

DMA Board Meeting Minutes
Date: February 26, 2024
Start Time: 18:01 hours
Adjourn Time: 19:16 hours
Meeting Duration: 1 hour 16 minutes

Present: Mike Berardi, Heath Kahrs, Helen Barbato, Ken Gatson, Jennifer McCloskey (late), General Frank Vavala; Sharon Kurfeurst, Nicole Krajewski, Don McLamb; Scott Green (teacher rep); LCDR Butler (Naval Science Rep),

Absent: Zane Gordy, Brian Rostocki, Glen DiEleuterio

Guest: (see sign in sheet)

TOPIC	DISCUSSION	ACTION
○ Call to Order	<ul style="list-style-type: none"> ○ At 18:01 hours, Chairperson Berardi called the February DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence. ○ Mike Berardi welcomed the public and indicated that there is a sign in sheet and if the public would like to speak, please sign in an indicate as such. Each person who will speak will have 2 minutes for their remarks if so desired. 	○ None required
○ Public Comments	○ N/A	
○ Secretary's Report	<ul style="list-style-type: none"> ○ The secretary's report for January meeting distributed for approval. ○ First: Vavala ○ Second: McCloskey ○ Vote: unanimous – approved 	○ None Required
○ Chairperson's Report	Chairperson Berardi: <ul style="list-style-type: none"> ○ Chairperson Berardi thanked the administration for a successful AMI and school choice process. 	

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> ○ Commandant's Report 	<p>ACADEMIC AND PROGRAMMATIC UPDATES:</p> <ul style="list-style-type: none"> ○ First semester report cards were distributed on January 25th; second semester began on January 23rd; interim report cards for third marking period (first marking period of the second semester) were distributed on February 21st. ○ 58% of cadets made honor roll for the 2nd marking period. ○ Spring sports begin on February 26th. ○ DMA wrestling team won the 2024 State Championships ○ DMA baseball head coach Aaron Lewis won the Delaware Coach of the Year Award ○ Mandatory lockdown drill was completed on January 30th; will need one more prior to end of the school year per DEMA guidelines. ○ School choice lottery was run by the Data Service Center on February 14th <ul style="list-style-type: none"> • DMA is planning for the Class of 2028 to accommodate 150 cadets • Sent out 186 invitations with 72 acceptances to date; an additional 121 8th graders are on the waitlist. • Sent out 3 invitations for incoming sophomores with all 3 accepting. ○ Administrative team meeting in upcoming weeks to determine cadets who will not be invited back for the 2024-2025 school year. <p>ADMINISTRATIVE UPDATES:</p> <ul style="list-style-type: none"> ○ Commandant has met with Red Clay School Board members regarding the upcoming referendum vote scheduled for February 28th. Red Clay has expressed appreciation for this ongoing collaboration and sharing of information. ○ Vape detectors went live on February 22nd and an announcement was made regarding the detectors and the Code of Conduct for 	<ul style="list-style-type: none"> ○ None Required

TOPIC	DISCUSSION	ACTION
	<p>vaping at both lunches. Within first 3 hours of being live, there were over 20 alerts. Administrative team is continuing to refine the processes for responding to, and managing, the alarms.</p> <ul style="list-style-type: none"> ○ Red Clay referendum scheduled for vote on February 24th. Additional information from the Red Clay district office will be forthcoming and included in upcoming edition of Commandant's Corner. <p>JROTC UPDATES:</p> <ul style="list-style-type: none"> ○ AMI was held on February 15th. The cadets did an amazing job during the inspection and were rewarded with 3 dress down days the following week. Although final results and the corresponding official report will not be available until September 2024, it is anticipated that DMA will again receive recognition as a distinguished JROTC unit. Lt. Hicks, our primary inspector, was exceptionally complimentary of the program and left DMA with a few suggestions for continued improvement. ○ Resignation of a naval science instructor effective March 22nd; Commandant and LCDR working on coverage plan for remainder of the school year. <p>UPCOMING:</p> <ul style="list-style-type: none"> • February 29th – Site visit by Nativity Prep leadership team • March 1st – Half day for cadets; mandatory special education training for staff • March 6th – ASVAB testing for Juniors • March 11th – No school • March 20th – 21st – Second semester midterm exams • March 23rd - Virtual day for cadets 	
○ Treasurer's Report	Treasurer's Report: Report Provided by Don McLamb	

	<p>Financials of 1/31/2024</p> <p>Revenue</p> <ul style="list-style-type: none"> ○ 58% of the budgeted year ○ YTD budget compared to 2023 vs 2024 ○ 91.5% collected budgeted revenue ○ 6.7% more collected then prior year ○ State funding revenue is \$210,000 over budget amount of \$4.7 million. Ken is reviewing for reasons. ○ Navy aid revenue budget amount of \$281,000 and only 30% has been collected. Navy has not fully funded <p>Expenses</p> <ul style="list-style-type: none"> ○ 57.7% of budgeted expenses have been incurred. ○ YTD actual expenses are \$242,000 or 5% higher than January 2023. ○ YTD Net income for 2024 is better than 2023 by \$246,000 ○ Coaches salaries have been reclassified from Personnel salaries. ○ Motion to approve accept the budget. <p>First: Vavala Second: Kahrs Vote: unanimous – approved</p>	None required
○ Finance Committee	<p>Finance Committee</p> <ul style="list-style-type: none"> ○ No formal meeting in February 2024 but Treasurer reviewed the January Financials with Ken. March 18 is the next scheduled Committee meeting. ○ Cadet fees were reviewed as part of the November analysis. The fees were evaluated at the present to see where the fees should be in alignment with expenses. ○ Old fee structure: \$300 admin fee + \$150 fundraising fee ○ New fee structure: \$100 admin fee for 10-12 graders, \$150 admin fee for freshman due to the cost of PT uniforms. A \$200 fundraising fee will apply to all cadets. 	○ None required.

	<ul style="list-style-type: none"> ○ The impact of the decrease will result in \$52,500 decrease in revenue and increase projected annual deficit to approx. \$348,000. ○ The enrollment letters will be worded differently this year. Letter 1 will cover the admin fee, which includes technology (Chromebook) and PT uniforms. Letter 2 will explain the fundraising fee is in lieu of other fundraising efforts, i.e. selling wrapping paper, etc. Other fundraising efforts should be identified to make up for the deficit in the fees. <p>Citizens Board Oversight Committee (CBOC)</p> <ul style="list-style-type: none"> ○ Don reviewed expenses with the Citizens Board Oversight Committee (CBOC) on 2/20/2024. Committee included parents and faculty member Mr. Paradise ○ June, July, August and September 2023 transaction were reviewed in the meeting with the supporting documentation. ○ No unusual findings ○ October-December 2023 transactions will be reviewed at the next meeting. ○ The CBOC also reviewed the 1/31/24 financials. ○ Next meeting is March 14, 2024. 	
○ Governance Committee	○ Request for a student representation issue will address next board meeting.	○ None required.
○ Academic Excellence Committee	<ul style="list-style-type: none"> ○ Exploring internship program for work-based learning and job shadow ○ Looking to bring in guest speakers 	○ None required.
○ Selection committee	<ul style="list-style-type: none"> ○ The Educator Collaborative site visit was held on February 1, 2024. EC met with students, the administration, faculty and parents along with the Board the night before. ○ There is a section on DMA website that is dedicated to the search and updates will be posted there. ○ There are 13 resumes to date that are being vetted with EC. 	○ None required.

	<ul style="list-style-type: none"> ○ Resumes selection and initial interviews with the Selection Committee will take place in early to mid-March. 	
<ul style="list-style-type: none"> ○ Alumni Committee 	<ul style="list-style-type: none"> ○ Jenn McCloskey ran into an alumni (Jennifer Dempsey) who is interested in being engaged in this committee. Jenn will be in touch with Jennifer. 	<ul style="list-style-type: none"> ○ None required.
<ul style="list-style-type: none"> ○ Old Business 	<ul style="list-style-type: none"> ○ N/A 	<ul style="list-style-type: none"> ○ None required.
<ul style="list-style-type: none"> ○ New Business 	<ul style="list-style-type: none"> ○ BPA <ul style="list-style-type: none"> ○ DMA team and individuals went to the National Competition ○ 3/1 is the State Award Ceremony where they will find out where they will place. 	<ul style="list-style-type: none"> ○ None required.
<ul style="list-style-type: none"> ○ Executive Session 	<p>Start: 6:44 End: 7:15 Motion to come out from Executive Session</p> <ul style="list-style-type: none"> ○ First: Vavala ○ Second McCloskey 	<ul style="list-style-type: none"> ○ None required.
<ul style="list-style-type: none"> ○ Next Board Meeting 	<p>The next Board meeting will be Monday, March 25, 2024.</p>	<ul style="list-style-type: none"> ○
<ul style="list-style-type: none"> ○ Adjournment 	<ul style="list-style-type: none"> ○ First: Vavala ○ Second: McCloskey ○ Vote: Affirmative – Unanimous ○ Adjourned 19:16 hours 	<p>None required</p>

Respectfully Submitted /s/ *Helen Barbato*