○ Old Business	○ N/A	○ None required
○ Additional Items from the Floor	○ J. Jeanne, Athletic Director, extended an invitation to Board Members to attend the Athletic Awards Ceremony on June 1 <sup>st</sup> . Additionally, he commended Spring Sports for a successful season!  ○ K. Williams, PTA Executive Vice-President shared that the DMA PTA has been very busy and took the opportunity to invite Board Members to the Senior Breakfast and to the next Bell-Ringing Ceremony on June 3 <sup>rd</sup> .	○ None required
○ Next Board Meeting	○ The next Board meeting will be <b>Monday, June 27, 2022</b> , 18:00 hours.	○ None required
○ Adjournment	○ Hearing no additional business, Chairperson Bariglio called for a motion to adjourn the May DMA Board meeting at 18:32 hours. <ul style="list-style-type: none"> <li>○ Motion to approve: M. Berardi</li> <li>○ Second: General F. Vavala</li> </ul> Vote: Affirmative	○ None required

Respectfully Submitted:  
**Alfred D. Di Emedio**