

### DMA Board Meeting Minutes

**Date:** October 24, 2022

**Start Time:** 18:00 hours

**Adjourn Time:** 19:00 hours

**Meeting Duration:** 1 hour

**Present:** Mike Berardi, Zane Gordy, Brian Rostocki, Anthony Pullella, Heath Kahrs, Helen Barbato, Glen DiEleuterio, Nicole Krajewski, Frank Vavala, Ken Gatson, Glen Outten, Jennifer McCloskey

**Absent:** None

**Guest:** None

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
○ Call to Order	○ At 18:00 hours, Chairperson H. Kahrs called the October DMA Board meeting to order. ○ Pledge of Allegiance and a Moment of Silence	○ None required
○ Secretary's Report	○ The September Minutes distributed for review prior to the meeting. ○ Amendment suggested reflecting incorrect meeting date for September meeting. Change incorporated.  ○ Called for a motion to approve the September Minutes: <ul style="list-style-type: none"><li>○ Motion to approve the Minutes as amended:</li><li>○ First: Gen. Frank Vavala</li><li>○ Second: Mike Berardi</li></ul>	○ None Required

<ul style="list-style-type: none"> <li>○ Chairperson’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Committee interest <ul style="list-style-type: none"> <li>○ Nicole Krajewski, Brian Rostocki; Helen Barbato – Alumni committee (Chair: Jennifer McCloskey) <ul style="list-style-type: none"> <li>○ Gala Subcommittee– Nicole Krajewski, Brian Rostocki, Helen Barbato, Tony Bariglio, Heath Kahrs, Ken Gatson, Anthony Pullella, Anthony Bariglio (Chair: Jennifer McCloskey)</li> </ul> </li> <li>○ Finance: Glen DiEleuterio, Heath, Kahrs; Zane Gordy (Chair: Glen Outten)</li> <li>○ Governance – Brian Rostocki; Jennifer McCloskey (Chair Mike Berardi)</li> <li>○ Academic – Gen. Frank Vavala, Glen D DiEleuterio (Chair: Zane Gordy)</li> </ul> </li> </ul> <p>Chairperson will distribute list and solicit changes if inaccurate</p> <ul style="list-style-type: none"> <li>● Kickoff meeting with Kendall Massett for board chairs, COVID outbreak guidance, encouraged flu shots and covid boosters, \$500 payment for all state related employees from April 2022 that are still on roster effective October 2022</li> <li>● Board meetings and regular standing committees: Meetings require a “home base” with physical presence then all other participants can be virtual for compliance because the meetings are public</li> <li>● Internet safety policy circulated for vote – all employees and cadets must follow, employees get annual training, students sign off</li> <li>● Motion to approve Internet Safety Policy <ul style="list-style-type: none"> <li>○ First: Glen DiEleuterio</li> <li>○ Second: Gen. Frank Vavala</li> <li>○ Affirmative – unanimous</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None Required</li> </ul>
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<ul style="list-style-type: none"> <li>○ Commandant's Report</li> </ul>	<ul style="list-style-type: none"> <li>○ Commandant Pullella shared the following . . . <ul style="list-style-type: none"> <li>○ October 17<sup>th</sup>-21<sup>st</sup> 2022 <ul style="list-style-type: none"> <li>○ 180 College Applications submitted</li> <li>○ Spirit week behavior exceptional</li> <li>○ Homecoming</li> </ul> </li> <li>○ October 27<sup>th</sup> and 28<sup>th</sup> 2022 midterms</li> <li>○ Staff update: <ul style="list-style-type: none"> <li>○ Many staff members will be out due to family issues, surgeries, paternity leave, family illnesses – 3 paternity; 2 medical; 3 terminal/family illness <ol style="list-style-type: none"> <li>1. Some permanent subs for paternity leaves</li> <li>2. Plan in place</li> <li>3. Leaves won't be extended</li> <li>4. Fully staffed notwithstanding leaves</li> </ol> </li> </ul> </li> <li>○ Field project update: paperwork went to county 10/24/22 – 14 days to get back to DMA with response; infiltration testing numbers were very good; if delay in approval then will need to wait until after winter</li> <li>○ DIAA Football Hearing: sent letter to football families and to the board <ul style="list-style-type: none"> <li>○ Reported that DMA did not intentionally play with an intentional player</li> <li>○ DMA Self-reported, coach was suspended immediately, DIAA felt more sanctions needed to be imposed at the hearing; DMA head coach suspended for 30 days - back for playoffs; coach also reprimanded and dealt with internally; DMA made a FOIA request to DIAA to get data on number of preseason ejections; improper channels for communication; plan in place with AD including courtesy copy on any ejections</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ None Required</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Found Anthony in violation of a code but no penalty (code not specified)</li> <li>○ Jeremy Jeanne violation of code found penalty is action plan (code not specified)</li> <li>○ Open House attendance: busy all day, well attended, only two questions at the open house regarding DIAA football incident first from former alumni parent and second an incoming parent.</li> <li>○ Cadet for a day November 18<sup>th</sup> abbreviated day for 8<sup>th</sup> graders – no school for current cadets</li> <li>○ Hall of Fame induction – went well</li> </ul>	
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<ul style="list-style-type: none"> <li>○ Treasurer’s Report</li> </ul>	<ul style="list-style-type: none"> <li>○ G. Outten presented the following Treasurer’s Report as of  Discussed 9/30/22 Preliminary Budget vs. Actual Results <ul style="list-style-type: none"> <li>i. Currently at 25.0% of the budget year. Received \$4.4M (56.2%) of anticipated revenue for the year compared to \$4.4M (56.7%) for the same period in the prior year.</li> <li>ii. Expenditures are at 28.1% for the three months ended versus 24.4% for the same period in the prior year. Contingency of \$75k was used for gala (\$50k) and turf (\$25k) projects.</li> <li>iii. Nothing out of the ordinary regarding the financial results. FY23 budget should be approved by the December Board meeting.</li> <li>iv. Final version of the FY22 Audit was reviewed &amp; accepted.</li> </ul> </li> </ul> <p>Motion to approve Preliminary Budget</p> <ul style="list-style-type: none"> <li>○ First: McCloskey</li> </ul>	<ul style="list-style-type: none"> <li>○ None Required</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Second: Kahrs</li> <li>○ Vote: Affirmative – unanimous</li> </ul>	
○ Finance Committee	<p>Finance Committee</p> <ul style="list-style-type: none"> <li>• There was no Finance Committee meeting in October. Next meeting is scheduled for November 14<sup>th</sup>.</li> <li>• Auditors will come in November to give simple narrative for financials</li> </ul>	○ N/A
○ Governance Committee	<ul style="list-style-type: none"> <li>○ No report</li> <li>○ Query to Commandant– any reason to meet? Consensus is no but in the new year to plan for rolling board members as members roll off</li> </ul>	○ N/A
○ Academic Excellence Committee	<ul style="list-style-type: none"> <li>○ No meeting yet</li> <li>○ Will meet after this meeting to discuss SNSI</li> </ul>	○ Work on solution to recruiting Certified and/or qualified NSI's
○ Fund Development Committee	<ul style="list-style-type: none"> <li>○ No report</li> </ul>	○ N/A
○ Alumni Committee	<ul style="list-style-type: none"> <li>○ Website up and running and gaining traction</li> </ul>	○ None required
○ Gala Subcommittee	<ul style="list-style-type: none"> <li>○ J. McCloskey chair reported <ul style="list-style-type: none"> <li>○ Gala May 20, 2023 at DMA</li> <li>○ Event planner hired</li> <li>○ Jamestown catering likely to be hired as caterer – contract being considered but is not signed yet</li> <li>○ Requested that Board members consider purchasing a table (\$150 per head for a 10 top table) in support of the gala</li> </ul> </li> </ul>	○ Committee Meetings ongoing to plan event
○ New Business	<ul style="list-style-type: none"> <li>○ None</li> </ul>	○ None required
○ Old Business	<ul style="list-style-type: none"> <li>○ None</li> </ul>	○ None required
○ Additional Items from the Floor	<ul style="list-style-type: none"> <li>○ None</li> </ul>	○ None required

○ Next Board Meeting	○ The next Board meeting will be <b>Monday, November 28, 2022 at 18:00 hours</b>	○ None required
○ Adjournment	○ Hearing no additional business, Chairperson H. Kahrs called for a motion to adjourn the September DMA Board meeting at 19:13 hours: <ul style="list-style-type: none"> <li>○ First: Gen. Frank Vavala</li> <li>○ Second: Glen DiEleuterio</li> <li>○ Vote: Affirmative – unanimous</li> </ul>	○ None required

Adjourned for executive session. Time out of executive session 7:12pm.

- Motion:
  - First: General Vavala
  - Second: Nicole Krajewski

Respectfully Submitted:

[Jennifer Zelvin McCloskey](#)