

DMA Board Meeting Minutes
Date: November 28, 2022
Start Time: 1800 hours
Adjourn Time: 1906 pm
Meeting Duration: 1 hour 2 minutes

Present: Mike Berardi, Zane Gordy, Brian Rostocki, Anthony Pullella, Heath Kahrs, Helen Barbato, Glen DiEleuterio (on the phone), Nicole Krajewski, Frank Vavala, Ken Gatson, Glen Outten

Absent: Jennifer McCloskey

Guest: Tim Sawyer

TOPIC	DISCUSSION	ACTION
○ Call to Order	○ At 18:00 hours, Chairperson Kahrs called the November DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence, Chairperson Kahrs shared the October Minutes with the Board.	○ None required
○ Secretary's Report	○ The October Minutes had been distributed for review prior to the meeting. Chairperson Kahrs inquired about additions or deletions, there being none, he called for a motion to approve the October Minutes: <ul style="list-style-type: none"> ○ Motion to approve the Minutes: Gen. Frank Vavala ○ First: Gen. Frank Vavala ○ Second: Mike Berardi ○ Vote: Affirmative - unanimous	○ None Required
○ Chairperson's Report	○ Chairperson Kahrs introduced our guest Tim Sawyer of Barbacane Thornton & Company. Tim provided the board with a review of the audit report results. Tim went through each page of the report, going over the process, pointing out some financial highlights. We received a 7 out of 8 for performance. This is a very good report.	None Required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ MOTIONS NEW BUSINESS, IF ANY <ul style="list-style-type: none"> ○ Motion to approve: ○ First: ○ Second: ○ Vote: Affirmative/Negative 	
<ul style="list-style-type: none"> ○ Commandant's Report 	<ul style="list-style-type: none"> ○ Chairperson Kahrs called upon Commandant Pullella for the Commandant's Report. The Commandant shared the following.... <ul style="list-style-type: none"> ○ We had a great Fall Sports season, 10 national letters signed. ○ Cadet for a day was a huge success, thanks to Ken Gatson and Jennifer Kryspin who helped come up with the program. ○ \$300,000 raised so far for the Parade Field Enhancements project. ○ The cadets have been very active in the community, volunteering. ○ Mrs. Dick the English teacher will retire in January, there is an interview scheduled in December for her replacement. ○ There are 165 applicants so far for 9th grade, close January 18th. ○ Applicant interviews will take place in December and January. ○ Academic review for 9th – 12th graders, the board met with 21 cadets to discuss additional support and safeguards put in place to assist them with success. Majority of the cadets who the board met with were 9th and 10th graders. ○ Veterans Day breakfast was November 10th, thank you Gen. Vavala for attending and for your service. 	None required

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> ○ County approvals for Field Enhancement project are expected in December, project to start in December with completion expected in the Spring. ○ December 8th meeting with Banning Park to sign a 10-year lease, rental of new field. 	
<ul style="list-style-type: none"> ○ Treasurer's Report 	<ul style="list-style-type: none"> ○ Tim Sawyer from Barbacane Thornton & Company attended November's Board Meeting to discuss last year's Audit. All findings were deemed satisfactory. ○ Discussed 10/31/22 Preliminary Budget vs. Actual Results ○ Currently at 33.3% of the budget year. Received \$4.9M (62.3%) of anticipated revenue for the year compared to \$4.9M (62.8%) for the same period in the prior year. ○ Expenditures are at 36.3% for the four months ended versus 32.3% for the same period in the prior year. ○ Nothing out of the ordinary regarding the financial results. Expenses are slightly higher than this time last year due to Salaries & Benefits, Capital Reserve and Contingency line items. \$75k already allocated for capital reserve and contingency was used for gala (\$50k) and turf (\$25k) projects. ○ Charter bills have been disbursed to districts for funding. <ul style="list-style-type: none"> ○ Motion to approve the Treasurer's Report: ○ First: Gen. Frank Vavala ○ Second: Zane Gordy ○ Vote: Affirmative – unanimous 	None required
<ul style="list-style-type: none"> ○ Finance Committee 	<ul style="list-style-type: none"> ○ Finance Committee ○ There was a meeting in November, the financials were reviewed, no issues. ○ Next meeting is scheduled for January 14th. 	n/a
<ul style="list-style-type: none"> ○ Governance Committee 	<ul style="list-style-type: none"> ○ No report. ○ Will meet if needed. 	n/a

TOPIC	DISCUSSION	ACTION
○ Academic Excellence Committee	○ Setting up recurring meeting, confirmation from Chairperson Kahrs that at least one person must be at the school during meetings.	○ None required
○ Fund Development Committee	○ No report.	○ None required
○ Alumni Committee	○ No report.	○ None required
○ Gala Subcommittee	<ul style="list-style-type: none"> ○ Chairperson Kahrs reported for Jennifer McCloskey. ○ Catering contract was signed. ○ The entire Gala will take place in the Dome. ○ Next meeting November 30th at 8:30 am. ○ Gala subcommittee will review sponsorship form prepared by the Commandant, to be finalized at the next meeting. 	○ None required
○ New Business	○ None	○ None required
○ Old Business	○ None	○ None required
○ Additional Items from the Floor	○ None	○ None required
○ Next Board Meeting	○ The next Board meeting will be Monday, January 23, 2023	○ None required
○ Adjournment	<ul style="list-style-type: none"> ○ Hearing no additional business, Chairperson Kahrs called for a motion to adjourn the November DMA Board meeting at 1906 hours. <ul style="list-style-type: none"> ○ Motion to approve: ○ First: Gen. Frank Vavala ○ Second: Mike Berardi ○ Vote: Affirmative – unanimous 	○ None required

Respectfully Submitted:

Jennifer Zelvin McCloskey*

*Note: Nicole Krajewski, at-large board member, scribed the minutes in Jennifer Zelvin McCloskey's absence. Jennifer Zelvin McCloskey reviewed and revised attached minutes prior to distributing.