

DMA Board Meeting Minutes

Date: January 22, 2024

Start Time: 18:00 hours

Adjourn Time: 18:40 hours

Meeting Duration:

Present: Mike Berardi, Heath Kahrs, Helen Barbato, Ken Gatson, Jennifer McCloskey (late), Glen DiEleuterio, General Frank Vavala; Sharon Kurfeurst, Nicole Krajewski, Don McLamb; Ken Gatson, Scott Green (teacher rep); LCDR Butler (Naval Science Rep), Brain Rostocki

Absent: Zane Gordy

Guest: (see sign in sheet)

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none">○ At 18:00 hours, Chairperson Berardi called the November DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence.○ Mike Berardi welcomed the public and indicated that there is a sign in sheet and if the public would like to speak, please sign in an indicate as such. Each person who will speak will have 2 minutes for their remarks.	○ None required
○ Public Comments		
○ Secretary's Report	<ul style="list-style-type: none">○ The secretary's report for December meeting distributed for approval.○ First: Vavala○ Second: DiEleuterio○ Vote: unanimous – approved	○ None Required
○ Chairperson's Report	Chairperson Berardi: <ul style="list-style-type: none">○ Mr. Berardi will consider adding student representative to the Board. He will work with the Governance Committee to see if anything with bylaws needs to be taken into account.	

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	<ul style="list-style-type: none"> ○ Committees are active, very positive and development. ○ Feb 12 governance training for Board members 	
<ul style="list-style-type: none"> ○ Commandant's Report 	<p>Academic and Programmatic Updates</p> <p>Student Services meeting continue monthly, or more often as needed, to review cadets with academic, behavior, and/or attendance challenges.</p> <ul style="list-style-type: none"> ○ Two students with alternative placements (homebound instruction). ○ Winter sports season in full swing. ○ Blood drive held on December 12th was a huge success with over 50 donors: planning a second drive in April. ○ National Honor Society establishing a lending library within the school. Commandant has personally donated funds to help get this initiative up and running. ○ Second semester (3rd marking period) begins on Tuesday, January 23rd with report cards issued by end of week. ○ Cadets have participated in multiple community services activities throughout holiday season. ○ NAWC food drive was a success, supporting over 100 families in need; greatest donations were by Freshman class who earned a dress down day. <p>Administrative Updates:</p> <ul style="list-style-type: none"> ○ Technology and Data Specialist position has been filled by Raheem West. Raheem is a former DMA cadet, has served in the Marine Corp, and comes to DMA with a strong background in technology. He started on January 8th. ○ Attendance Officer position was eliminated on January 5th as part of a re-organization plan. ○ School Choice open application process began on November 6th and closed on January 10th. Received approximately 350 applications. Interviews for interested cadets for the Class of 	None required

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	<p>2028 are ongoing; will send out decision letters in mid to late February.</p> <ul style="list-style-type: none"> ○ Commandant has met with Red Clay School Board President on two additional occasions to continue relationship development in preparation for upcoming charter renewal. Red Clay has expressed appreciation for this ongoing collaboration and sharing of information. ○ Sports Boosters financial transition is complete; Sports Boosters now able to run as independent organization under their established EIN and appropriate athletic fees now attributed and accounted for under DMA EIN. ○ Vape detector project has kicked off with pilot starting in next 2 weeks. Funding for project will be from remaining grant funding for student safety and security. If pilot is successful, will expand monitoring system more broadly throughout campus. ○ Red Clay referendum scheduled for vote on February 24th. Additional information from the Red Clay district office will be forthcoming and included in upcoming edition of Commandant's Corner. <p>JROTC UPDATES:</p> <ul style="list-style-type: none"> ○ AMI confirmed for Thursday, February 15, 2024. <p>UPCOMING:</p> <ul style="list-style-type: none"> ○ February 1st – Site visit by Educator's Collaborative as part of Head of School search process. ○ February 12th – Community Service Day for cadets. ○ February 15th – AMI ○ February 16th – Virtual day for cadets ○ February 19th – President's Day – no school 	

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	<p>KPI's</p> <ul style="list-style-type: none"> ○ There are 7 cadets left due to: <ul style="list-style-type: none"> ○ 1 due to academics ○ 6 parent choice – athletics, unrelated incidents, no reason given. ○ 2 Naval Science Instructors needed. 	
<ul style="list-style-type: none"> ○ Treasurer's Report 	<p>Treasurer's Report: Report Provided by Don McLamb Financials of 12/31/2023</p> <p>Revenue</p> <ul style="list-style-type: none"> ○ We are through 50% of the budget for the first half of the school year. ○ The budget is now final, no longer preliminary. ○ As of 12/2023, 91% of the revenue has been collected. ○ DMA received \$100,000 from the MacDonald Foundation, which is reflected in revenue. ○ Athletic line item is an estimate on the budget. <p>Expenses</p> <ul style="list-style-type: none"> ○ Incurred 51.2% of the budget amount; that's 8% higher than last year. ○ Some of the expenses were frontloaded such as textbooks and supplies. Don will continue to monitor expenses. ○ The capital reserve and improvement account took the expense as one lump sum to the reserve account. ○ Coaches' salary guidance: Ken is reviewing and will allocate from the salary line. ○ Financials remain trending toward the approximate \$295,000 budgeted deficit. <p>Motion to approve accept the budget. First: Vavala Second: Kahrs</p>	<p>None required</p>

	Vote: unanimous – approved	
○ Finance Committee	<ul style="list-style-type: none"> ○ Committee met on January 17. Reviewed the 12/32 statement and discussed variances and other items that impact the budget. ○ CBOC: meet January 9. Committee consists of 1 teacher and 2 parents. ○ They set the expectations that they would meet quarterly, there is required training, they will test transactions, ask questions, etc. CBOC tested transactions from June 2023 to September 2023, Committee with good with the findings and numbers. ○ CBOC set to meeting early February. ○ Sharon provided the report for the Delaware Public School assessment. Assessment shows the DE public schools are underfunded. Recommend DE provide more funding, about 27% more funding is needed from the models provided. There are tax inequities among the DE school districts and the districts have the inability to tax. 	○ None required.
○ Governance Committee	<p>N/A</p> <p>Request for a student representation issue will address next board meeting.</p>	○ None required.
○ Academic Excellence Committee	<ul style="list-style-type: none"> ○ Committee member are General Vavala, Zane Gordy and Glen DiEleuterio ○ Committee met with Sharon on January 8 ○ Committee involvement is needed with Middles States accreditation, academic excellence, curriculum, work-based learning/guest speakers/internships 	○ None required.
○ 20 th year Committee	<ul style="list-style-type: none"> ○ In discussions with school for the best way to handle. 	○ None required.
○ Selection committee	<ul style="list-style-type: none"> ○ Site visit with EC is 2/1. Agenda includes meeting with faculty, administration, cadets and parents. that day 	○ None required.

○ Alumni Committee	○ No Report, pending issue to review the platform we bought to host alumni site-working with school, put in place to work administration inside school	○ None required.
○ Old Business	○ None	○ None required.
○ New Business	○ LCDR Butler mentioned that the drill team competing in States this week.	○ None required.
○ Executive Session	N/A	○ None required.
○ Next Board Meeting	The next Board meeting will be Monday, February 26, 2024	○
○ Adjournment	○ First: Vavala ○ Second: Kahrs ○ Vote: Affirmative – Unanimous ○ Adjourned 18:40 hours	None required

Respectfully Submitted /s/ *Helen Barbato*