

DMA Board Meeting Minutes
Date: January 27, 2025
Start Time: 18:00 hours
Adjourn Time: 19:07 hours
Meeting Duration: 1 hour 7 minutes

Present: Brian Rostocki, Helen Barbato, Ken Gatson, Dan Newcott, Glen DiEleuterio, Scott Green, CAPT Dan Bates, Jelena Batula, Don McLamb

Zoom: Chris Kenny, Michael Berardi

Absent: Nicole Krajewski, Jennifer McCloskey

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> • Call to Order 	<ul style="list-style-type: none"> • At 18:00 hours, Chairperson Rostocki called the October DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence. 	<ul style="list-style-type: none"> ○ None required
<ul style="list-style-type: none"> • Public Comments 	<ul style="list-style-type: none"> • N/A 	
<ul style="list-style-type: none"> • Corp of Cadets Representative Alaiana Glaviano 	<ul style="list-style-type: none"> • Summary of past events for first half of school year: <ul style="list-style-type: none"> ○ 9/11 Ceremony ○ Open House ○ Spirit Week ○ Veteran’s breakfast ○ Wreaths Across America ○ C-130 and Coast Guard field trips ○ Academic/Sports/Music Activities • Upcoming Events <ul style="list-style-type: none"> ○ AMI 2/20/25 ○ Spring Sports ○ C-130 Aircraft Carrier Field Trip to Norfolk, VA 	

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	<ul style="list-style-type: none"> ○ Military Ball ○ Junior Rings ○ Senior Bell Ringing ○ Awards Nights ○ Graduation ● Cadets are looking for more fun events, for example holding Spirit Week the week of prom, dances in the spring, more dress down days, bringing back Cookies with Santa (which did not take place this year),etc. 	
<ul style="list-style-type: none"> ● Secretary's Report 	<ul style="list-style-type: none"> ● The secretary's report for November 2024 meeting distributed for approval. ● First: Rostocki ● Second: McLamb <ul style="list-style-type: none"> ○ Vote: unanimous – approved 	None Required
<ul style="list-style-type: none"> ● Commandant's Report 	<p>ACADEMIC AND PROGRAMMATIC UPDATES:</p> <ul style="list-style-type: none"> ● All Federal grant paperwork has been completed and approved including the Perkins Grant. ● Final grades are complete for Marking Period 1. <ul style="list-style-type: none"> ○ 20 cadet on the unexcused absence list, completing that paperwork ● Conclusion of open enrollment and interview process <ul style="list-style-type: none"> ○ 390 applicant's vs 354 applicants last year ○ Interviews were held 1/20-1/23 ○ Choice invitations will be sent mid February ● Sports <ul style="list-style-type: none"> ○ Wrestling team will have their championship banner ceremony before their game on Wednesday against Newark Charter. 	<ul style="list-style-type: none"> ● None Required

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	<ul style="list-style-type: none"> ○ Boys Basketball will participate in Unlock the Light on Friday against St Mark's. ○ Girls Basketball currently have a chance to make the final championship. ○ Ice Hockey is 4-1 ○ Swimming had two wins against Caravel and Tatnall. ○ Track has a meeting at Ursinus College on Saturday. ○ Marksmanship has an event on Saturday. ○ Drill team has competed 3 weeks in row, and then will have competition. <p>ADMINISTRATIVE UPDATES</p> <ul style="list-style-type: none"> ● 2025-2026 School year planning is underway <ul style="list-style-type: none"> ○ Schedule and calendar updates are taking place with faculty volunteers ○ Working on a schedule that cadets have reading and math every day. Daily schedule is currently a work in progress. ● Final leg of the Red Clay Charter Renewal process Wed. 11/20, all went well. ● Sewer pump issue permanent correction is still underway. The facilities team and administrative team have added some preventative care initiatives to alleviate any further complications with the current system. In addition, the lawyers from DMA and the lawyers from Lewis Circle group are in constant communication to get easement signed. <p>NJROTC UPDATES</p> <ul style="list-style-type: none"> ● Discussion around service academy nominations and invitations, is there more we can do? Our representatives have nominated DMA staff, it now must go through the respective service academy's admission process. 	

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	<ul style="list-style-type: none"> ○ Naval instructors would like to set up more service academy field trips. ● Area Manager Inspection (AMI) is scheduled for 2/20 ● NSI are looking to start a “Chief’s Mess” (Chief’s Board, which is very important for how the ship runs in the Navy), which helps to form a bond with all the Chiefs. <ul style="list-style-type: none"> ○ Chiefs would need to be sponsored to the Board ● There is an interest to fill the 7th NSI position. DMA is waiting for the Navy to approve this position. ● Vet Breakfast Recap – Special thanks to Ms. Batula and First Trust Bank ● DMA trip to US Coast Guard 	
<ul style="list-style-type: none"> ● Treasurer’s Report 	<p>Treasurer’s Report: Report Provided by Don McLamb</p> <p>Financials of 12/31/2024</p> <ul style="list-style-type: none"> ● 50% through our Fiscal Year (6 of 12 months). ● Since the cadet count is approved, our budget is now Final from Preliminary. <p>Revenue</p> <ul style="list-style-type: none"> ● \$5.82 million of the budget has been received, which is 66.7% of budgeted revenue. ● State and local funding from other school districts has not been fully received yet. Approximately \$1.8 million is owed from State and Local funding. DMA is typically 100% funded at this time year. 	None required

	<ul style="list-style-type: none"> • State and local funding doesn't have a deadline to make payments so we will continue to monitor receipt. <p>Expenses</p> <ul style="list-style-type: none"> • \$4.68 million expenses have been incurred, which is 53.6% of budgeted expenses. • Salary and benefits are higher. DMA is almost fully staffed with NSIs at higher salary levels. • Student support: School hires teacher substitutes this year, so this expense line has increased. <ul style="list-style-type: none"> ○ Substitute teachers have been very valued by the teachers. • 100% of the annual capital reserve has been expensed for capital improvements. This is another reason why expenses are over budget. <p>First: Rostocki Second: DiEleuterio Vote: unanimous – approved</p>	
<ul style="list-style-type: none"> • Finance Committee 	<p>Finance Committee</p> <ul style="list-style-type: none"> • Finance committee met on 1/23/2025. • Reviewed the 12/31/24 financials, statements line by line. • Did not find any unexplainable variances, no concerns. · Reviewed WSFS bank account, which is used for debt payments to the Bond holders. <ul style="list-style-type: none"> ○ Signers were updated to the account for Ken and Dan, took Heath off of the account. ○ Could change the checking account to a money market or savings account to accrue interest. • 2023 990 tax return was filed for fiscal year 7/1/23-6/30/24 · Next Finance committee meeting on 3/20/25. <p>Citizens Board Oversight Committee (CBOC)</p>	<ul style="list-style-type: none"> • None required.

	<ul style="list-style-type: none"> • CBOC met on 11/21/24. • The Committee reviewed transactions from April to September 2024 with no exceptions noted. • Next meeting is February 2025. 	
<ul style="list-style-type: none"> • Governance Committee 	<ul style="list-style-type: none"> • Board members are rotating off <ul style="list-style-type: none"> ○ Mike Berardi and Glen DiEleuterio are rolling off. Please let Brian know if anyone else is rolling off. ○ Looking for Board members with construction, military background, CPA 	<ul style="list-style-type: none"> ○ None required.
<ul style="list-style-type: none"> • Academic Excellence Committee 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • None required.
<ul style="list-style-type: none"> • Ad hoc Committee 	<ul style="list-style-type: none"> • Met in early January via zoom. • Chris suggested that we have a singular person on staff to handle sponsorship and fundraising. This person would have fundraising experience/portfolio, perhaps an alumni. Responsibilities would include: <ul style="list-style-type: none"> ○ Fundraising ○ Sponsorship ○ Marketing ○ Event planning ○ Social media ○ Fundraising should pay for salary, would initially need salary and start-up costs. ○ Could potentially be partially work from home. • Longwood Grant: Dan went to review session and is researching. <ul style="list-style-type: none"> ○ Grant is used a catalyst for change, capital projects 	<ul style="list-style-type: none"> • None required.
<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • None required.

<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • None required.
<ul style="list-style-type: none"> • Executive Session 	<p>Motion to go into Executive Sessions at 7:06pm</p> <ul style="list-style-type: none"> • First: Rostocki • Second: McLamb <p>Start: 19:06 End: 20:04</p> <p>Motion to come out from Executive Session at 20:04</p> <ul style="list-style-type: none"> • First: Rostocki • Second: McLamb <p>Motion to give Dan authority to address the personnel issues</p> <ul style="list-style-type: none"> • First: Rostocki • Second: DiEleuterio 	<ul style="list-style-type: none"> • None required.
<ul style="list-style-type: none"> • Next Board Meeting 	<p>The next Board meeting will be Monday, February 24, 2025.</p>	
<ul style="list-style-type: none"> • Adjournment 	<ul style="list-style-type: none"> • First: Rostocki • Second: McLamb • Vote: Affirmative – Unanimous • Adjourned 20:04 hours 	<p>None required</p>

Respectfully Submitted /s/ *Helen Barbato*