



Delaware Military Academy

2019 National Blue Ribbon School



Delaware Military Academy Internet Safety Policy

Purpose:

- The purpose of this policy is to promote the use of technology to improve productivity, expand resources, and enhance communication at all levels of the Delaware Military Academy.
- This policy is needed to guide the use of technology to fulfill the educational needs of DMA cadets and the professional needs of DMA staff.

Issue:

- The expectation set in place by this policy is that technologies will be safely and appropriately used to meet the needs of students and staff.
- This policy must be applied in all instances of DMA operation. All DMA employees and cadets are expected to comply with this policy.
- If this policy is not implemented, structured guidelines for the use of DMA technology will not exist. Failure to comply with this policy and administrative regulations governing use of the DMA's computing technologies system may result in the suspension and/or revocation of system access.

Definitions:

- (None)

Policy:

- The Delaware Military Academy Board ("Board"), recognizing the evolving impact of technology on education for DMA cadets and personnel, supports the safe and appropriate use of the DMA Network, Intranet, and Internet as tools for instruction, research, communication, and data collection.
- DMA will comply with the Children's Internet Protection Act and other applicable laws by filtering or relying on the State Department of Technology and Information to filter Internet access.
- To the extent practical, technology protection measures will:
 - Prevent user access over its computer network to, or transmission of, inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications;
 - Prevent unauthorized access and other unlawful online activity;
 - Prevent unauthorized online disclosure, use or dissemination of personal identification information of minors; and
 - Comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)] and other applicable laws.

LEADERSHIP • CITIZENSHIP • SCHOLARSHIP

112 Middleboro Road • Wilmington, DE 19804 • 302-998-0745 • 302-998-3521 Fax • www.demilacad.org

THE DELAWARE MILITARY ACADEMY IS AN EQUAL OPPORTUNITY EMPLOYER. IT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, MARITAL STATUS, DISABILITY, AGE, GENETIC INFORMATION, HOUSING/HOMELESS STATUS, VETERAN STATUS IN EMPLOYMENT, OR ITS PROGRAMS AND ACTIVITIES.



Delaware Military Academy

2019 National Blue Ribbon School



- Staff will choose resources on the Internet that are appropriate for classroom instruction and/or research for the needs, maturity, and ability of their students. However, parents, students, and staff will understand that on a public network it is not possible to control all materials and will accept responsibility for complying with DMA procedures and standards of safe and acceptable use.

Education, Supervision, and Monitoring

- It shall be the responsibility of all staff members to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century act.
- Procedures for the disabling or otherwise modifying of any technology protection measures shall be the responsibility of the Office of Technology.
- The Office of Technology will provide age-appropriate training for cadets and staff who use DMA's Internet facilities. The training provided will be designed to promote DMA's commitment to:
 - The standards and acceptable use of Internet services as set forth in this policy; and
 - Cadet safety with regard to:
 - Safety on the Internet such as unauthorized disclosure, use and dissemination of personal identification information regarding minors;
 - Appropriate behavior while online, on social networking Web sites, and other forms of direct electronic communications such as chat rooms and electronic mail; and
 - Cyberbullying awareness and response.
- Instructional technology will be used primarily as a source intended to provide students and teachers with an opportunity to explore issues of importance.
- Technologies shall fulfill students' and staff's need for visual, auditory, tactile, and kinesthetic input and output of information.
- Students and staff will be trained to use technology by way of adequate resources and instructional sites.
- Opportunities will be explored for students and staff to view practical uses of current technologies.
- Computing technologies alter the way information may be accessed, communicated, and transferred.
- Students and staff are allowed access to rich information resources through computing technology.
- The primary purpose of their use shall be for the advancement and promotion of learning, teaching, and DMA operations.
- Staff members are expected to blend the use of curriculum specific information with guidance and instruction on the appropriate use of technological resources.

LEADERSHIP • CITIZENSHIP • SCHOLARSHIP

112 Middleboro Road • Wilmington, DE 19804 • 302-998-0745 • 302-998-3521 Fax • www.demilacad.org

THE DELAWARE MILITARY ACADEMY IS AN EQUAL OPPORTUNITY EMPLOYER. IT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, MARITAL STATUS, DISABILITY, AGE, GENETIC INFORMATION, HOUSING/HOMELESS STATUS, VETERAN STATUS IN EMPLOYMENT, OR ITS PROGRAMS AND ACTIVITIES.



Delaware Military Academy

2019 National Blue Ribbon School



- Administrative regulations will be consistent with guidelines set by the State Department of Education, the State Department of Technology and Information, and/or the Government Standards and Practices Commission.

Acceptable Use

- Acceptable use of District telecommunications systems is covered in the Student Code of Conduct.
- Disciplinary action up to and including student expulsion may be the result of any violations.
- Staff violations will be addressed by administrative rule, and discipline shall be administered on a case-by-case basis.
- Users of technology owned or operated by the District shall not have an expectation of privacy in their use of such technology.
- Establishment and maintenance of the District's technology infrastructure is authorized by the Board.
- It is required that provisions for the safeguarding and security of appropriate data on the network shall be incorporated in the system.
- No District employee is permitted to use District equipment, supplies, and services for personal gain.

Review and Reporting:

- This policy shall be reviewed according to policy review guidelines established by the Board.
- This policy shall be monitored by the Board and the Superintendent, with support from the Office of Technology.

History:

- (Not applicable)

References:

- Related policies: 5005 Date Management, 8023 Bullying Prevention
- Related documents: Acceptable Use Policy for All Red Clay Consolidated School District Students; Delaware Department of Technology and Information Acceptable Use Policy; Student Code of Conduct; Red Clay Consolidated School District Administrative Memorandum "Safe and Appropriate Use of Technology"

Laws/Relevant Agencies:

- Delaware Department of Education
- Delaware Department of Technology and Information
- U.S. Children's Internet Protection Act of 1999
- Neighborhood Children's Internet Protection Act
- Protecting Children in the 21st Century Act, 2008

LEADERSHIP • CITIZENSHIP • SCHOLARSHIP

112 Middleboro Road • Wilmington, DE 19804 • 302-998-0745 • 302-998-3521 Fax • www.demilacad.org

THE DELAWARE MILITARY ACADEMY IS AN EQUAL OPPORTUNITY EMPLOYER. IT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, MARITAL STATUS, DISABILITY, AGE, GENETIC INFORMATION, HOUSING/HOMELESS STATUS, VETERAN STATUS IN EMPLOYMENT, OR ITS PROGRAMS AND ACTIVITIES.



Delaware Military Academy

2019 National Blue Ribbon School



Cadet Responsible Use Guidelines for Technology

- I understand that proper use of the academy's electronic resources, network, approved personal devices and Internet access is my responsibility as an individual user. The use of these resources is a privilege, not a right. I acknowledge that inappropriate behavior may lead to disciplinary action such as loss of internet/network privileges, payments for damages, suspension or discipline under other school or district policies.
- I understand that the primary use of the academy's computer systems and internet connection both on and off campus will be limited to work related or educational purposes. While using approved personal devices and systems within the academy, I will limit my usage to educational purposes. This includes the use of personal networks, such as mobile internet or hotspots while in the educational setting.
- I understand that the use of personal devices in the classroom is at the discretion of the classroom teacher. I will not use my personal device in the classroom setting unless directed by my teacher and for the specific use of educational purposes.
- I understand I should not share private, confidential or non-public information about myself or other persons. I agree not to reveal my password to any other person. I will not use others' passwords or knowingly post, transmit or distribute false or defamatory information about a person or organization. This includes the use of social networking systems for educational or work purposes.
- I understand I cannot access, upload, download or distribute violent, pornographic, obscene or sexually explicit material for any purpose. This also includes language or images that advocates violence, or discrimination towards other people, including prejudicial or discriminatory attacks that may constitute harassment, bullying or intimidation.
- I understand that all of my documents, files, or e-mails are property of the Delaware Military Academy. When using the academy's network/internet resources I can delete and access only those files that I have personally created or added. These electronic mediums may be searched and read for inappropriate materials just as lockers can be searched.
- I understand I must follow copyright laws or usage licensing agreements. I cannot download or install any software onto the district's computer systems.
- I understand Delaware Military Academy is not responsible for any damages users suffer as a result of their use of the electronic resources or work performed on approved personal devices. These damages may include, but are not limited to loss, damage or unavailability of data stored on hard drives, web-based services or interruptions in network connectivity. Additionally, Delaware Military Academy does not assume responsibility for the accuracy, nature, or quality of information gathered from the Internet or electronic resources.

LEADERSHIP • CITIZENSHIP • SCHOLARSHIP

112 Middleboro Road • Wilmington, DE 19804 • 302-998-0745 • 302-998-3521 Fax • www.demilacad.org

THE DELAWARE MILITARY ACADEMY IS AN EQUAL OPPORTUNITY EMPLOYER. IT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, MARITAL STATUS, DISABILITY, AGE, GENETIC INFORMATION, HOUSING/HOMELESS STATUS, VETERAN STATUS IN EMPLOYMENT, OR ITS PROGRAMS AND ACTIVITIES.