

DMA Board Meeting Minutes
Date: April 28, 2025
Start Time: 18:01 hours
Adjourn Time: 18:36 hours
Meeting Duration: 0 hours 36 minutes

Present: Helen Barbato, Ken Gatson, Scott Green, CAPT Dan Bates, Jelena Batula, Don McLamb, Nicole Krajewski, Jennifer McCloskey, Michael Berardi

Zoom: Chris Kenny, Brian Rostocki

Absent: Mike Berardi, Glen DiEleuterio

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none">• Call to Order	<ul style="list-style-type: none">• At 18:01 hours, Co-Chairperson McCloskey called the April DMA Board meeting to order. Following the Pledge of Allegiance and a Moment of Silence.	<ul style="list-style-type: none">○ None required
<ul style="list-style-type: none">• Public Comments	<ul style="list-style-type: none">• N/A	
<ul style="list-style-type: none">• Secretary's Report	<ul style="list-style-type: none">• The secretary's report for March 2025 meeting distributed for approval.• First: McLamb• Second: Krajewski, <p>Vote: unanimous – approved</p>	None Required
<ul style="list-style-type: none">• Commandant's Report	<p>ACADEMIC AND PROGRAMMATIC UPDATES:</p> <ul style="list-style-type: none">• ESGR Award for DMA<ul style="list-style-type: none">○ This award was created to recognize organizations that provide jobs for those that serve. DMA presented on what we are doing to expose and support cadets	<ul style="list-style-type: none">• None Required

TOPIC	DISCUSSION	ACTION
	<p>interested in a military experience after high school. Chris Kenny also received an award.</p> <ul style="list-style-type: none"> • End of the year dates <ul style="list-style-type: none"> ○ 4/29: Junior Ring Ceremony ○ 5/2: Interim Reports distributed ○ 5/3: New cadet orientation ○ 5/6: NJROTC Awards ○ 5/9: DMA Prom ○ 5/14: DMA Spring Sports Signing Day ○ 5/15: Academic Awards Night ○ 5/19: DMA Board Meeting/Athletic Awards ○ 5/21: Spring Choir Concert ○ 5/22: Senior Breakfast ○ 5/27-5/29: Senior Exams ○ 5/30: Bell Ringing ○ 6/5: Graduation • DMA Sports Update <ul style="list-style-type: none"> ○ Boys Baseball 6-4 ○ Golf 9-2 ○ Boys Lacrosse 2-7, big win over Conrad ○ Girls Lacrosse 6-3 ○ Girls Soccer 0-9, rebuilding year ○ Girls Softball 7-4 ○ Boys and Girls Tennis teams, rebuilding year <p>ADMINISTRATIVE UPDATES</p> <ul style="list-style-type: none"> • Actively interviewing for open positions • DIAA appeal <ul style="list-style-type: none"> ○ DMA is going through the appeal process. DIAA is in receipt of the appeal and June 12 is the appeal date. 	

TOPIC	DISCUSSION	ACTION
	<p>DMA is working to gather information to prepare for the appeal process.</p> <ul style="list-style-type: none"> Sewer pump update: The work is almost complete. Awaiting inspection and then will tie to the active sewer line, which will complete the process. Timing is dependent on the county inspection. 	
<ul style="list-style-type: none"> Treasurer's Report 	<p>Treasurer's Report: Report Provided by Don McLamb Financials of 3/30/2025</p> <ul style="list-style-type: none"> 75% through our Fiscal Year (9 of 12 months). <p>Revenue</p> <ul style="list-style-type: none"> \$8.1 million of the budget has been collected, which is 92.8% of budgeted revenue. <ul style="list-style-type: none"> There is \$628,000 left to collect. Since last month, \$109,000 has been collected. \$50,000 was deposited into the Athletic account. Navy/ROTC funds are slightly behind <ul style="list-style-type: none"> Navy Aid \$166,000 under FY budget ROTC \$44,000 under FY budget Donation/Fundraising is under \$133,000 <p>Expenses</p> <ul style="list-style-type: none"> \$6.87 million ytd expenses have been incurred, which is 78.8% of budgeted expenses. YTD expenses are approximately 6.2% higher than YTD last year Currently, we have a net surplus of \$1.23 million, was \$1.86 million surplus last month, which was expected. 	<p>None required</p>

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • Personnel expenses are higher, \$253,000 over budget, mostly due to \$73,000 salary overage, which was a known expense. • Health insurance budgeted \$600,000, actual is \$614,000. Don and Ken will do a deep dive and see if there can be a better estimated for the budget next year. Health insurance rates are set to increase next year. • Suggestions were made to research health insurance costs, but most costs are dictated by state. • Next fiscal year budget is being reviewed. <ul style="list-style-type: none"> ○ Board will review the budget and give high level approval. • Audit field date work is set to start on July 21, 2025. • Longevity bonus will be discussed next meeting. • Sewer bill payment <ul style="list-style-type: none"> ○ Work is not fully completed yet, no invoices to pay yet. ○ Legal fees and Landmark have been paid <p>First: McCloskey Second: Batula</p> <ul style="list-style-type: none"> • Vote: unanimous – approved 	
<ul style="list-style-type: none"> • Finance Committee 	<p>Finance Committee</p> <ul style="list-style-type: none"> • Next meeting 5/15/25 <p>Citizens Board Oversight Committee (CBOC)</p> <ul style="list-style-type: none"> • Next meeting is 5/8, which is when they will review 1st quarter transactions. 	None required.
<ul style="list-style-type: none"> • Governance Committee 	<ul style="list-style-type: none"> • Next meeting will be in May. • Identified two potential board members • Brian will send out the information 	<ul style="list-style-type: none"> • None required.

TOPIC	DISCUSSION	ACTION
<ul style="list-style-type: none"> Academic Excellence Committee 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Ad hoc Committee 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Old Business 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> New Business 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Executive Session 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> None required.
<ul style="list-style-type: none"> Next Board Meeting 	The next Board meeting will be Monday, May 19, 2025.	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Adjournment 	<ul style="list-style-type: none"> First: Krajewski Second: Barbato Vote: Affirmative – Unanimous Adjourned 18:36 hours	<ul style="list-style-type: none"> None required

Respectfully Submitted /s/ *Helen Barbato*